

## ***Glossary of Terms***

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This glossary contains a list of terms used in the Interagency Cache Business System references and associated documents. Some of the terms may not appear in the reference information or the application, but they are included here for completeness and understanding.

**Accountable Property Number:** A number assigned to a specific cache item for identification and tracking.

**Activity Description:** The description of a specific activity affecting cache operations, e.g., cancellation of request, correction of order number, correction of accounting code, etc.

**Application Steward:** Provides the highest level of technical knowledge relating to an application. Also responsible for providing a technical focal point for issues relating to an application.

**Application System:** A name given to a collection of business functions, entities, programs, and tables, which can be further described by system documentation of various forms.

**Backorder:** An order created when cache items are not currently available for shipment but will be shipped at a later date (pending refurbishment or receipt).

**Billing Address:** The name, address, and phone number of the office responsible for paying for issued items.

**BLM Reimbursable Code:** Code assigned to the status of a cache item.

**Cache Item Description:** The description for each cache item number listing in the item catalog.

**Cache Operation:** The ordering procedures from fire cache to supplier, the replacement of equipment and supply orders, and the procedures to follow when a cache item is unable to fulfill an order for equipment and supplies in support of an incident.

**Cache-to-Cache Ordering:** Direct ordering between National Interagency Support Caches for the purpose of restocking, incident support, and maintenance of national stocking levels. Cache-to-cache ordering is suspended upon the activation of the National Interagency Support Cache Coordinator at NICC.

**Consumable Cache Item:** Items that cannot be refurbished and are usually consumed on the incident, e.g., batteries.

**Critical Item:** A cache item commonly in short supply and high demand.

**Customer Unit I.D.:** The name, address, and phone number of the office who will be receiving and/or paying for issued items.

**Damaged/Destroyed:** Cache items that are no longer serviceable and/or repairable. See also, Surveyed.

**Database:** an arbitrary collection of tables or files under the control of a database management system.

**Database Administrator:** Person(s) assigned to oversee the management and administration of a database.

**Default:** Data selection or configuration automatically assigned to a field, file, or system.

**DLA:** Defense logistics agency.

**Durable Cache Items:** Non-accountable cache items considered to have a useful life expectancy greater than one incident, e.g., sleeping bag.

**Fire Loss/Use Tolerance:** The oversight management of equipment and supplies for all Type I and Type II incidents supported by NISC caches. This performed by defining fire loss/use rates, equipment, and supplies, reasonable

anticipated supply fire loss/use percentage, incident review procedures, and investigative excess loss/use tolerance rates.

**Freight Bill:** A document used by the shipper to receipt for supplies delivered to the cache.

**FS Reimbursable Code:** A USFS accounting code assigned to a specific order for billing purposes.

**GSA:** General Services Administration.

**Geographic Area:** The geographic areas established in the National Mobilization Guide, which define the service areas of caches and Geographic Coordination Centers.

**Geographic Area Coordination Center (GACC):** A cooperative organization established to handle resource distribution for all types of management incidents within a defined geographical area.

**Government Bill of Lading (GBL):** Government shipping and payment document.

**Item Introduction:** The process in which a particular item is introduced into the National Fire Equipment System.

## J

**Kit(s):** Standardized kits designed to support fire activities.

## L

**Maximum/Minimum Stocking Level:** A maximum and minimum cache item stocking level maintained at each cache.

**Mobilization:** Documented procedures in the National Interagency Mobilization guide that defines two categories for equipment and supplies.

**NICC:** National Interagency Coordination Center, Boise Idaho.

**NISC:** National Interagency Support Cache.

**Hazard Class:** The category of hazard assigned to a hazardous material under the definition criteria of *49 CFR 4.1*.

**Incident:** An unplanned event that requires the mobilization of emergency resources, e.g., wildfire, hurricane, flood, earthquake, hazardous waste spill, etc.

**Incident Order Number:** The designation given to a single event to make it unique in the database/record keeping system.

**Information System:** The part of an organization responsible for the development, operation, and maintenance of computer-based systems. Also known as Information Technology, Information Systems Technology, or Data Processing.

**Inventory:** The total quantity of equipment and supplies maintained in the cache.

**Inventory Adjustment:** An adjustment process assigned to the cache manager or database administrator, which allows the adjustment of quantities to reflect what is physically stored on-site.

**National Fire Equipment System (NFES):** An interagency network of facilities and procedures that provide equipment and supplies to wildland fire incidents throughout the nation.

**National Stock Number:** A unique identifier attached to an item by GSA or DLA.

**National Wildfire Coordination Group (NWCG):** Formed in January 1974, to expand operational cooperation and coordination of the USDA, USDI, and the various member agencies within these departments and the National Association of State Foresters.

**Not Ready for Issue:** A cache item, which requires repair or refurbishment before it is available again for use.

**Oracle:** The relational database software used as the platform for the development and operation of the Interagency Cache Business System.

**Order Request Number:** A reference number that identifies a particular request (line item) on an order.

**Packing List:** A list that reflects the kind and quantity of equipment and supplies in a specific shipment.

**Preparedness Level:** A code that identifies the current level of wildland fires, severity, and resources committed.

**Principal Name:** The primary description for a cache for a cache item.

**Priority Direction:** Direction from management regarding the prioritization of incidents, projects, resource utilization, etc.

**Project:** A planned event that requires mobilization of resources, e.g., prescribed fire, pre-positioning of resources, disaster, simulation, etc.

**PMS:** Publication Management System

**Quality Complaint:** The process by which certain fire equipment is identified and documented as potentially defective.

**Quality Standards:** The designated criteria that the item must meet or be refurbished in order to be accepted by the cache system.

**Ready for Issue:** Cache items that are on the shelf and available for order.

**Redistribution Process:** The redistribution of excess cache items, coordinated by the Chair of the Interagency Cache Manager Group.

**Refurbishment Standards:** A narrative document that describes the required activities that must be performed in order to meet quality standards (NFES 2249).

**Replacement Order:** An order issued by the incident/project that requests replacement for items that were expended during that incident or project.

**Role Administration:** An administrative function within ICBS that manages the access roles for users. These roles include: Manager,

Assistant Manager, Supply, Procurement, and Inquiry.

**Shipping Address:** The name, address, and phone number of the office who will be receiving the issued items.

**Standard Operating Procedures:** Job standards and practices used by all geographic area caches.

**Standard Pack:** The standard packaging used for multiple units of issue, e.g., unit of issue for shovels is each, and standard pack is ten each.

**Storage Location:** The physical storage location(s) for each cache item in a cache.

**Subcache (Cache Storage I.D.):** a code used to designate the particular area, location, or subcache where cache items are stored.

**Supplier Code:** The code used to identify a supplier.

**Surveyed Cache Items:** Unserviceable and/or irreparable cache items that are removed from stock, see also *Damaged/Destroyed*.

**Transaction Type:** The code used to designate the type of transaction used for a particular function, reference *appendix D*.

**Unit of Issue:** The two-letter code used to indicated the minimum amount of an item that may be ordered, e.g., box = bx, each = ea, foot = ft.

## V

**Wildcard:** A symbol, usually a percent (%), asterisk (\*), or underline (\_), used to represent all possible combinations of filenames.

**Workorder:** A pending request for repair or refurbishment of an incoming cache item(s).

## X

## Y

## Z