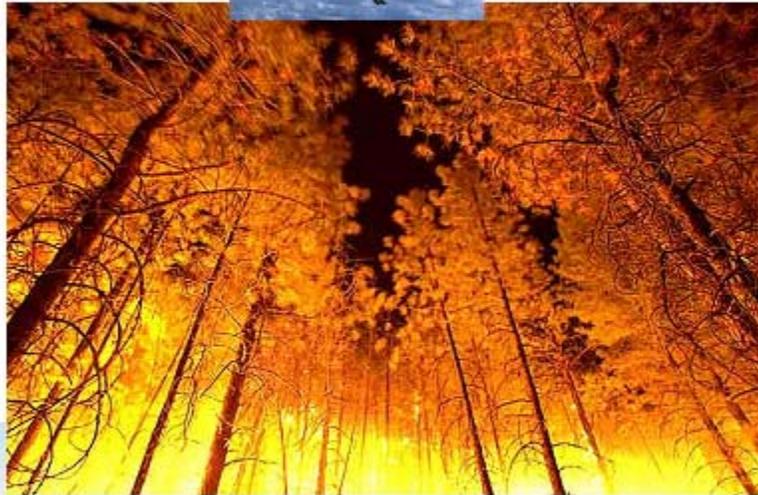


# INTERAGENCY SITUATION REPORT USER'S GUIDE



**June 2003**

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## INTRODUCTION

The Interagency Situation Report (SIT) Program is a web-based application that captures incident activity and resource status information in summary form intended for use by managers. Once the information has been submitted via the web site, it can be accessed and utilized at local Dispatch Offices, Geographic Area Coordination Centers (GACCs) and the National Interagency Coordination Center (NICC) to produce summary reports to be used by agency managers as a decision making tool.

Instead of the information being electronically mailed or faxed from Dispatch Centers to GACCs, as well as GACCs to NICC, now GACCs and NICC go directly to the SIT web server and run reports to retrieve the data that the Dispatch Offices entered. GACCs have edit access to all of the Dispatch Offices within their area. Additionally, NICC has edit access to all Dispatch Offices and GACCs.

The SIT report is prepared on a daily basis during the active fire season, generally May through October. Depending on the level of incident activity during the off-season, the report is submitted on a more limited basis. Please refer to Chapter 25 of your Geographic Area's Mobilization Guide and the National Interagency Mobilization Guide for more specifics on reporting requirements for SIT.

### USER SUPPORT

Technical support for the SIT Program can be found through the National Fire and Aviation Management (F&AM) Web Applications site (FAMWEB) or at the Fire Applications Help Desk. Contact the Help Desk at 1-800-253-5559 or (208) 387-5290 or via e-mail at: [fire\\_help@dms.nwccg.gov](mailto:fire_help@dms.nwccg.gov). Calls to the Help Desk are handled 24 hours a day. After normal business hours (07:30am – 5:00pm Mountain Time) leave a message and the on-call duty officer will return your call.

If you have questions on data entry, what to report, program access, etc., contact your local dispatch center or your Geographic Area Intelligence Coordinator/Officer.

### TROUBLESHOOTING

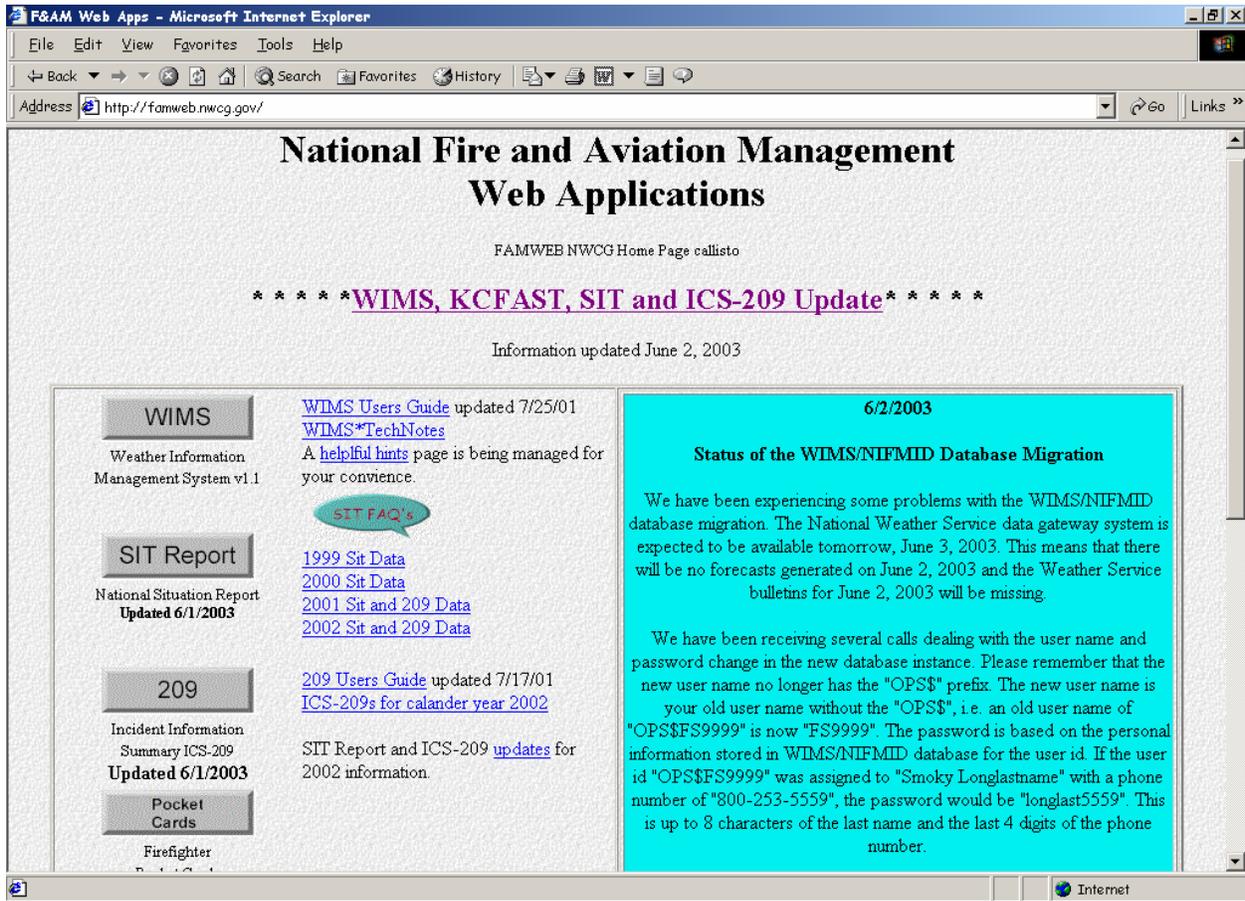
Specific instructions are explained in this User's Guide for many of the data entry and program features. In some cases, instructions must be followed carefully for the program to work. Additional troubleshooting instructions are outlined in specific sections of this User's Guide. Please follow the instructions in this User's Guide carefully before contacting the Fire Applications Help Desk or GACC.

- **Note:** If you lose Internet connection while in the program, reconnect and then click the "**Submit**" button. You should **not** lose any of the data you entered before being disconnected.

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## ACCESSING the SIT WEB SITE

If you do not already have a bookmark on your computer to get to the SIT Program on the National Fire and Aviation Management Web (FAMWeb) site, you will need to enter the site for the first time via the URL-- <http://famweb.nwcg.gov/>.



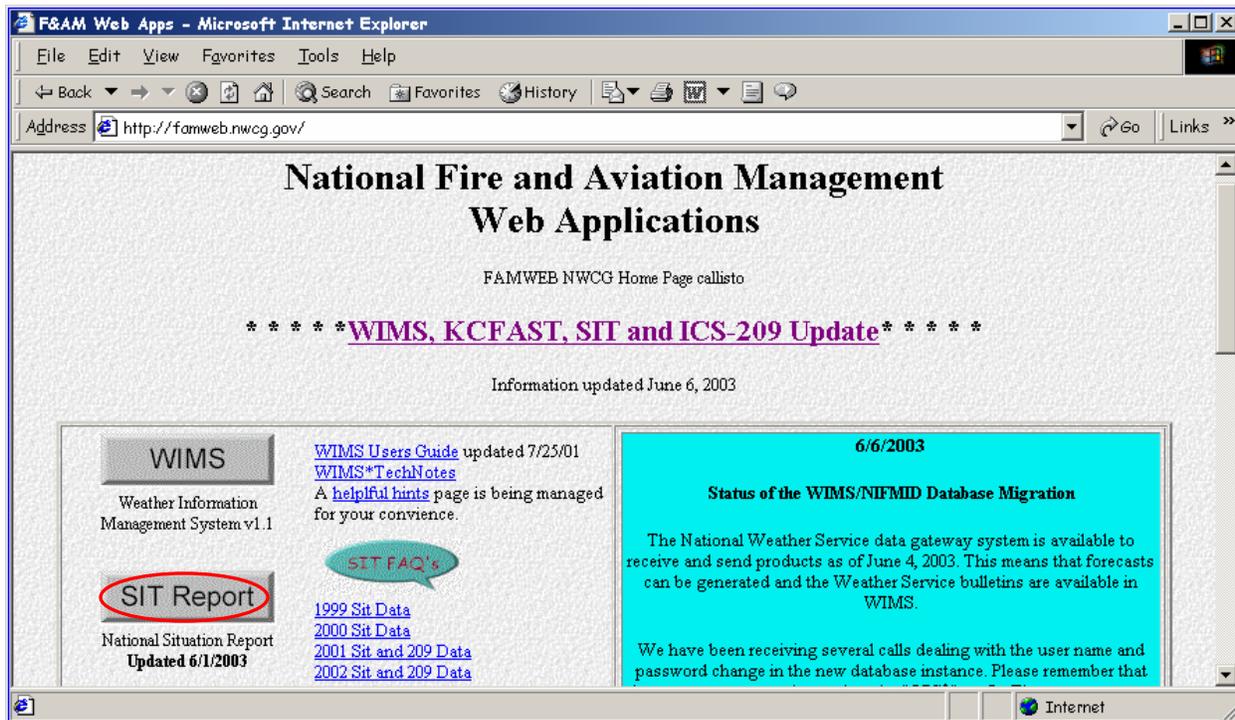
- **Note:** Microsoft's Internet Explorer is the preferred browser for completing the SIT Report. Netscape browser may be used but note that there have been reported difficulties. The site will look slightly different when viewed in each browser.

### Log-on ID and Password

The Interagency Situation Report (SIT) Program is hosted in a web site environment on a server at the U.S. Department of Agriculture's National Information Technology Center (NITC) at Kansas City. You will need to have a Kansas City Log-on ID (KCLID) and an Oracle password (different from your WIMS password) in order to gain access to the program. If you need help getting a Log-on ID and password, contact your GACC Intelligence Coordinator/Officer or the WO Help Desk at 1-800-253-5559 or (208) 387-5290. Be sure to inform them that you will be using the SIT Program and need an Oracle password.

- **Note:** Users who currently have access to the WIMS Program can access the SIT Program, but will also need an Oracle password, which is different from their WIMS password.

Click the **“SIT Report”** button to enter the SIT Program.



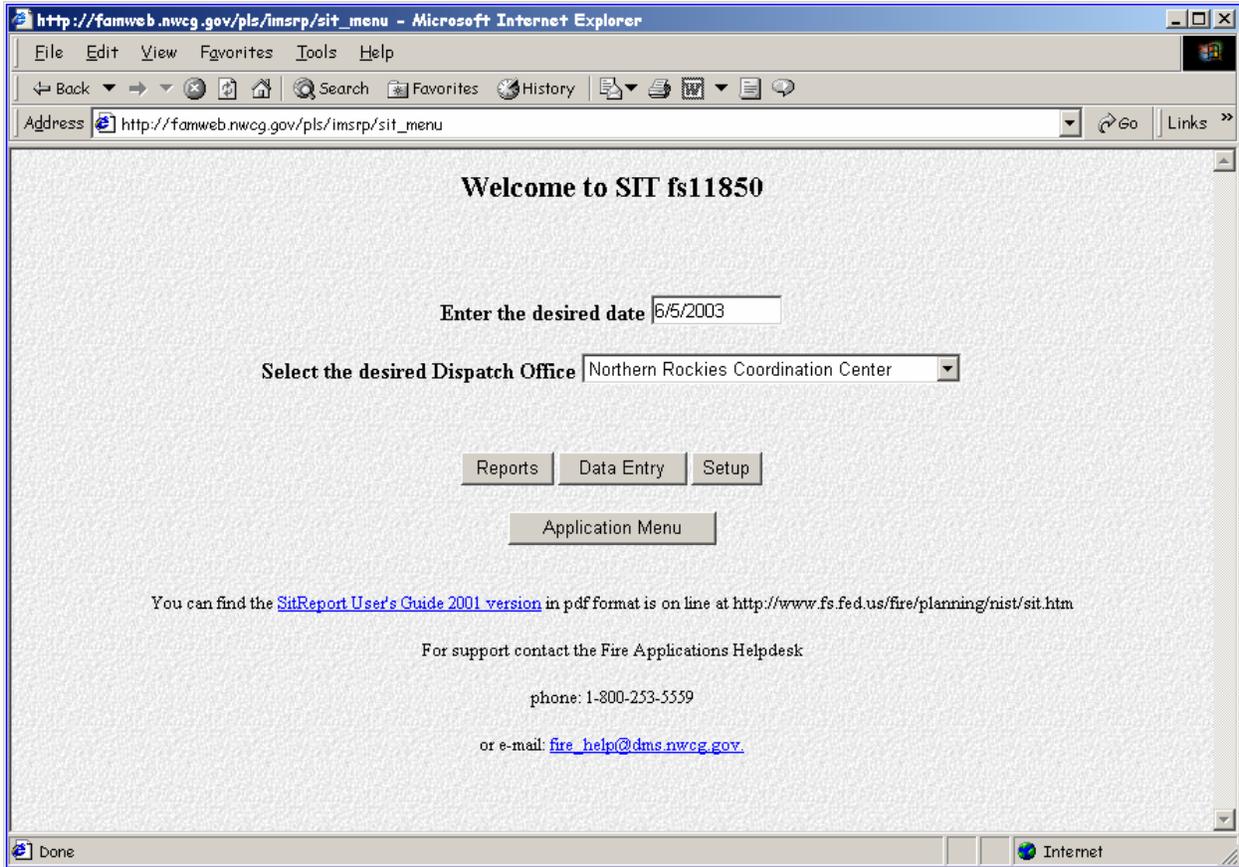
A dialog box, as shown below, will pop up asking for your user ID and password.



Enter your **“User Name”** and **“Password”**.

Click the **“OK”** button.

Once you are at the SIT Log-on screen, you can select from the “**Reports**”, “**Data Entry**”, and “**Setup**” functions. The “**Application Menu**” button will take you back to the FAMWeb home page.

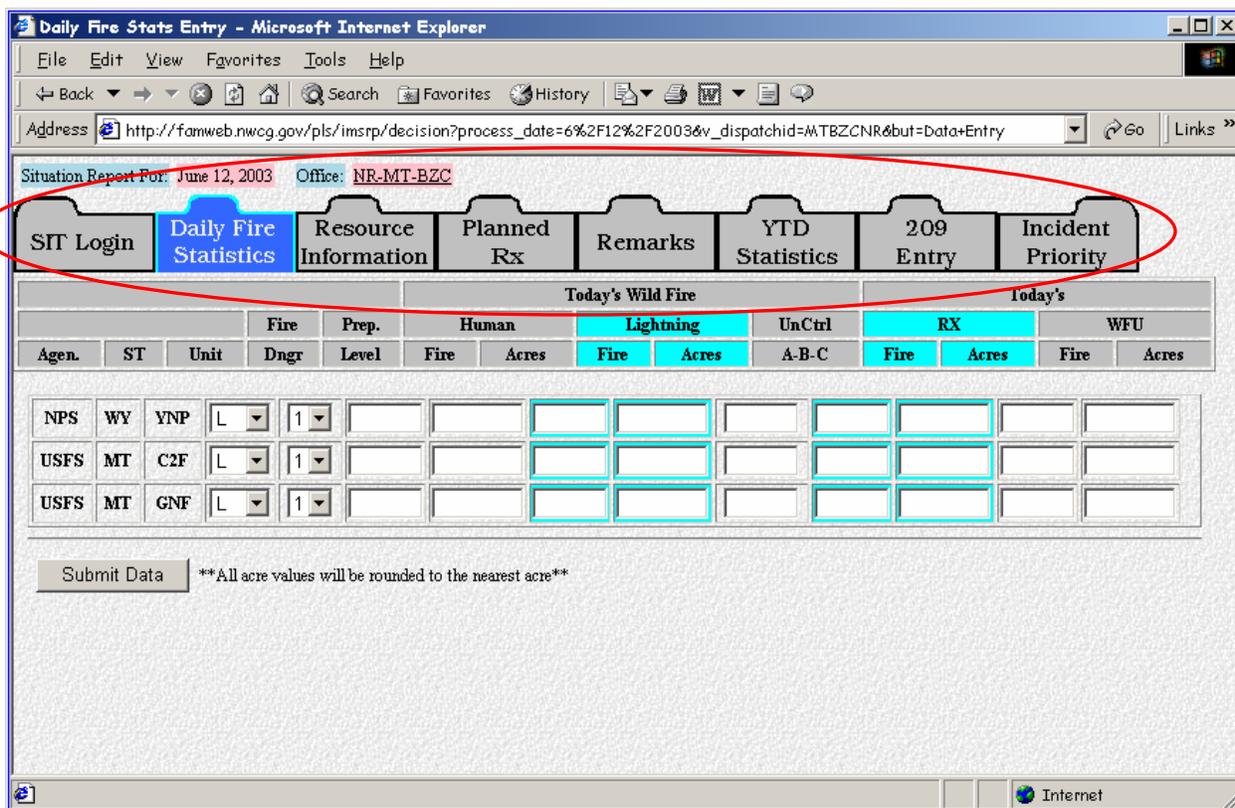


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## SITE NAVIGATION

To navigate within the SIT Program you can use either a mouse or a combination of keys including the Tab key. The Tab key can be used to navigate through the main web site. Using your mouse to navigate will allow you to move forward and backward through the data entry screens. You can also use your mouse to scroll up and down or from left to right within a screen in order to view the rest of the data entry fields.

Once you are in the Data Entry portion of the program you will see a row of tabs on the top of each screen with the name of the current screen highlighted.



You can move from screen to screen without entering data by simply using your mouse to click on the appropriate tab. A window, like the one shown below, will pop up.



Clicking the “OK” button will take you to the tab you selected. Using your “Back”

button on your browser will return you to the screen you just left.

To use the keyboard for the Data Entry screens:

- Use the **mouse** and the **Tab** key to move from field to field. The **Tab** key will advance you to the next field.
- Pressing the **Shift** and **Tab** keys simultaneously will move you back to the previous field.

## ENTERING SIT DATA

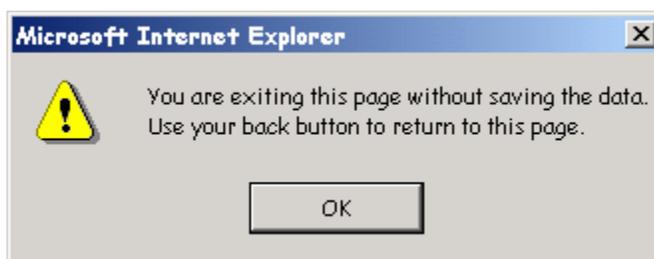
During the active fire season, SIT reports are required on a daily basis. Likewise, ICS-209s are used to report large wildland fires, Wildland Fire Use (WFU) events, and any other significant events on lands under federal protection or federal ownership. Lands administered by states and other federal cooperators may also report in this manner. Consult the requirements within your Geographic Area for submission times, frequency, etc. Once your data has been submitted, it will be reviewed by your GACC. If there are any problems or questions, they must be resolved by 0200 Mountain Time, the submission deadline for NICC.

Be professional and discrete in the comments you make in "Remarks". Keep your comments short, pertinent, and professional. Comments such as "hope we get some fires soon", "here comes the overtime", or "it's Miller time and I'm out of here", are inappropriate and there is no place for them in this program.

GACCs have edit access to the data entered by all of the offices within their Geographic Area.

Use the following tips for effective data entry:

- ❖ **Don't use the "Enter" key** - it could submit the data you have entered (depending on the browser you are using) before you have filled in all the blocks on the screen, but it is not completely dependable as a method of submitting data.
- ❖ The **"Submit Data"** button is arguably the most important button on any screen in the program. By clicking this button the information you just entered is transmitted and stored in the database. It also will automatically take you to the next entry screen.
- **Note:** If you made changes to the active screen and do not **"Submit Data"** from the screen you are leaving, a window, like the one shown below, will pop up.



Click the **"OK"** button. This will take you to the next tab. Use your **"Back"** button on your browser to return to the previous tab. You will get this window again. Clicking the **"OK"** button will take you to the screen you just entered data.

Click the “**Submit Data**” button to save that data.

- **Note:** If you forget to submit the “Year-to-Date Statistics” screen, even though you submitted all of the previous screens, any new fire/acre or resource status information you entered will not be carried forward and will not show up in the reports.
- ❖ Certain fields have pull-down lists (marked with down arrows) that will let you select from the different choices available with a click of your mouse. Also within these fields, entering the first letter of the value you are looking for will let you scroll through the various choices.
  - **Example:** If you want to find Type 2 Crews in the list of resource types, pressing the letter “C” will take you to the first resource that starts with “C” and will allow you to scroll through the resource types that begin with “C” or if you press “C” again, it will jump to the next resource that begins with “C”.
- ❖ Some fields within the SIT Program will automatically clear each calendar day (e.g., numbers of new fires and acres), while other fields will carry over values from the previous report (e.g., Fire Danger, Preparedness Level, Resource information). When editing fields that already contain data, you need to highlight the existing data and then enter the new data. **The program does not type over old data.**
- ❖ **Do not use any special characters such as #, &, !, @,\*,?, etc. in numeric fields.** A window, like the one shown below, will pop up and state you need to enter a positive number if you have entered a character in a numeric field.



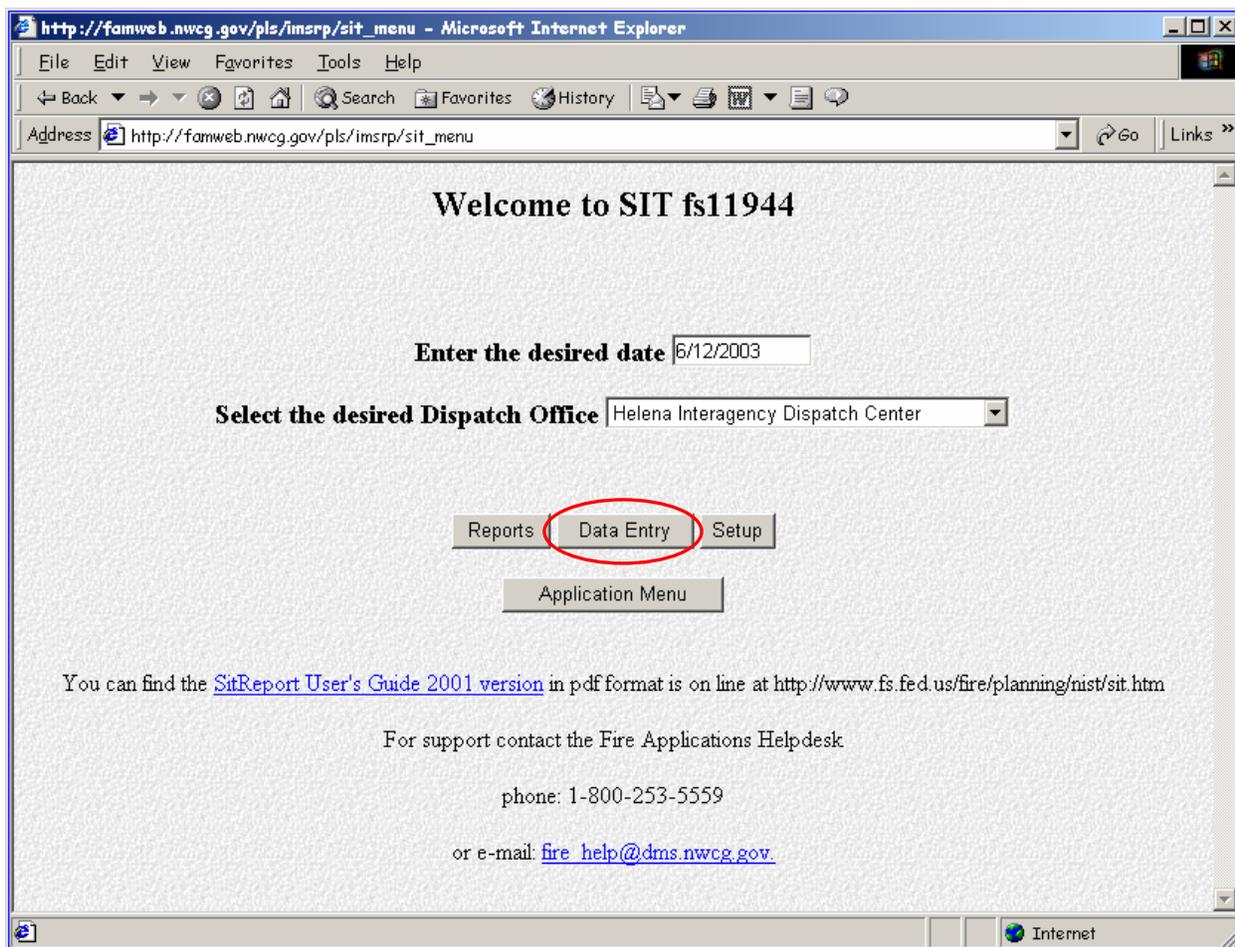
Press “**OK**” to go back and make the correction.

- **Note:** If you notice that you made a mistake while entering your data, don’t panic. If you’re still in that screen, you can use the mouse to go back and select another value or clear out the field.

When you're ready to begin entering SIT information:

- Log on to **SIT**.
- The date will default to the current day's date in Central Time.
  - **Note:** If the current time is past 2400 Central Time, you must change the date back to the current date in your time zone.
- Select the desired dispatch office for which you are reporting.

The SIT Welcome screen is shown below:



Click the **"Data Entry"** button.

Upon clicking the **"Data Entry"** button, you will be taken to the **Daily Fire Statistics** screen.

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## DAILY FIRE STATISTICS

Report **all** wildland fire activity (regardless of suppression strategy), RX (Prescribed) and WFU (Wildland Fire Use) for the period of 0001 to 2400 local time.

- **Note:** If you need to update your Year-to-Date totals, **do not** use this screen to update. Go directly to the “YTD Statistics” tab (instructions on page 27).

### Agency, State and Unit

The values for these fields will appear automatically, based on the units identified within your area of responsibility.

### Fire Danger

This field will default to the value from the previous day's report. Clicking the down arrow allows you can select a different value: L = Low, M = Moderate, H = High, VH = Very High and E = Extreme.

### Preparedness Level

This field will also default to the previous day's report value. Clicking the down arrow allows you to select a different value, between 1 and 5, that represents the

Preparedness Level of each unit for which you report. Consult your local Preparedness Plan/Area Mobilization Guide if you are unsure what each number represents.

- **Note:** If you have no new fires and no new acres to report, simply verify the Fire Danger and Preparedness Level for your unit(s) and click the “**Submit Data**” button.

### Today's Human Fires

This field automatically clears itself each day. Enter the number of new human-caused fires reported by each unit for the reporting period.

### Today's Human Acres

This field automatically clears itself each day. The number entered is the total acres burned during the reporting period, which includes acreage from large and Complex fires. Acreages must be rounded up or down to the next whole number; e.g., .4 acres or less would be rounded down to zero and .5 or more would be rounded up to 1 acre.

- **Note:** The number of new human-caused fires and new human-caused acres burned do not necessarily relate to each other; it is quite common to have new acres burned with no new fires being reported.
  - **Example:** 1 new human-caused fire was reported yesterday on the XYZ unit for 60 acres burned. Today, there were no new human-caused fires, but yesterday's fire is now 400 acres in size. The report should show 0 new human-caused fires and 340 new human-caused acres burned.

### Today's Lightning Fires

This field automatically clears itself each day. Enter the number of new lightning-caused fires reported by each unit for the reporting period.

### Today's Lightning Acres

This field automatically clears itself each day. The number entered is the total acres burned during the reporting period, which includes acreage from large and Complex fires. Acreages must be rounded up or down to the next whole number; e.g., .4 acres or less would be rounded down to zero and .5 or more would be rounded up to 1 acre.

- **Note:** The number of new lightning-caused fires and new lightning-caused acres burned do not necessarily relate to each other; it is quite common to have new acres burned with no new fires being reported.
  - **Example:** 1 new lightning-caused fire was reported yesterday on the XYZ unit for 60 acres burned. Today, there were no new lightning-caused fires, but yesterday's fire is now 400 acres in size. The report should show 0 new lightning-caused fires and 340 new lightning-caused acres burned.

### Uncontrolled A-B-C

This field automatically clears itself each day. Enter the number of fires (both human and lightning-caused) that remain uncontrolled at the time of the report. A, B and C

Size Class fires are those fires that range from 0 to 99 acres in size. Uncontrolled large incidents will be captured in the 209 Entry section.

### Today's RX (Prescribed) Fires

This field automatically clears itself each day. Enter the number of new prescribed fires reported by each unit for the reporting period. **Prescribed Fires are defined as fires which are ignited by fire management personnel.**

- **Note:** The number of new prescribed fires and new prescribed acres burned do not necessarily relate to each other; it is quite common to have new acres burned with no new fires being reported. You can have multiple units slated for accomplishment, but it is still only one project; be careful not to over-report.

### Today's RX (Prescribed) Acres

This field automatically clears itself each day. Enter the number of new prescribed acres reported by each unit for the reporting period.

- **Note:** The number of new prescribed fires and new prescribed acres burned do not necessarily relate to each other; it is quite common to have new acres burned with no new fires being reported.
  - **Example:** 1 new prescribed fire was reported yesterday on the XYZ unit for 60 acres burned. There were no new prescribed fires today, but an additional 340 acres were burned on the same project. The report should show 0 new prescribed fires and 340 new acres burned.

### Today's WFU (Wildland Fire Use) Fires

This field automatically clears itself each day. Enter the number of new wildland fire use fires reported by each unit for the reporting period. **Wildland Fire Use is defined as a fire that is lightning-caused and being managed to accomplish specific, pre-stated resource management objectives.** The fire must be located within a predefined area for which an approved Fire Management Plan exists.

- **Note: Do not duplicate report.** WFU fires are lightning-caused and should **only** be reported as "WFU". Do not double count them by reporting them as "Lightning" fires too.

### Today's WFU (Wildland Fire Use) Acres

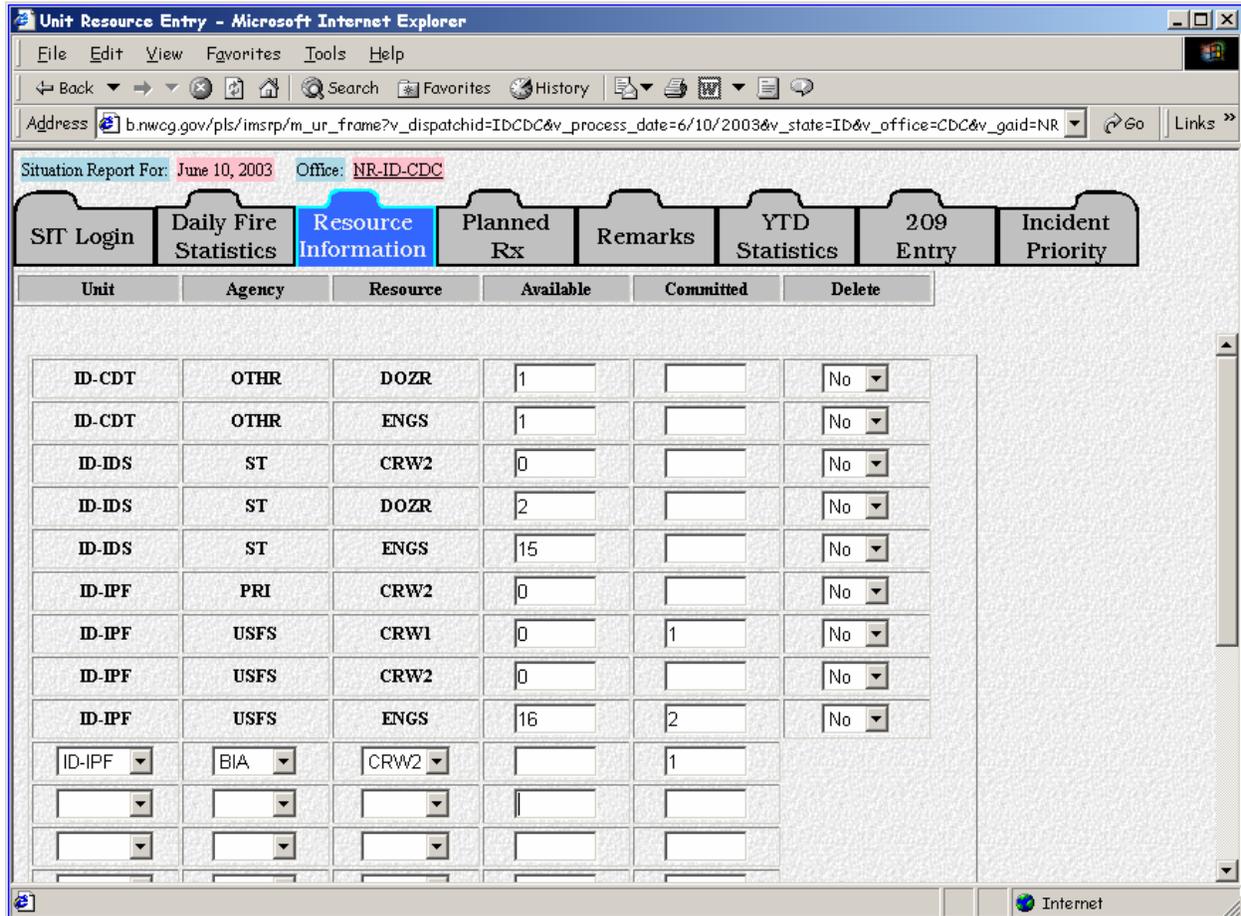
This field automatically clears itself each day. Enter the number of new prescribed acres reported by each unit for the reporting period.

- **Note: Do not duplicate report.** Although WFU acres are caused by lightning, they should **only** be reported as "WFU" acres.
- **Note:** The number of new wildland fire use fires and new wildland fire use acres burned do not necessarily relate to each other; it is quite common to have new acres burned with no new fires being reported.

- **Example:** 1 new wildland fire use fire was reported yesterday on the XYZ unit for 60 acres burned. There were no new wildland fire use fires today, but an additional 340 acres were burned on the same project. The report should show 0 new wildland fire use fires and 340 new acres burned.

Once you have reviewed the information on the screen and ensured that it is correct, click the **“Submit Data”** button.

## RESOURCE INFORMATION



The Resource Information screen captures resources currently “committed” or “available” for initial attack/extended attack and prescribed fire projects. **Remember that you are projecting availability for the next day.**

- **Note:** Resources committed to large incidents are reported in the “209 Entry” section – not here.

### Unit

Click the pull-down menu to select from the choices available for your area of responsibility. The format for this field is: the 2-letter state identifier followed by the unit identifier. **Use the unit identifier of the unit the resource is assigned to, not the unit that owns it.**

- **Example:** A Type 1 crew from the Idaho Panhandle National Forest assigned locally would be entered as **ID-IPF**.
- **Example:** A Type 2 crew from the Nez Perce Tribe on assignment to the Idaho Panhandle National Forest would be entered as **ID-IPF** as well.

## Agency

Click the pull-down menu to select the agency that owns the resource.

- **Example:** A Type 1 crew from the Idaho Panhandle National Forest assigned locally would be entered as **USFS**.
- **Example:** A Type 2 crew from the Nez Perce Tribe on assignment to the Idaho Panhandle National Forest would be entered as **BIA**.

## Resource

Click the pull-down menu to select the type of resource. The choices for this field are listed in the abbreviated 4-letter mnemonic format. Entering the first letter of the value you are looking for will let you scroll through the various choices.

- **Example:** If you want to find Type 2 Crews in the list of resource types, pressing the letter "C" will take you to the first resource that starts with "C" and will allow you to scroll through the resource types that begin with "C" or if you press "C" again, it will jump to the next resource that begins with "C".

## Available

Enter the number of resources available for the unit and agency you selected, regardless of whether they can leave the local unit. **Available resources are defined as those resources physically located on your unit(s), which are not on a mandatory day off.** Unstaffed resources such as engines, or resources expected to be out of service due to maintenance/repairs for the entire day, **should not be shown.**

- **Note:** Remember that you are projecting resources for the next day.
- **Note:** All resources should be listed, regardless of whether they can leave the unit or State. We're trying to get a picture of everyone's capability to handle their local situation. If further clarification regarding resource availability is required, use the Remarks section.

## Committed

Enter the number of resources committed for the unit and agency you selected. **Committed resources are defined as those resources which are assigned to initial/extended attack incident(s) or prescribed fire projects on units for which you are reporting.**

- **Note:** Resources that are committed to large incidents should not be reported here; they will be reported through the "209 Entry" screens.
- **Note:** Resources that have been sent away to incidents outside your area of responsibility should not be reported until they return home.
- **Note:** On the other hand, resources from other units/areas assigned to any of your units should be reported from the time of their arrival (or projected arrival) until they are demobed.

Once you have built a list of your local resources, they will carry over to the next day's report. Edit this data as needed to reflect changes in the number of resources available/committed.

- **Note:** To remove resources that are no longer assigned to your unit(s), click the down arrow under the "**Delete**" column and select "**Yes**".

When you have finished entering your resource data, click the "**Submit Data**" button.

- **Note:** If your screen has 10 lines of entered resource data and additional lines of resources need to be added, click the "**Submit Data**" button. You should still be seeing the Resource Information screen. By moving your screen down, you will see an additional 10 more blank rows for you to enter additional resources. Click "**Submit Data**" again when you have finished entering your resources.

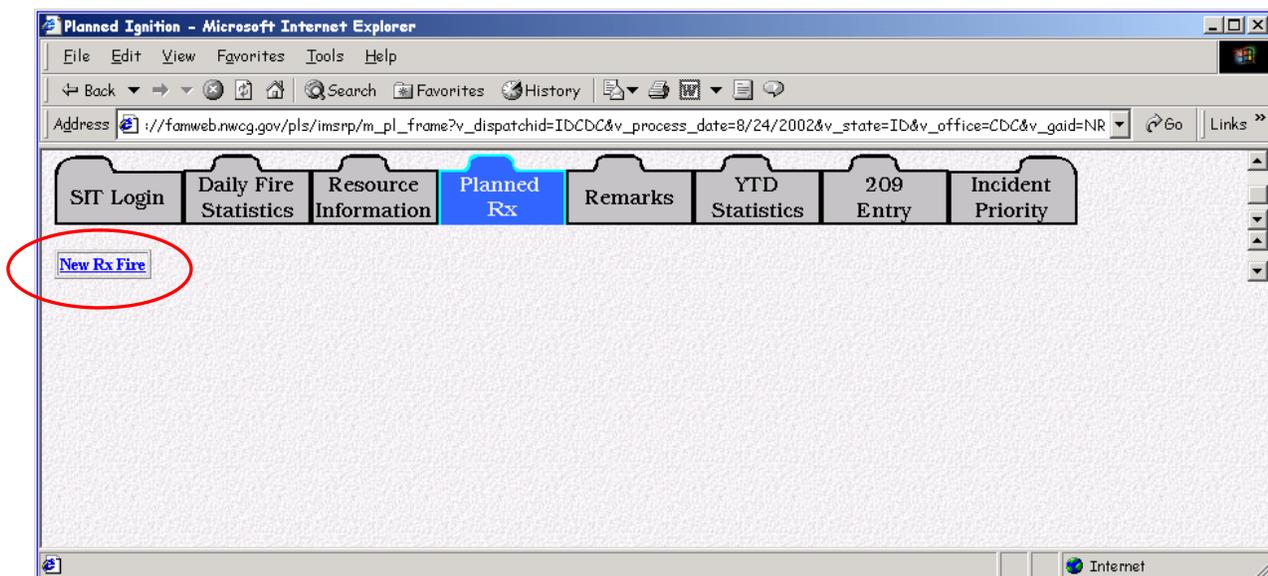
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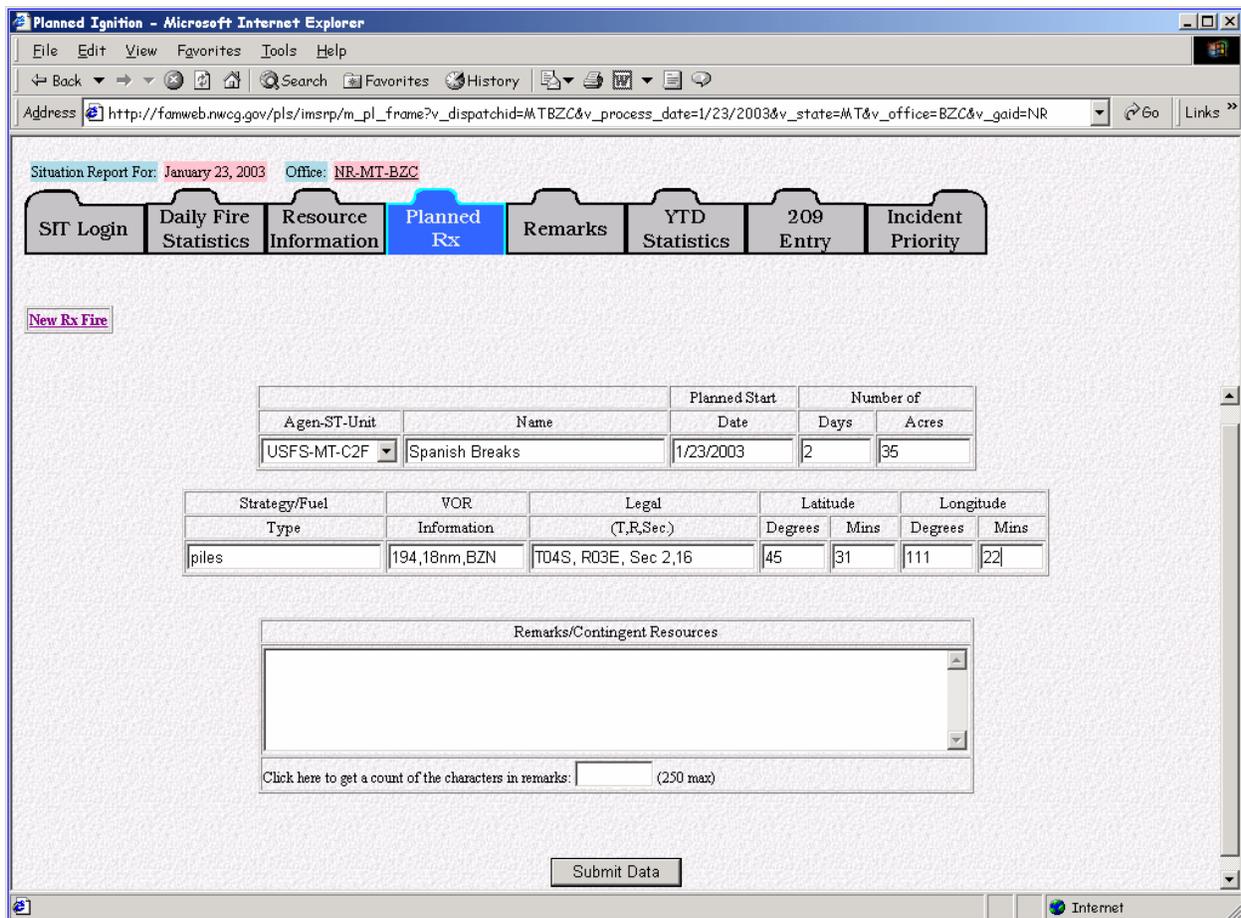
## PLANNED RX (Prescribed) FIRES

The Planned Rx screen reports prescribed fire projects that are planned within the next few days. It will give managers an idea of the number of projects being conducted in the short term, along with planned resource commitments.

- **Note:** Reporting procedures for “Planned Rx” fires differ from GACC to GACC. Current GACC reporting procedures are:
- **Alaska** – report **all** “Planned Rx” fires planned for ignition within the next 2-3 days.
  - **California** – report **all** “Planned Rx” fires for the next period.
  - **Eastern** – report **all** “Planned Rx” fires planned for ignition within the next 2-3 days.
  - **Great Basin** – report **all** “Planned Rx” fires planned for ignition within the next 2-3 days.
  - **Northern Rockies** – **not required** to report their “Planned Rx” fires on the SIT report, however, they are required to report all planned, proposed, and accomplished prescribed burning projects directly to the Smoke Monitoring Unit in Missoula using RAZU.
  - **Northwest** – report **all** “Planned Rx” fires planned for ignition within the next 2-3 days.
  - **Rocky Mountain** – report **all** “Planned Rx” fires ONE DAY prior to the day of planned ignition and update the report on each day subsequently, until the prescribed fire is complete.
  - **Southern** – State Coordination Centers will report **all** “Planned Rx” fires.
  - **Southwest** – report all “Planned Rx” fires one day prior to the day of planned ignition, unless otherwise directed in the SWA Mobilization Guide.

Click the “New RX Fire” button to create a record for a new project.





**Agency/State/Unit**

Click the pull-down menu to select the Agency-State-Unit. Your choices are limited to those offices for which you have reporting responsibility.

**Name**

Enter the name for the project.

- **Note:** Once you enter a value in this field, it controls the record of the project in the database and cannot be changed.

**Planned Start Date**

Enter the date in the format of MM/DD/YY.

- **Note:** If it has not been updated within 2 days after the planned start date, the project record will not show up in the pick list.

**Number of – Days**

Enter the number of days that it will take for the project to be completed.

**Number of – Acres**

Enter the total number of acres expected to be burned.

**Fuel Type/Strategy**

Enter the predominant fuel type and type of burn strategy being used (i.e., piles, broadcast burn, etc.).

**VOR Information**

Enter the bearing, distance, and base or OMNI from the nearest VOR as you would normally enter it on a resource order.

- **Example:** 194,18nm,BZN

**Legal Description**

Enter the Township, Range and Section for the point of origin.

- **Example:** T04S, R03E, Sec 2,16

**Latitude – Degrees**

This should be a 2-digit number that represents the point of origin.

**Latitude – Minutes**

This should be a 2-digit number that represents the point of origin (rounded to the nearest minute).

**Longitude – Degrees**

This should be a 3-digit number that represents the point of origin.

**Longitude – Minutes**

This should be a 2-digit number that represents the point of origin (rounded to the nearest minute).

**Remarks/Contingent Resources**

In narrative format, enter a list of all resources you plan to commit to completing the project, including resources held in reserve.

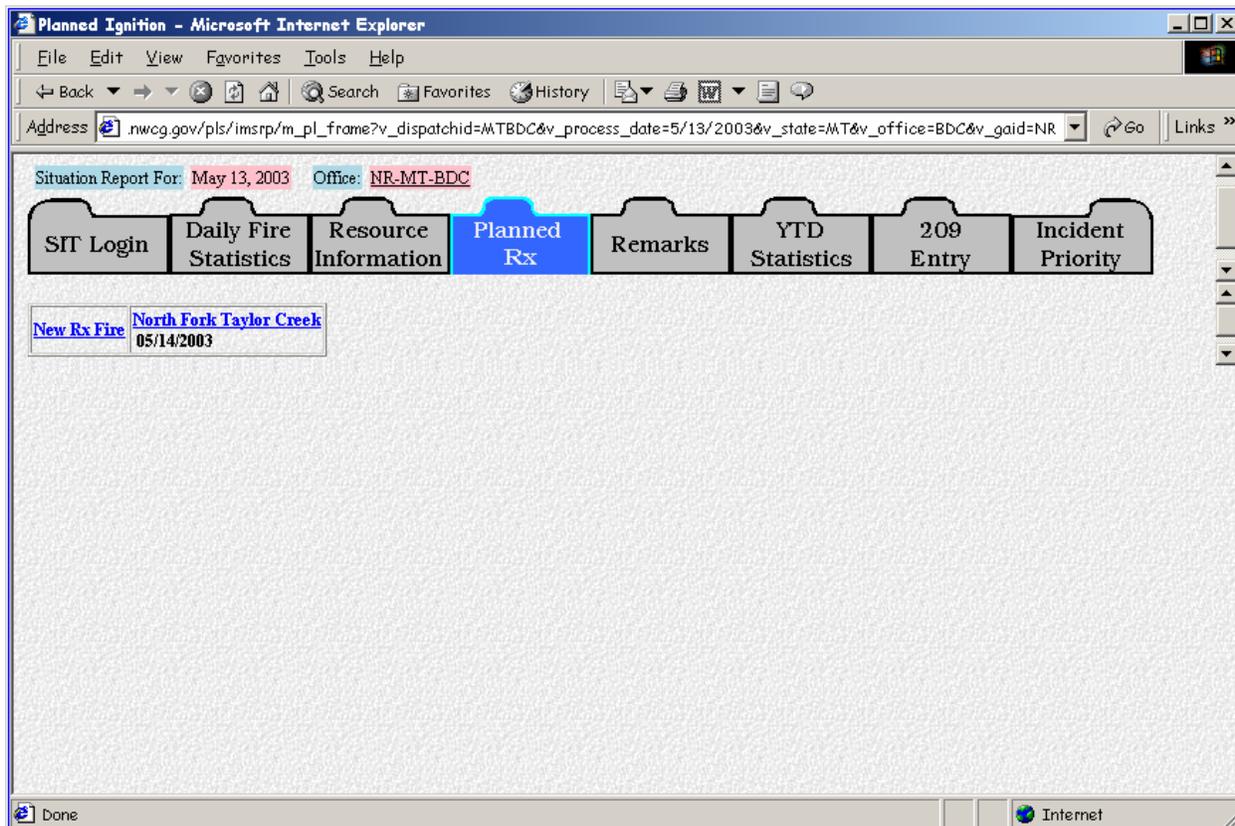
When you have finished entering the information on planned prescribed fire projects, click the “**Submit Data**” button to transmit the data. The screen will clear itself so that you can enter data on another project. When you have finished entering Planned RX Fires, click the tab at the top of the screen to go to whichever screen you want next (Remarks, YTD Statistics, 209 Entry, etc.).

**Once information has been entered pertaining to a prescribed fire project, it will carry over for 2 days from the planned start date.**

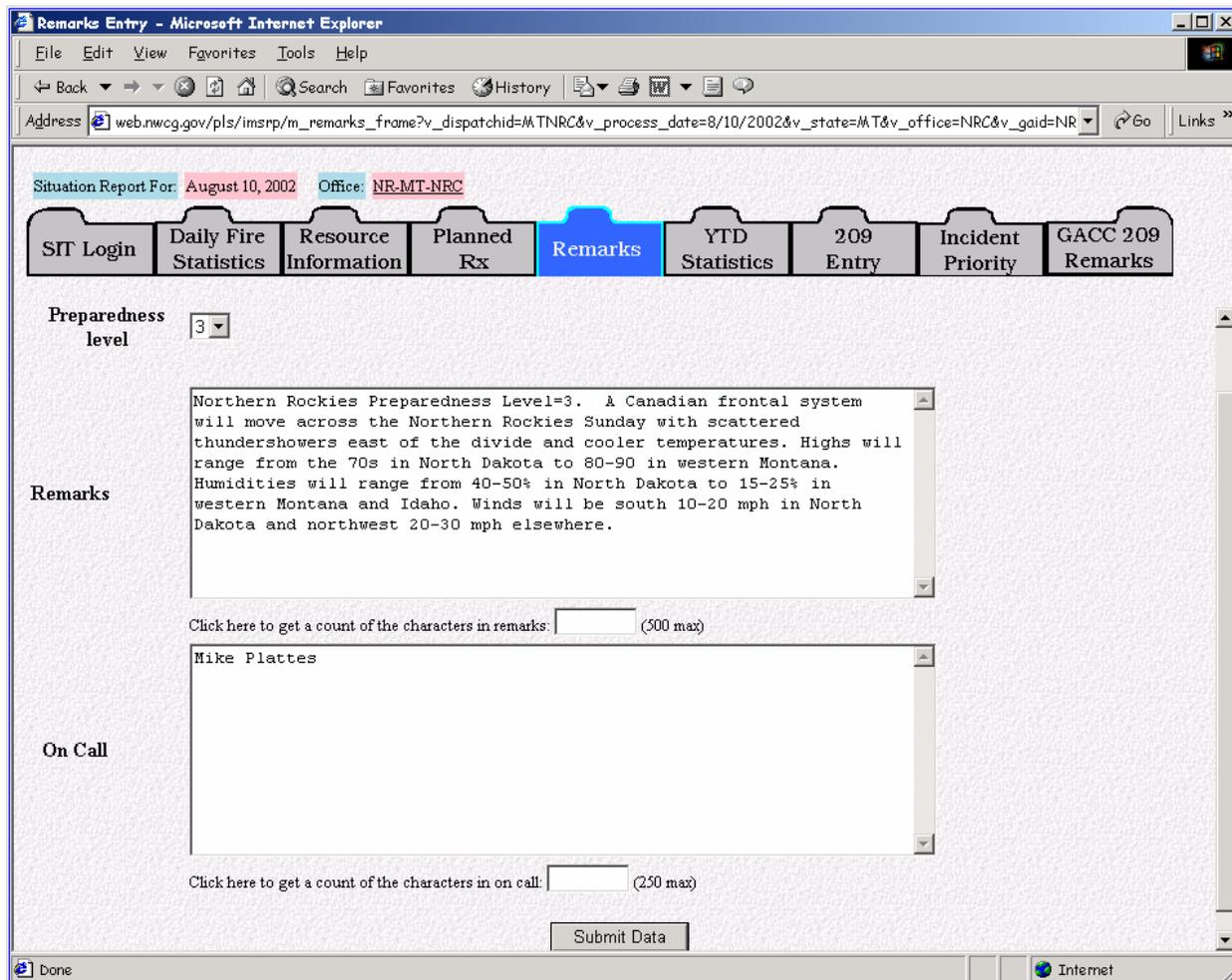
- **Note:** If the project cannot be implemented on the planned start date, you should update this field with a revised start date; otherwise the project record will not show up in the pick list.

When you enter the "Planned RX" fires screen, you may see additional boxes across the top of the screen with the project name(s) as shown below. Clicking the project name link will open up the record.

- **Note:** Many of the entries will not change over the course of the project; however, the Planned Start Date field should be reviewed daily and changed as needed.



## REMARKS



This screen is used to capture “**On-Call**” information for your center, along with “**Remarks**” pertinent to your units/area and your Dispatch Center/Area preparedness level.

### Preparedness Level

Click the pull-down menu to select the Preparedness Level for your Dispatch Center or Geographic Area as a whole.

### Remarks

Briefly summarize the current situation on your local units or within your Geographic Area. The program will automatically clear this field each day. Include the following types of information:

- General synopsis of current and expected weather.
- Fuel/drought conditions (live fuel/1,000-hr moisture, ERCs, KBDIs, etc.).
- What is the current and anticipated fire situation?
  - Are fires being caught at initial attack, or are they escaping?

- Are more ignitions expected due to lightning carry-overs?
- Significant events or problems.
- Resource status (are shortages anticipated?).

### **On Call**

List the Dispatcher(s)/Coordinator(s) on-call for your office, along with home/cell/pager numbers. Privacy information entered in the database via this field will be protected from general access; users will only be able to pull on-call information for units/centers within their area of responsibility.

- **Note:** The program will carry over the On-Call information from day to day.

Once you have finished entering the remarks and on-call information, click the “**Submit Data**” button to transmit the data. This will automatically take you to the Year-to-Date Statistics screen.

## YEAR-to-DATE STATISTICS (YTD)

Situation Report For: July 28, 2002 Office: NR-ID-CNC

YTD Statistics

ID-MCS	Maggie Creek Area Office ST	Human		Lightning		Rx		WFU	
		Fires	Acres	Fires	Acres	Fires	Acres	Fires	Acres
	YTD Totals 22-AUG-02	7	5	4	15	0	0	0	0
	Today's fire activity	NR	NR	NR	NR	NR	NR	NR	NR
	YTD Totals for: 7/28/2002	7	5	4	15	0	0	0	0

ID-CWF	Clearwater NF USFS	Human		Lightning		Rx		WFU	
		Fires	Acres	Fires	Acres	Fires	Acres	Fires	Acres
	YTD Totals 22-AUG-02	2	0	43	28	4	755	5	190
	Today's fire activity	1	0	NR	NR	NR	NR	NR	NR
	YTD Totals for: 7/28/2002	3	0	43	28	4	755	5	190

ID-NPF	Nez Perce NF USFS	Human		Lightning		Rx		WFU	
		Fires	Acres	Fires	Acres	Fires	Acres	Fires	Acres
	YTD Totals 22-AUG-02	9	3,013	76	124	12	5,679	12	2,306
	Today's fire activity	NR	NR	2	1	NR	NR	NR	NR
	YTD Totals for: 7/28/2002	9	3013	78	125	12	5679	12	2306

Submit Data

The YTD screen captures fire statistics on a calendar year basis (January 1 - December 31). As you enter the screen, the program will display the year-to-date statistics for each unit within your area of responsibility.

The SIT Program automatically calculates new year-to-date totals for all fire types. On a daily basis, the new fires and acres that you reported in the Daily Fire Statistics screen will automatically be added to the YTD totals carried over from the previous day's report.

Click the **“Submit Data”** button to transmit the data as calculated.

- **Note:** Even if you have clicked the **“Submit Data”** button on each screen as you entered your data, if you forget this step in the YTD Statistics screen, any new fire/acre or resource status information you entered will not be carried forward and will not show up in the reports.

### Adjusting YTD Totals

The year-to-date totals shown on the Situation Report should be adjusted periodically to reflect statistics being reported on agency fire reports. While large fires are ongoing, compare the current and previous ICS-209(s) on a daily basis to determine whether total acreages have increased, decreased, or remained the same.

- **Note:** Additional acres burned each day should be reported in the Daily Fire Statistics screen. See “Today’s Human Acres” and “Today’s Lightning Acres” data entry instructions (page 14).

The preferred method to adjust YTD acreages is:

- At the SIT Welcome screen, change the date to yesterday’s date.
- Click the “**Data Entry**” button.
- Go directly to the YTD Statistics screen, modify the totals on the bottom line as needed, and click the “**Submit Data**” button.
- To verify that the changes were accepted, return to the main menu and go back into data entry under today’s date; click the YTD Statistics tab -- your corrected totals should have been brought forward in the “**Yesterday’s Totals**” line.

## GENERAL – ICS-209 Data Entry Instructions

- **Note:** Some specific instructions exist for particular Geographic Areas. These are noted following the general instructions that are listed for each procedure in this guide.

The ICS-209 screens are used to capture information pertaining to incidents that meet the large fire criteria (i.e., 100+ acres in timber/300+ acres in grass/shrub fuel types), Wildland Fire Use (WFU) events and wildland fires in confinement strategy, incidents to which an Incident Management Team (IMT) is assigned, or any other significant events on lands under federal protection or federal ownership.

- **Note:** Refer to your Geographic Area Mobilization Guide for additional reporting guidelines.

There are 5 different screens you will be entering ICS-209 data. The screens are comprised of the following incident information:

- **Screen #1:** Current Date, Initial/Update/Final information, Cause, Incident Commander, Latitude/Longitude, Descriptive Location, etc.
- **Screen #2:** Current Situation
- **Screen #3:** Outlook
- **Screen #4:** Committed Resources
- **Screen #5:** Approval Information

Examples of each of these screens can be viewed in the “**ICS-209 Data Entry Instructions – by Block**” section of this guide (page 42).

There are 49 blocks in which to enter data for each individual ICS-209. Pay careful attention to the way the blocks are used to report information. Instructions have been written to assist users in finding the most appropriate location to report specific information (e.g., current and future threats, control problems and concerns, projected incident movement/spread, etc.). Additionally, Block 44 - “Remarks” can be used to expand upon entries made in previous blocks and marked accordingly.

The information in some of the blocks will be carried over each day. Blocks that clear each day are marked as such in the instructions for each block. Information that carries over from day to day may need to be updated, such as a change in Incident Commander or resources committed, a corrected location, etc. Existing data must be deleted before new data is entered—it does not automatically delete. Leave blocks blank if there is nothing to report. Zeros are not required if there are no numbers to report.

- **Note:** Blocks 1, 2, 4, and 11 **must be completed** in order for any ICS-209 to be accepted by the program. Error messages will be generated if this information is not received or is incorrectly entered.
- **Note:** Some blocks are number-only blocks in which **no text data will be accepted**. These are noted in the instructions for each block later in this section. Text entries in these blocks will create errors upon submission of the ICS-209.

Character maximums are listed for each individual block in the instructions below and on the Data Entry portion of the program. They appear at the bottom of the text blocks as:

char count:  (2000 max)

- **NOTE FOR CALIFORNIA USERS ONLY:** Most of the information in the data entry blocks will not be cleared during the same date as it would for users reporting only once per day. Please enter or update information in each individual block when submitting an updated ICS-209 on the same date.

To navigate within the ICS-209 screens you can use either a mouse or a combination of keys including the Tab key. The Tab key can be used to navigate through the data entry blocks. Using your mouse to navigate will allow you to move forward and backward through the data entry blocks. You can also use your mouse to scroll up and down or from left to right within a screen in order to view the rest of the data entry blocks.

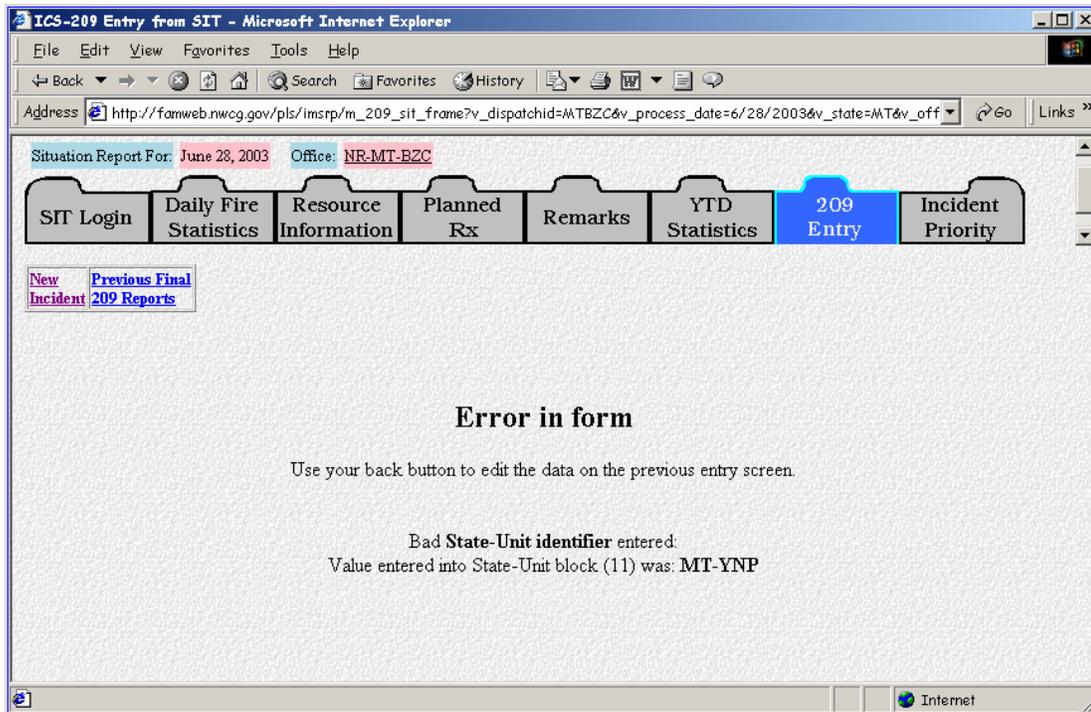
To use the keyboard for the Data Entry screens:

- Pressing the **Shift** key and then pressing the **Tab** key will move the cursor back to the previous field.
- The **Tab** key can be used to advance through various fields.
- **Up** and **Down Arrow** keys will allow you to move through pull-down menu choices.
- Pressing the **Tab** key selects the highlighted choice and moves the cursor to the next block.
- **Arrow** keys can be used to navigate through the radio buttons, and the **Space Bar** can be used to select or deselect one.
- The **Tab** key can be used to navigate through the check boxes, and the **Space Bar** can be used to select or deselect one.

Use the following tips for effective data entry:

- ❖ **Don't use the "Enter" key** - it could submit the data you have entered (depending on the browser you are using) before you have filled in all the blocks on the screen, but it is not completely dependable as a method of submitting data.

- ❖ The **“Submit Data”** button is the most important button on any screen in the program. By clicking this button, the information you just entered is transmitted and stored in the database. It also will automatically take you to the next data entry screen.
- **Note:** An error message, like the one shown below, will display if you forget to input required data or you enter bad data prior to clicking the **“Submit Data”** button. Use the **“Back”** button to return to the previous screen. Enter any required data or fix any erroneous data, then click **“Submit Data”**.

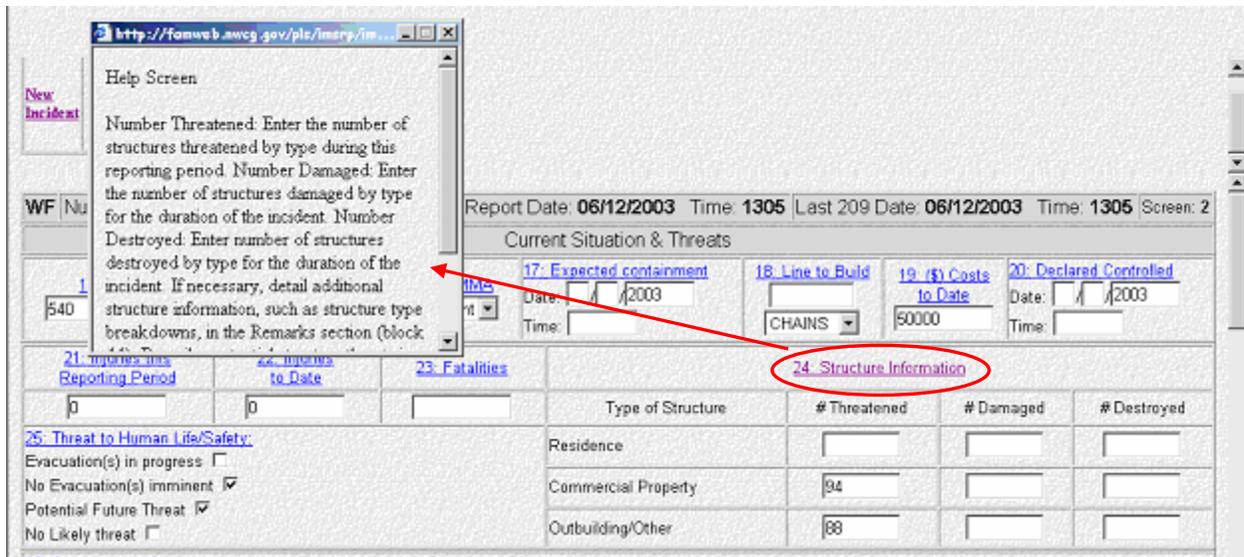


- **Note:** If you forget to click the **“Submit Data”** button before leaving a screen, a window (shown below) will pop up.

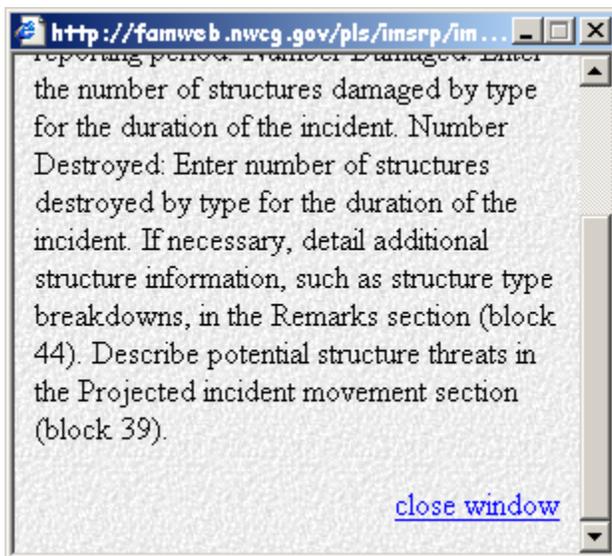


Click **“OK”**. This will take you to the next data entry screen. Use the **“Back”** button on your browser to return to the previous screen. You will see this window again. Clicking the **“OK”** button will take you to the screen you just entered data. Click the **“Submit Data”** button.

- ❖ Help Links for each data entry block have been added to the program. By clicking on any of the links a help screen explaining what information is needed for that specific block will appear. In the example shown below, a link to block “24. Structure Information” was clicked.

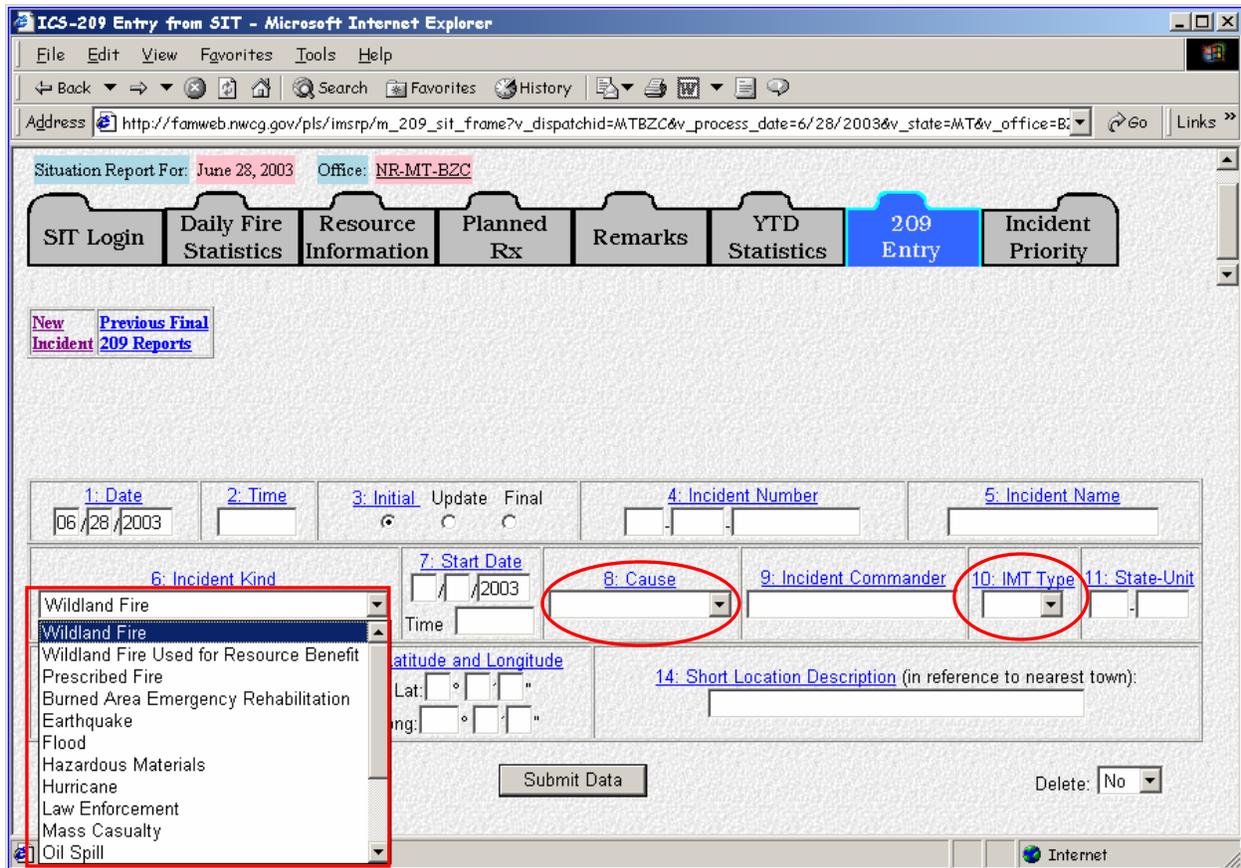


Use the scroll bar to see all of the help instructions.



Be sure to click on the “close window” link to exit the help screen.

- ❖ Certain fields have pull-down lists (marked with down arrows, as shown below) that will let you select from the different choices available with a click of your mouse.



- ❖ Do not use any special characters such as #, &, !, @, \*, ?, etc. in numeric fields. A window, like the one shown below, will pop up and state you need to enter a positive number if you have entered a character in a numeric field.



Press “OK” to go back and make the correction.

- **Note:** If you notice that you made a mistake while entering your data, don't panic. If you're still in that screen, you can use the mouse to go back and select another value or clear out the field.

### ICS-209 Forms and Documentation

All official ICS-209s generated by the FAMWeb applications can be printed out, signed by the Incident Commander, and maintained with other official incident documentation. Specific instructions for this process are located in the **“Processing Official ICS-209s”** section (page 71).

- **Note:** ICS-209 information maintained in this program's database should not be regarded as the official legal documentation required by the incident. This program was designed to allow for ICS-209 information to be placed and stored in a central database for more efficient access to incident information and summaries.

A blank copy of the official ICS-209 form can be referenced in Section VII. Appendix (pages 119-121). Various examples of completed ICS-209s can be referenced in that section as well.

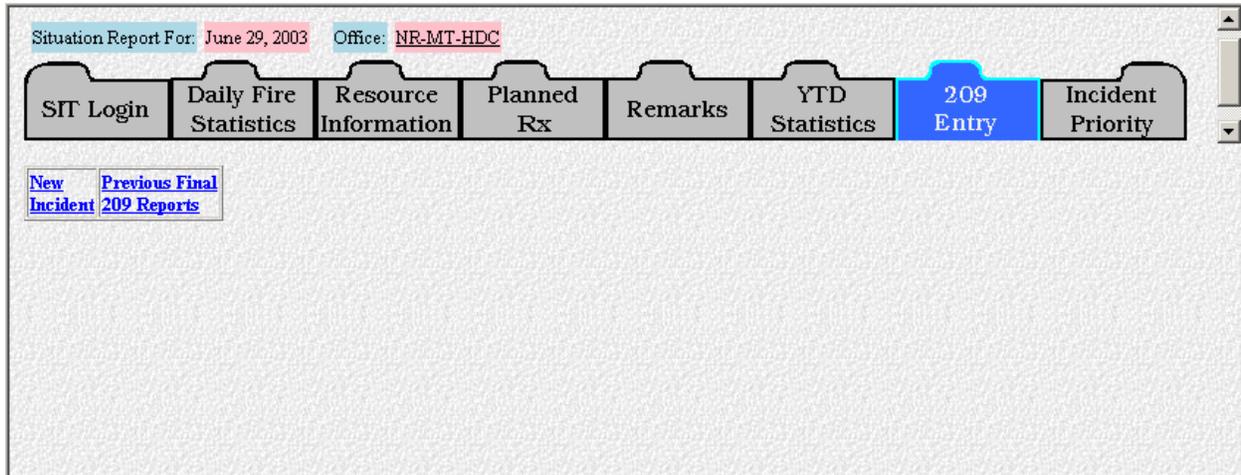
### **“DELETE” Button Function**

Located in the bottom right corner of Screen #1 adjacent to the “Submit Data” button you will see the “Delete” pull-down menu. The delete button drop-down menu defaults to “No”. You would only select “yes” from the drop-down on the rare occasion that an ICS-209 was entered that did not need to be. Deleting the record will only delete the current ICS-209 record and not the entire record for that incident number.

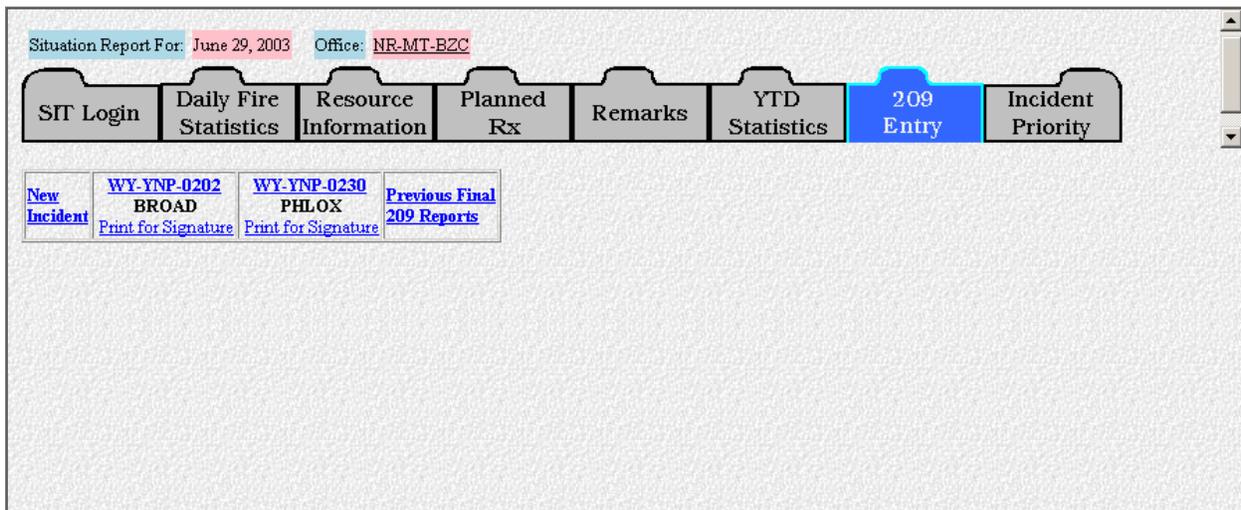
### ICS-209 ENTRY via the SIT PROGRAM

The "209 Entry" screen will look like either of the example screens shown below:

- Screen view **without** any ICS-209 incidents.

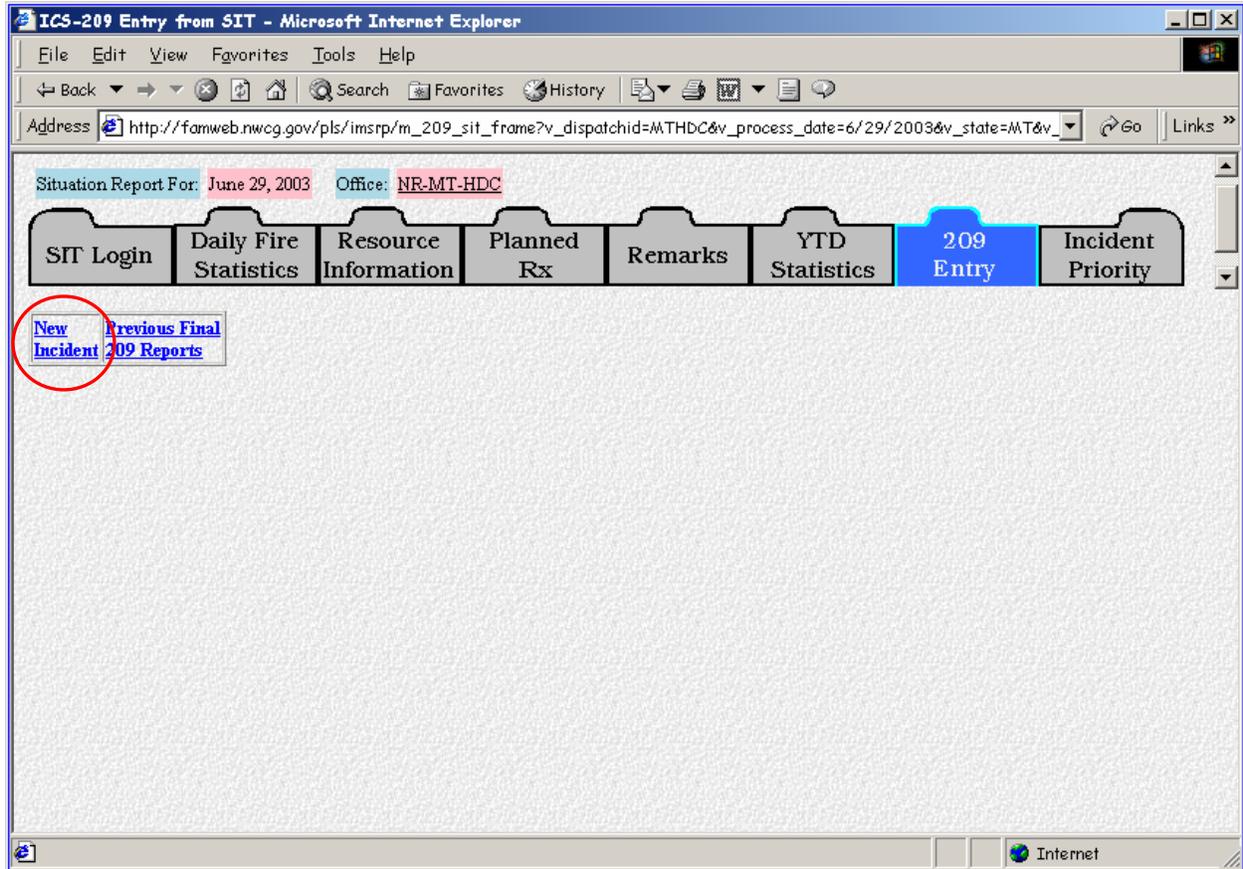


- Screen view **with** active ICS-209 incidents.



### “NEW” INCIDENT

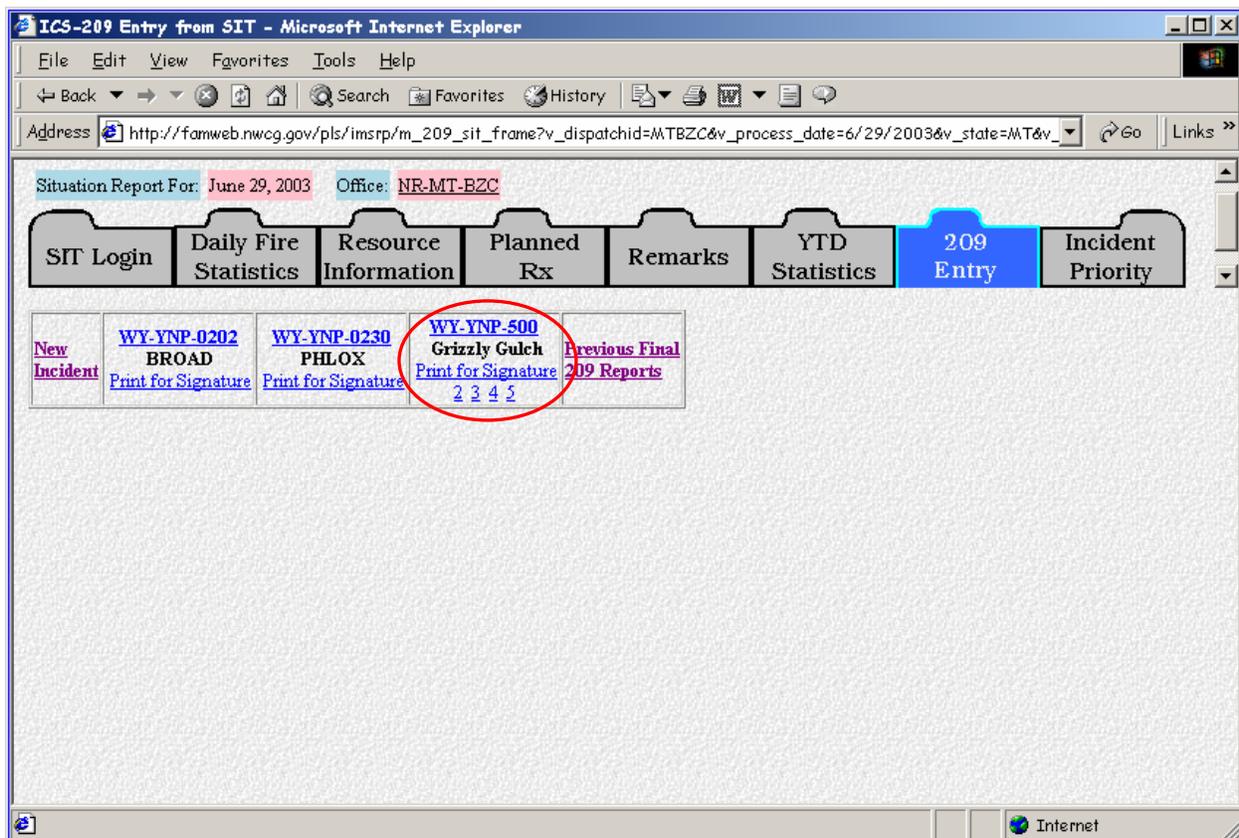
Click the “**New Incident**” button to create a record for a new incident. To begin entering data, go to page 42 “**ICS-209 Data Entry Instructions – by Block**”.



## “EDITING” an ICS-209

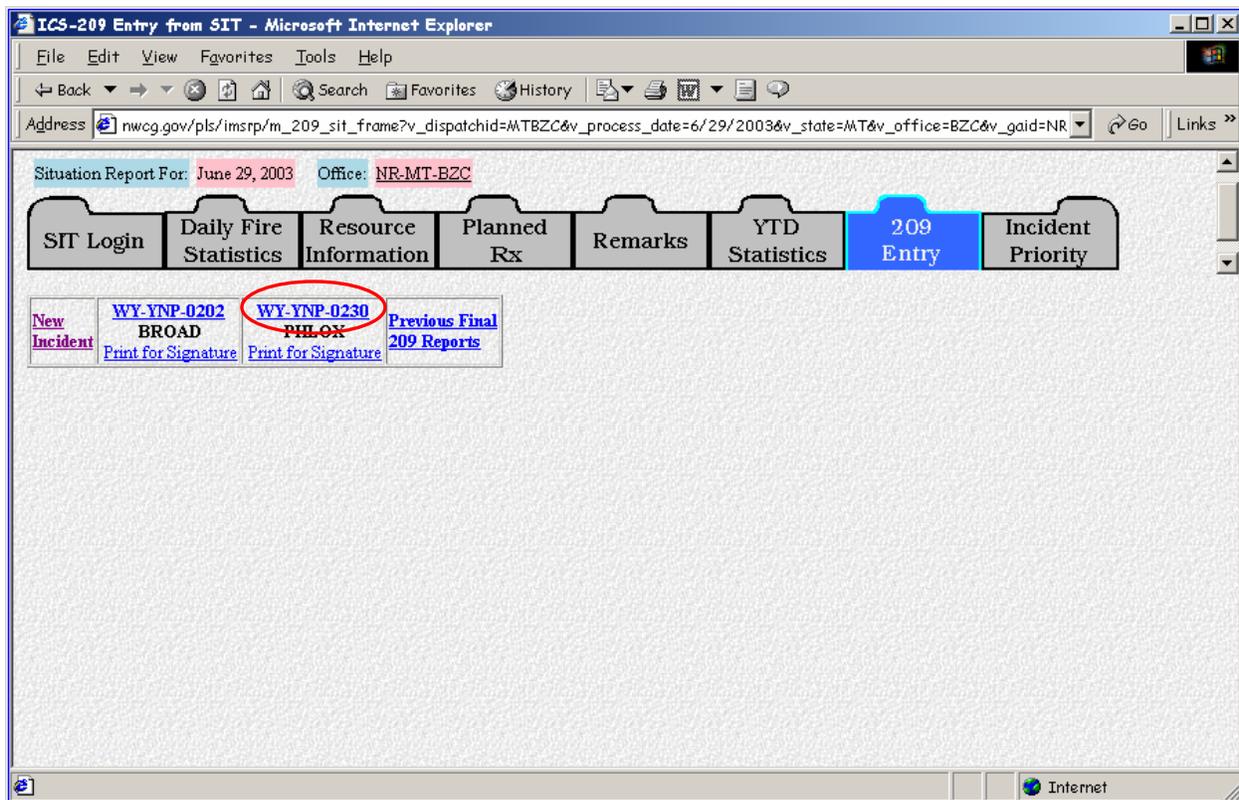
For the user's convenience, you can edit any of the 5 data entry screens.

- To edit **screen #1**, click the **incident number link**; example: “WY-YNP-500” for the Grizzly Gulch fire, as shown below.
  - **Note:** An ICS-209 that has been entered and submitted can be edited again **if the time (Block 2) and date (Block 1) are not changed**. Changing the information in these blocks will create an additional ICS-209 rather than an edited version of the current ICS-209.
- To edit **screen #2**, click the “**2**” link to edit “**Current Situation**” information for the existing fire.
- To edit **screen #3**, click the “**3**” link to edit “**Outlook**” information.
- To edit **screen #4**, click the “**4**” link to edit “**Committed Resources**” information.
- To edit **screen #5**, click the “**5**” link to edit “**Approval**” information.



### “UPDATING” an ICS-209

Links to previously entered ICS-209s are arranged in the middle of the screen between the “New Incident” and “Previous Final 209 Reports” links as shown below.



Clicking the desired incident number link (circled above) will bring up the latest ICS-209 submitted. From this point, the ICS-209 can be updated or finalized.

- **Note:** An ICS-209 that has been entered and submitted can be updated by **changing the time (Block 2) and/or date (Block 1)** and selecting “Update” in Block 3. Other blocks can be updated according to “ICS-209 Data Entry Instructions – by Block” (page 42).
- **NOTE FOR CALIFORNIA USERS ONLY:** An updated ICS-209 can be submitted as often as required each day within California. Each changed time that is entered in Block 2 will generate an additional ICS-209. **No fields will be cleared as they would if you were entering an update on a different date. Please update fields or delete existing data when it is no longer relevant.**

**“FINALIZING” an ICS-209**

A final ICS-209 can be created **only** when “**Final**” in Block 3 is selected. The time (Block 2) and date (Block 1) should be updated accordingly as well as the control information in Block 20.

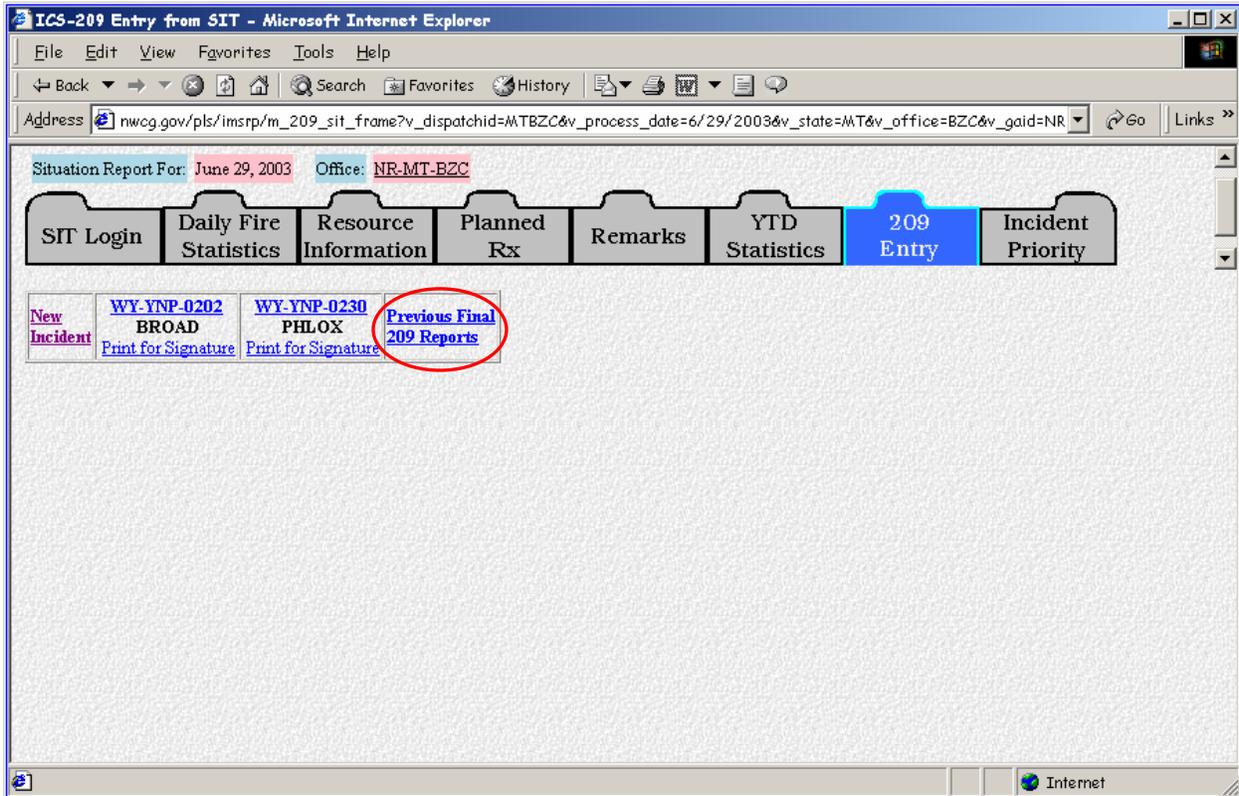
- **Note:** “**Final**” ICS-209s will be submitted according to each GACC’s reporting procedures:
- **Alaska** - until incident is 100% **contained** or when the incident no longer has significant effect on resource availability
  - **California** – when less than 15 single resources remain assigned to an incident or when the incident no longer has any significant effect on agency resource availability
  - **Eastern** - 100% **controlled**
  - **Great Basin** – 100% **controlled**
  - **Northern Rockies** – 100% **controlled**
  - **Northwest** – 100% **controlled**
  - **Rocky Mountain** – 100% **contained**
  - **Southern** – 100% **controlled**
  - **Southwest** – 100% **contained**, unless otherwise directed in the SWA Mobilization Guide

Incidents that are marked “Final” in Block 3 can be accessed on the day they were marked “Final” either by clicking the incident link in the ICS-209 entry screen, or by clicking the “Previous Final 209 Reports” link.

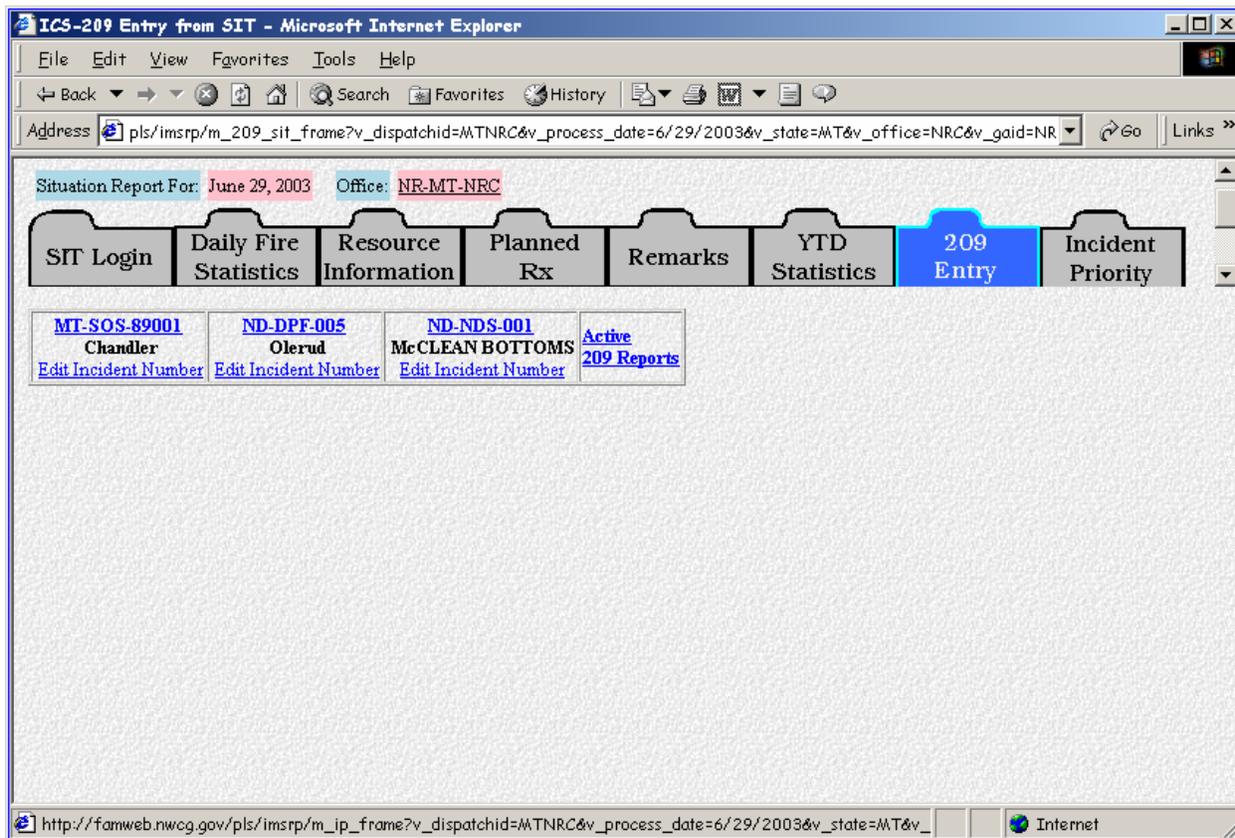
### PREVIOUS FINAL ICS-209 REPORTS

The “Previous Final 209 Reports” link will allow you to edit any ICS-209s that have been marked as “Final” in Block 3.

- **Note:** ICS-209s can be edited and changed back to “Updates” if necessary, provided that the time (Block 2) and date (Block 1) are not changed.

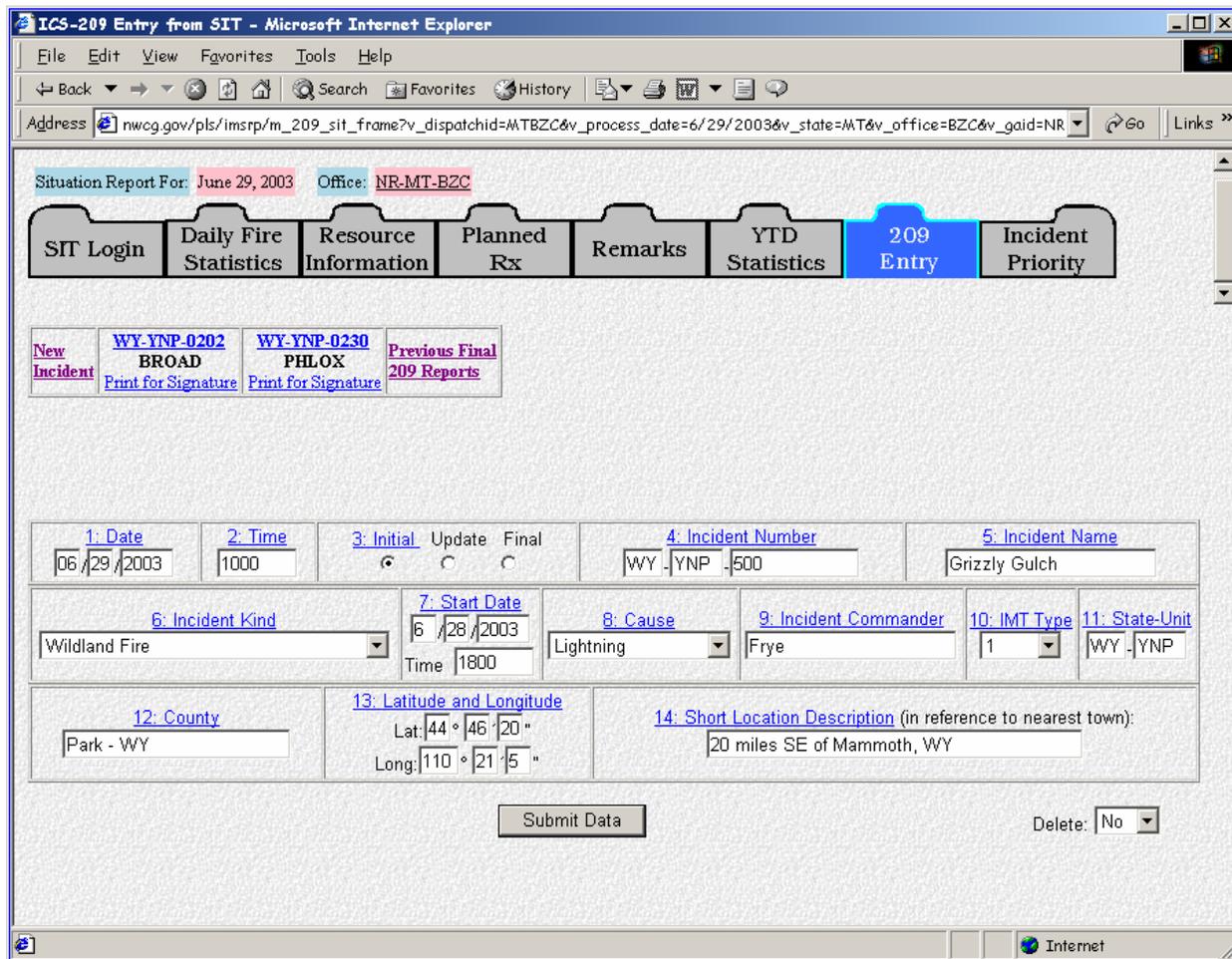


Clicking the "Previous Final 209 Reports" link will take you to the screen shown below.



- **Note:** Selecting the "Active 209 Reports" link will return you to the "209 Entry" screen.

**ICS-209 DATA ENTRY INSTRUCTIONS - by Block**



**SCREEN #1: Initial/Update/Final Information**

**Block 1. Date**

The date of the entry time is automatically shown in Central Time. If you need to change the date to match the time zone you are in, enter the date using the preferred format of mm/dd/yyyy (e.g., 06/09/2003). However, the program will accept, for example, 6/9/2003.

- **Note:** This block must be completed for the form to be accepted.

**Block 2. Time**

Enter the time you are actually doing the entry of the data. This should be entered in military time (e.g., 1630). Do not add “hrs” as this block will **only accept numeric characters**. This block will be cleared out each day.

- **Note:** This block must be completed for the form to be accepted.

### Block 3. Initial/Update/Final

Choose "Initial", "Update" or "Final" for the current ICS-209 you are entering.

- **Note:** This block defaults to "Initial" for a new entry, and "Update" for any update. **All** ICS-209s except for the "Initial" and "Final" should be marked "Update".
- **Note:** A "Final" ICS-209 is the one in which the incident meets the local GACC's reporting procedures OR joins a complex.
- **Note:** If "Final" is selected, the ICS-209 can be accessed through the "Previous Final 209 Reports" link at the right side of the incident data entry screen after it has been submitted.
- **Note:** Incidents marked as "Final" can be seen on the "209 Entry" screen only on the date that they are marked as "Final".

### Block 4. Incident Number

Enter the incident number that has been assigned by the jurisdictional agency. Incident numbers should be entered in capital letters.

- **Note:** **This block must be completed correctly for the form to be accepted.**

The incident number should start with the 2-letter state identifier, followed by the 3- or 4-letter unit identifier and the fire/incident number. This is usually the incident project order number in Block 3 of the Resource Order (e.g., AZ-ASD-006, ID-BOF-P44681, UT-MLF1-035, MT-YNP-500, or CO-CRD-R236).

- **Note:** Unit identifiers **MUST** already exist in the SIT Program in order for the ICS-209 to be accepted to the database.
- **Note:** Incident numbers can be changed through the "Edit Incident Number" link. This can be done only by those users with GACC access, and should not be done without contacting the GACC first. Instructions for editing the incident number are located in "Edit Incident Number" (page 72).

### Block 5. Incident Name

Once a name has been assigned to the incident, it should not be changed if at all possible. However, if a name change does occur, be sure to make a note of it in "**Remarks**" (Block 44).

- **Note:** If the ICS-209 is for a "Complex", put the name of the complex in this block and list the individual fires and acreages in "**Remarks**" (Block 44). Instructions for "Creating a Complex" are on page 73.

**Block 6. Incident Kind**

Select the incident kind from the drop-down menu:

- Wildfire
- Wildland Fire Used for Resource Benefit
- Prescribed Fire
- Burned Area Emergency Rehabilitation
- Earthquake
- Flood
- Hazardous Materials
- Hurricane
- Law Enforcement
- Mass Casualty
- Oil Spill
- Other (explain in Block 44 "Remarks")
- Search and Rescue
- Structure Fire
- Tornado
- Urban Search and Rescue

**Block 7. Start Date / Time**

Enter the month, day, year (mm/dd/yyyy) and the time (military time - 1630) the incident began in the respective data entry blocks.

**Block 8. Cause**

Select the appropriate choice from the drop-down menu.

- **Note:** For fire incidents: enter the general cause (e.g., Human, Lightning, or Under Investigation).
- **Note:** For other incident kinds enter non-applicable (N/A).

**Block 9. Incident Commander**

For incidents managed by a single Incident Commander, enter both the first and last name.

- **Note:** If the incident is under unified command, list all Incident Commanders by last name separated by a hyphen (e.g., Vail-Frye).

**Block 10. IMT Type**

This block defaults to a blank. Select the appropriate type from the drop-down menu, e.g. Type 1, 2, 3, or FUMT.

**Block 11. State-Unit**

This block will default with the State and Unit that is entered in “**Incident Number**” (Block 4). However, this block can be overridden with a different State and Unit identifier if needed.

- **Note:** Unit identifiers **MUST** already exist in the SIT Program in order to be used when filling out the ICS-209.

**Block 12. County**

Enter the county in which the incident originated.

- **Note:** If other counties are involved, enter them in “**Remarks**” (Block 44).

**Block 13. Latitude and Longitude**

Enter the latitude and longitude in degrees, minutes and seconds where the incident originated.

**Block 14. Short Location Description (in reference to nearest town)**

Give a general location (compass direction and number of miles) in reference to the nearest town or landmark. You may also include Township, Range, Section, and Meridian (e.g., 20 miles SE of Mammoth, WY / T55N, R112W, Sec. 3 SP).

**Submit - Screen #1**

Upon completing Blocks 1 thru 14 and ensuring all information entered is correct, click the “**Submit Data**” button at the bottom of Screen #1. This will take you to the #2 data entry screen.

- **Note:** Located in the bottom right corner of Screen #1 adjacent to the “Submit Data” button you will see the “**Delete**” pull-down menu. The delete button drop-down menu defaults to “No”. You would only select “yes” from the drop-down on the rare occasion that an ICS-209 was entered that did not need to be. Deleting the record will only delete the current ICS-209 record and not the entire record for that incident number.

### SCREEN #2: Current Situation

As shown below, the shaded top line of data entry Screen #2 will illustrate the type of incident, Incident Number, Incident Name, Current Report Date / Time, and active screen you are entering data. Screens #3, #4 and #5 will contain this information as well.

Situation Report For: [June 29, 2003](#) Office: [NR-MT-BZC](#)

SIT Login	Daily Fire Statistics	Resource Information	Planned Rx	Remarks	YTD Statistics	209 Entry	Incident Priority
-----------	-----------------------	----------------------	------------	---------	----------------	-----------	-------------------

<a href="#">New Incident</a>	<a href="#">WY-YNP-0202 BROAD</a> <a href="#">Print for Signature</a>	<a href="#">WY-YNP-0230 PHLOX</a> <a href="#">Print for Signature</a>	<a href="#">WY-YNP-500 Grizzly Gulch</a> <a href="#">Print for Signature</a>	<a href="#">Previous Final 209 Reports</a>
------------------------------	--	--	---	--

WF	Number: <b>WY-YNP-500</b> Gulch	Name: <b>Grizzly</b>	Report Date: <b>06/29/2003</b> Time: <b>1000</b>	Last 209 Date: <b>06/29/2003</b> Time: <b>1000</b>	Screen: <b>2</b>
----	------------------------------------	----------------------	---	---	------------------

Current Situation & Threats						
<a href="#">15: Size/Area Involved</a>	<a href="#">16: % Contained or MMA</a>	<a href="#">17: Expected containment</a>	<a href="#">18: Line to Build</a>	<a href="#">19: (\$) Costs to Date</a>	<a href="#">20: Declared Controlled</a>	
540 ACRES	0 Percent	Date: / / 2003 Time:	CHAINS	50000	Date: / / 2003 Time:	
<a href="#">21: Injuries this Reporting Period</a>	<a href="#">22: Injuries to Date</a>	<a href="#">23: Fatalities</a>	<a href="#">24: Structure Information</a>			
0	0		Type of Structure	# Threatened	# Damaged	# Destroyed
<a href="#">25: Threat to Human Life/Safety:</a>			Residence			
Evacuation(s) in progress <input type="checkbox"/>			Commercial Property	94		
No Evacuation(s) imminent <input checked="" type="checkbox"/>			Outbuilding/Other	88		
Potential Future Threat <input checked="" type="checkbox"/>						
No Likely threat <input type="checkbox"/>						

#### Block 15. Size/Acres Involved

**Fire incidents** should enter the acreage in the first box. If the incident has more than one jurisdiction, show the total acreage here and break out the different agencies' acreages in **“Remarks”** (Block 44). The first box is a number-only entry box. This block will be cleared out each day.

- **Note:** If this number decreases from the previous ICS-209, a note needs to be included in **“Remarks”** (Block 44) as to why the decrease occurred, e.g. acreage decrease due to better mapping.

Select the appropriate descriptive label from the drop-down menu in the second block (acres, square miles, hectares, square kilometers) for the incident size.

#### Block 16. % Contained or MMA

From the drop down menu select the appropriate choice. For **Wildland Fire incidents**, enter the % of the incident that is contained. For **Wildland Fire Use and/or Prescribed Fire incidents**, enter the Maximum Manageable Area (MMA) as an acreage value. For **non-fire incidents**, leave blank. This block will be cleared out each day.

**Block 17. Expected Containment**

For **fire incidents**, enter the date (mm/dd/yyyy) and military time (1630) full containment is expected.

**Block 18. Line to Build**

For **fire incidents**, enter the number of chains, feet, meters, or miles of line still to be completed. The drop-down box defaults to chains, so if using miles, meters, or feet please specify. This block will be cleared out each day.

**Block 19. Costs to Date**

Enter the total incident costs to date in a whole dollar amount. **Do not** enter a "\$" sign or any commas (e.g., 250000). This block will be cleared out each day.

- **Note:** If costs decrease, explain in "**Remarks**" (Block 44) as to why the decrease occurred, e.g. Cost decrease due to better accounting once the team took over the incident.

**Block 20. Declared Controlled**

Enter the date (mm/dd/yyyy) and military time (1800) the incident was declared controlled.

- **Note:** If the incident has been declared controlled, then Block 3 should also indicate that the report is "**Final**".

**Block 21. Injuries This Reporting Period**

Report the number of serious injuries for this reporting period. The nature of the injuries must be explained in "**Remarks**" (Block 44). Serious injuries to include are those in which the person is unable to continue to perform in their incident assignment. This number-entry only block will be cleared out each day.

**Block 22. Injuries to Date**

Enter the total number of serious injuries for the **duration** of the incident. **Add** the number of injuries you entered in Block 21 to the number brought forward from the previous reporting period. This is a number-only entry box.

**Block 23. Fatalities**

Enter the total number of fatalities for the duration of the incident. This is a number-only entry box.

**Block 24. Structure Information**

Structure information is accounted for according to structure type. The types include: **Residence, Commercial Property and Outbuilding/Other.**

These are number-only entry boxes.

- **# Threatened:** Enter the number of structures threatened by type for the current reporting period. This block will be cleared out each day.
- **# Damaged:** Enter the number of structures damaged by type for the duration of the incident. This block will be carried over each day.
- **# Destroyed:** Enter number of structures destroyed for the duration of the incident. This block will be carried over each day.

These boxes can be left blank. If needed, describe additional information about structure type in “**Remarks**” (Block 44). Describe potential structure threats in “**Communities/Critical Infrastructure Threatened**” (Block 26).

**Block 25. Threat to Human Life/Safety**

These blocks will be cleared out each day. Click to check any or all that are relevant for this reporting period for each of these situations:

- Evacuation(s) in progress
- No evacuations(s) imminent
- Potential future threat
- No likely threat

**Block 26. Communities/Critical Infrastructure Threatened**

Describe communities/critical infrastructure threatened in terms of 12, 24, 48, and 72-hour time frames (e.g., a ranch house, barns and other outbuildings, located in Division C have the probability of being burned over in about 12 hours, a community of 300 homes and businesses northeast of the fire could be impacted by the fire-front in 48 hours, and the fire will directly threaten a water storage area in 72 hours. An example of a non-wildfire incident would be when flood waters are rising and a mobile home park will be inundated in 48 hours). Each data entry block has a maximum of 500 characters.

26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames):

12 Hours	Significant cultural structures threatened. Smoke in Cooke City, Red Lodge, and Mammoth causing public concern for potential health impacts.	24 Hours	Same as 12 hr. Economic impacts resulting from business losses associated with actual reductions in tourism and the potential for reduced
	char count: 141 (500 max)		char count: 217 (500 max)
48 Hours	Same as 12 and 24 hours.	72 Hours	Same as 12, 24 and 48 hours.
	char count: 24 (500 max)		char count: 28 (500 max)

Data entry examples of Blocks 27, 28 and 29 are shown below:

[27: Critical Resource Needs](#) (kind & amount, in priority order):

1. Type 1 Crews (4)
2. Type 1 Helitanker (1)
3. Aviation Support positions

[28: Major problems and concerns](#) (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan.

Difficult access, continuous fuels, anticipated hot and dry weather, and extreme fire behavior make ground operations hazardous. The use of self reliant crews will be necessary to operate safely and effectively. Several campsites and trails are closed and as the fire grows it will be necessary to assess the need to close more sites and trails. Smoke inversions will continue to be a problem for aviation safety and may be a health concern to nearby communities and park visitors. Public and media interest is extremely high in communities adjacent to the park.

char count: 565 (2000 max)

[29: Resources threatened](#) (kind(s) and value/significance):

National Park Service and concessionaire facilities at Canyon Village

char count: 69 (500 max)

### Block 27. Critical Resource Needs

In order of priority, list the specific types and numbers of resources needed. This block will be cleared each day.

- **Example:** Type 1 Crews (4), Type 1 Helitankers, Aviation Support Positions, etc.

### Block 28. Major Problems and Concerns

Describe safety concerns and control problems such as heavy fuels, steep terrain, difficult access, adverse weather conditions, and erratic/extreme fire behavior anticipated in the next 2-3 operational periods. Include social/political/economic concerns or impacts, and relate critical resource needs to the planned actions if given the critical resource, how are you going to use them to mitigate the situation (e.g., T1 engines critical for structure protection). Specific resources that are threatened should be listed in Block 26. This block will be cleared out each day. Maximum of 2000 characters.

### Block 29. Resources Threatened (kind(s) and value/significance)

Summarize significant threats to resources such as timber, wildlife, habitat, watershed, agricultural areas, endangered species, or other valuable resources and describe their value or significance. This block will be cleared out each day. Maximum of 500 characters.

The screen shown below is an example for Blocks 30 and 31.

The screenshot shows two adjacent input fields. The left field, titled "30: Current Weather Conditions", contains four sub-inputs: "Wind Speed: 4-6 mph", "Temperature: 94", "Wind Direction: N", and "Relative Humidity: 8". The right field, titled "31: Resources benefits/objectives (for prescribed/wildland fire use)", is a large text area with a scroll bar and a "char count: 0 (500 max)" indicator at the bottom.

### Block 30. Current Weather Conditions

For **fire incidents**, enter the current readings for wind speed, wind direction, temperature, and relative humidity. For **non-fire incidents** in which other weather conditions are a factor, use “**Remarks**” (Block 44) to describe the conditions. This block will be cleared each day.

### Block 31. Resource Benefits/Objectives

**This block is for Wildland Fire Use and Prescribed Fire incidents only.** Describe the resource objective and benefit derived. Maximum of 500 characters.

### Block 32. Fuels/Materials Involved

For **fire incidents**, select the appropriate primary fuel involved from the thirteen Fire Behavior Fuel Models from the pull-down menu, shown below.

The screenshot shows a pull-down menu titled "32: Fuels/Materials Involved" with the label "Primary Fire Behavior Fuel Model:". The menu is open, showing a list of fuel models. The first item is "Old growth Lodgepole/Douglas-Fir/Subalpine Fir". A "char count: 48 (250 max)" indicator is visible at the bottom left of the menu.

The Primary Fire Behavior Fuel Models include:

- 1 Short grass (1 Foot)
- 2 Timber (grass and understory)
- 3 Tall Grass (2.5 Feet)
- 4 Chaparral (6 Feet)
- 5 Brush (2 Feet)
- 6 Dormant Brush, Hardwood Slash
- 7 Southern Rough
- 8 Closed Timber Litter
- 9 Hardwood Litter
- 10 Timber (litter and understory)
- 11 Light Logging Slash
- 12 Medium Logging Slash
- 13 Heavy Logging Slash

Additional information pertinent to fuels/materials involved can be entered in the text block for any incident or event kind, including additional detail on the types of fuels

involved (e.g., while the primary fuel on a wildfire may be light logging slash, a number of other fuel types may be involved such as grass and chaparral. A structure fire may involve common combustible building materials. A hazardous materials incident might involve 120 gallons of diesel fuel or propane). This block will carry over each day. Maximum of 250 characters.

Data entry examples of Blocks 33 and 34 are shown below:

**33: Today's observed fire behavior** (leave blank for non-fire events):

Extremely warm temperatures and RH values in the single digits contributed to extremely active fire behavior. Fire activity picked up today at 1400 following lifting of inversion at 1100 hours. The fire continues to burn actively towards and into the Grand Canyon of the Yellowstone, to the Northeast, and to the southeast.

char count:  (2000 max)

---

**34: Significant events today** (closures, evacuations, significant progress made, etc.):

Type 1 bucket work continues to be successful holding the fire east of the Yellowstone River and the Grand Canyon of the Yellowstone. Three crews were inserted into a spike camp in the southeast corner of the fire to construct and improve an anchor tying the rim of the Grand Canyon of the Yellowstone and begin direct line construction along the south side of the fire. Steve Frye's Northern Rockies Type 1 Incident Management Team assumed responsibility of the incident at 0600 this morning. The ICP is being established at Fishing Bridge in close coordination with the National Park Service and the Park

char count:  (2000 max)

### Block 33. Today's Observed Fire Behavior

**This block is for fire incidents.** Describe the fire behavior observed for this reporting period in general terms, e.g. moderate rate of spread, spotting, torching, area ignition, etc. This block will be cleared out each day. Maximum of 2000 characters.

### Block 34. Significant Events Today

Describe significant events occurring during the period being reported. Include the following: closures, evacuations, progress made, accomplishments, team transition, re-occupation of formerly evacuated areas including where this occurred in relation to the incident, etc. This block will be cleared out each day. Maximum of 2000 characters.

### Submit - Screen #2

Upon completing Blocks 15 thru 34 and ensuring all information entered is correct, click the **"Submit Data"** button at the bottom of Screen #2. This will take you to the #3 data entry screen.

### SCREEN #3: Outlook

Situation Report For: <b>June 29, 2003</b>		Office: <b>NR-MT-BZC</b>						
SIT Login	Daily Fire Statistics	Resource Information	Planned Rx	Remarks	YTD Statistics	<b>209 Entry</b>	Incident Priority	
<a href="#">New Incident</a>	<a href="#">WY-YNP-0202 BROAD</a> <a href="#">Print for Signature</a>	<a href="#">WY-YNP-0230 PHLOX</a> <a href="#">Print for Signature</a>	<a href="#">WY-YNP-500 Grizzly Gulch</a> <a href="#">Print for Signature</a> 2 3 4 5	<a href="#">Previous Final 209 Reports</a>				
WF	Number: <b>WY-YNP-500</b> Name: <b>Grizzly Gulch</b>	Report Date: <b>06/29/2003</b> Time: <b>1000</b>	Last 209 Date: <b>06/29/2003</b> Time: <b>1000</b>	Screen: <b>3</b>				
Outlook								
<a href="#">35: Estimated Control</a>		<a href="#">36: Projected Final Size</a>		<a href="#">37: Estimated Final Cost</a>		<a href="#">38: Tomorrow's Forecasted Weather</a>		
Date: <input type="text" value="6/29"/> /2003	<input type="text" value="25000"/>	<input type="text" value="5000000"/>	Wind Speed: <input type="text" value="7"/> mph	Temperature: <input type="text" value="90"/>				
Time: <input type="text"/>			Wind Direction: <input type="text" value="West"/>	Relative Humidity: <input type="text" value="9"/>				
<a href="#">39: Actions planned for next operational period:</a>								
Continue helitanker actions to prevent fire spread to the west across Yellowstone River Canyon. Initiate construction of an anchor on the southwest corner of the fire. Continue to prepare assessment of long term fire potential, spread distance and direction.								
char count: <input type="text" value="260"/> (2000 max)								

#### Block 35. Estimated Control

For **fire incidents**, give the date and time at which control is expected. For **non-fire incidents**, enter the date incident support is expected to be completed.

#### Block 36. Projected Final Size

Enter an estimate of the total area that is expected to be involved/affected over the course of the incident. This is **not** a number-entry only box, so character labels can be entered.

#### Block 37. Estimated Final Cost

Enter an estimate of the total costs for the incident once all bills will have been processed (e.g. 250000). This is a number-only entry box—**do not enter a "\$" sign or any commas**.

#### Block 38. Tomorrow's Forecasted Weather

For **fire incidents**, enter the next reporting period's forecast wind speed, wind direction, temperature, and relative humidity. Highlight significant forecasted weather events such as dry lightning, frontal passages, inversions, and gusty/erratic winds in "**Remarks**" (Block 44). For **non-fire incidents** in which other weather conditions are a factor, use "**Remarks**" (Block 44) to describe the conditions. This block will be cleared each day.

### Block 39. Actions Planned for Next Operational Period

Provide a short summary of actions planned for the next operational period. Describe the actions/activities being carried out by the responders. This block will be cleared out each day. Maximum of 2000 characters.

- **Example:** Team transition, line construction, structure protection, secondary line being constructed by dozers, ventilation of structure, triage of structure, diking and containment of spilled product, etc.

Data entry examples of Blocks 40 thru 42 are shown below:

<p><a href="#">40: Projected incident movement/spread during next operational period:</a></p> <p>With the well established high pressure system, and the continuous fuels, the fire is expected to continue steady movement in all directions, with the potential to increase in size by a minimum of 1000-1500 acres.</p>	
char count:	213 (2000 max)
<p><a href="#">41: For fire incidents, describe resistance to control in terms of:</a></p> <p>1. Growth Potential - Extreme</p> <p>2. Difficulty of Terrain - High</p>	
<p><a href="#">42: How likely is it that containment/control targets will be met, given the current resources and suppression strategy?</a></p> <p>Moderate chance that containment/control targets will be met, given the difficult access, the continuous fuels, the discontinuous burn, and lack of good anchor points.</p>	
char count:	167 (500 max)

### Block 40. Projected Incident Movement During Next Operational Period

Provide an estimate of the direction in which the incident is expected to spread/migrate/expand during the next operational period (e.g., an estimate of the acreage/area that will likely be affected, direction of spread of plume or spilled product). Describe potential structure threats and evacuations. Projections should be made for 12, 24, and 48 hours. This block will be cleared each day. Maximum of 2000 characters.

### Block 41. For Fire Incidents, Describe Resistance to Control in terms of...

From the drop-down menus, select the fire's resistance to control (Low, Medium, High, Extreme) in terms of growth potential and difficulty of terrain. This block will be cleared out each day.

### Block 42. How Likely is it that Containment/Control targets will be met...

Give a short assessment of the likelihood of meeting the containment/control targets, given the current resources and strategy. If containment is unlikely, explain why and/or adjust the containment/control targets accordingly in Blocks 17 and 35. This block will be cleared out each day. Maximum of 500 characters.

Data entry example of Blocks 43 and 44 shown below:

43: Projected Demobe Start Date: 8/16/2003 Time:

44: Remarks:

Continued drying of fuels coupled with extremely hot and dry weather patterns will challenge control efforts. Expect vigorous fire behavior and substantial growth. Continuous fuels, discontinuous nature of the burn, difficult access, and significant increase in wind has the potential to substantially increase the fire size.

char count: 327 (2000 max)

Submit Data

### Block 43. Projected Demobe Start Date

Enter the date (mm/dd/yyyy) and military time (0800) at which significant demobilization is expected to begin. Enter any specific demobilization information in “**Remarks**” (Block 44).

- **Example:** Release of IHCs and most aircraft expected on 08/16. Type 2 crews and engines will be released following containment.

### Block 44. Remarks

This block is used to expand on information as outlined in the previous blocks, or to include other pertinent information not previously addressed. Include description of what injuries occurred today, e.g. 2 injuries were sprained ankles in camp; reasons for acreage or cost reductions reported; anticipated team transition or team ordering. Other possible items to include are: locations of potential or current evacuations, ICP and Staging Area sites, incident Web site addresses, phone numbers for the Planning Section and the Incident Information Officer. Also discuss threats to power grids or other major utilities. This block will be cleared out each day. Maximum of 2000 characters.

### Submit - Screen #3

Upon completing Blocks 35 thru 44 and ensuring all information entered is correct, click the “**Submit Data**” button at the bottom of Screen #3. This will take you to the #4 data entry screen.

### SCREEN #4: Committed Resources

#### Block 45. Committed Resources

This section of the ICS-209 is used to summarize general agency ownership of resources committed to the incident. Enter/update the number of resources committed by agency. Identify each agency on a separate line and break out that agency's resources by type under the appropriate heading.

- **Note:** There are various data entry screens for "Committed Resources" depending on which "Incident Kind" you selected in Block 6.

An example of the standard "Committed Resources" data entry screen is shown below.

WF	Number: WY-YNP-500	Name: Grizzly Gulch	Report Date: 06/23/2003	Time: 0000	Last 209 Date: 06/23/2003	Time: 0000	Screen: 4								
45: Committed Resources															
Agency	CRW1		CRW2		HEL1	HEL2	HEL3	ENGS		DOZR		WTDR	OVHD	Camp Crews	Total Personnel
	SR	ST	SR	ST	SR	SR	SR	SR	ST	SR	ST	SR	SR		
<input type="checkbox"/> NPS							1						5		10
<input type="checkbox"/> SFS	2		1		3	2							39	1	135
<input type="checkbox"/> PRI												3	16		21
<input type="checkbox"/> OTHR													1		1
<input type="checkbox"/> BA												1	3		4
<input type="checkbox"/> BLM													3		3
<input type="checkbox"/> ST													6		6
<input type="checkbox"/> CNTY													3		3
<input type="checkbox"/>															
<input type="checkbox"/>															
Total	2	0	1	0	3	2	1	0	0	0	0	4	76	1	183

- **Note:** Checking the box under the red "X" allows you to clear an agency and its' resources for that reporting period. When you check the box, a popup window (shown below) will appear. Click "OK" to remove this agency.



From the agency drop down menu in the left column of Block 45, select the appropriate agency that owns the resource. The agency selection list is as follows:

- **APHI** Animal and Plant Health Inspection Service
  - **BIA** Bureau of Indian Affairs
  - **BLM** Bureau of Land Management
  - **CNTY** Any and all county resources
    - List individual counties in “Cooperating Agencies” (Block 46).
  - **DHS** US Department of Homeland Security
  - **DDQ** US Department of Defense
    - **Example:** all military and National Guard resources
  - **FWS** US Fish and Wildlife Service
  - **IA** Interagency Resources
    - Crews comprised of multi-agency personnel
    - Resources ordered as interagency resources
    - List individual agencies in “Cooperating Agencies” (Block 46).
  - **INTL** International Resources
  - **LGR** Local Government Resources
    - **Example:** cities, rural fire departments, fire protection districts, fire districts, community service fire districts, volunteer fire departments, townships.
    - List individual agencies in “Cooperating Agencies” (Block 46).
  - **NPS** National Park Service
  - **OES** Office of Emergency Services
    - **Example:** California Governors Office of Emergency Services.
  - **OTHR** Assisting agencies that **do not fit** into any other category
    - **Example:** Red Cross, Salvation Army, FEMA, OAS
  - **PRI** All private resources
    - **Example:** contractors that are not CWN or AD
  - **ST** State resources
    - State Departments of Forestry or Department of Natural Resources
    - **Does not include** OES and CDF resources.
    - List individual state agencies in “Cooperating Agencies” (Block 46).
  - **USFS** United States Forest Service
  - **WXW** National Weather Service
- **Note:** CWN and AD resources should be listed under the agency that hired them.
- **Note:** When multiple state agencies are accounted for under “**ST**”, you can identify each individual agency under “Cooperating Agencies” (Block 46). **This does not apply to OES.**



- **Note:** If the “Total Personnel” sum does not seem to be adding the entered personnel totals correctly, **check to make sure the Java Script on your browser is turned on.**
- Turning on Java Script in Internet Explorer:
    - Open Internet Explorer
    - Select **Tools** located on the toolbar
    - Select **Internet Options**
    - Click on the **Security** tab
    - Select the **Custom Level** button under “Security level for this zone”
      - Scroll down to “Microsoft VM”
        - Check to make sure **High Safety** radio button has been selected for “Java Permissions”
      - Scroll to “Scripting”
        - “Active Scripting” - click the **Enable** radio button
        - “Allow paste operations via Script” – click **Enable**
        - “Scripting of Java applets” – click **Enable**
      - Click on **OK**
      - Click on **OK**
  - Turning on Java Script in Netscape:
    - Open Netscape
    - Select **Edit**
    - Select **Preferences**
    - A window pops up, in the left hand column click on “**Advanced**”
    - In the right hand column make sure the “**Enable Java Script**” box is checked.

**CALIFORNIA USERS** will see additional blocks for Supplemental Committed Resources, when submitting Wildfire, Wildland Fire Used for Resource Benefit, Prescribed Fire, Burned Area Emergency Rehabilitation, Flood, Hurricane, Law Enforcement, Oil Spill, Other and Tornado incident kinds. An example screen is shown below. **These blocks will not appear for any other Geographic Areas.**

45: Committed Resources (Supplemental Resources)					
Agency	HELTK	FIXW	TRKCO	RESMD	LTAIR
	SR	SR	SR	SR	SR
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>				

California's Supplemental Committed Resources include the following:

- **HELTK** Helitankers
- **FIXW** Fixed Wing Aircraft, including Airtankers
- **TRKCO** Aerial Truck Companies
- **RESMD** Rescue/Medical Unit
- **LTAIR** Lighting and Breathing Air Support Unit

➤ **Note:** The number of personnel per agency is the same number shown per agency on the top data entry screen, therefore, any additional personnel per agency should be added by hand to the existing "Total Personnel" number and the revised total should replace the number in the "Total Personnel" column.



**Earthquake** incidents will enter the number of earthquake specialized equipment, aircraft, crews and overhead personnel committed by agency and type of resource under the appropriate "SR" (Single Resource) or "ST" (Strike Team) column via the "Committed Resources" screen shown below.

45: Committed Resources															
X   Agency	ENGS		TRK CO	RES MED	HVY RES	LIGHT AIR	HELI	WTDR	USAR CO	USAR CRW	USAR TF	CRW1	CRW2	OVHD	Total Personnel
	SR	ST	SR	SR	SR	SR	SR	SR	SR	SR	SR	SR	SR	SR	
<input type="checkbox"/> CNTY	15	5	8		1	1	2	6	1			1			236
<input type="checkbox"/>															
<input type="checkbox"/>															
<input type="checkbox"/>															
<input type="checkbox"/>															
<input type="checkbox"/>															
<input type="checkbox"/>															
<input type="checkbox"/>															
<input type="checkbox"/>															
<input type="checkbox"/>															
<input type="checkbox"/>															
<input type="checkbox"/>															
<input type="checkbox"/>															
<b>Total</b>	15	5	8		1	1	2	6	1			1			236

Committed resources listed are as follows:

- **ENGS** Engines
- **TRK CO** Aerial Truck Company
- **RES MED** Rescue/Medical
- **HVY RES** Heavy Rescue
- **LIGHT AIR** Lighting and Breathing Air Support Unit
- **HELI** Helicopter
- **WTDR** Water Tender
- **USAR CO** Urban Search and Rescue Company
- **USAR CRW** Urban Search and Rescue Crew
- **USAR TF** Urban Search and Rescue Task Force
- **CRW1** Type 1 Crew
- **CRW2** Type 2 Crew
- **OVHD** Overhead Personnel



**Mass Casualty** incidents will enter the number of specific mass casualty aircraft, crews, equipment, and overhead personnel committed by agency and type of resource under the appropriate "SR" (Single Resource) or "ST" (Strike Team) column via the "Committed Resources" screen shown below.

45: Committed Resources												
✕   Agency	ENGS		TRK CO	QUINT	MEDIC SQUAD	SQUAD	HVY RES	LIGHT AIR	HEL	ALS AMBUL	OVHD	Total Personnel
	SR	ST										
<input type="checkbox"/> [Agency]												
<input type="checkbox"/> [Agency]												
<input type="checkbox"/> [Agency]												
<input type="checkbox"/> [Agency]												
<input type="checkbox"/> [Agency]												
<input type="checkbox"/> [Agency]												
<input type="checkbox"/> [Agency]												
<input type="checkbox"/> [Agency]												
<input type="checkbox"/> [Agency]												
<input type="checkbox"/> [Agency]												
<input type="checkbox"/> [Agency]												
Total												

Committed resources listed are as follows:

- **ENGS** Engines
- **TRK CO** Aerial Truck Company
- **QUINT** Quint, Combination
- **MEDIC SQUAD** Medic Squad
- **SQUAD** Squad
- **HVY RES** Heavy Rescue Unit
- **LIGHT AIR** Lighting and Breathing Air Support Unit
- **HEL** Helicopter
- **ALS AMBUL** Advanced Life Support Transport Ambulance
- **OVHD** Overhead Personnel

**Search and Rescue** incidents will enter the number of specialized search and rescue teams, aircraft, equipment, and overhead personnel committed by agency and type of resource under the appropriate column via the "Committed Resources" screen shown below.

45: Committed Resources															
<input checked="" type="checkbox"/>   Agency	SRCH DOG	GRND TEAM	TECH RES TM	MNT RES TM	NOR/ALP ICE TM	MNTED TEAM	CAVE TEAM	MINE TEAM	UNDWTR TEAM	4x4 TEAM	FIXED WING	HEL	OVHD	Total Personnel	
<input type="checkbox"/>   [Agency]															
<input type="checkbox"/>   [Agency]															
<input type="checkbox"/>   [Agency]															
<input type="checkbox"/>   [Agency]															
<input type="checkbox"/>   [Agency]															
<input type="checkbox"/>   [Agency]															
<input type="checkbox"/>   [Agency]															
<input type="checkbox"/>   [Agency]															
<input type="checkbox"/>   [Agency]															
<input type="checkbox"/>   [Agency]															
<input type="checkbox"/>   [Agency]															
Total															

Committed resources listed are as follows:

- **SRCH DOG**            Search Dogs
- **GRND TEAM**        Ground Search Team
- **TECH RES TM**      Technical Rescue Team
- **MNT RES TM**        Mountain Rescue Team
- **NOR/ALP ICE TM**    Nordic/Alpine/Ice Team
- **MNTED TEAM**        Horse Mounted Team
- **CAVE TEAM**         Cave Rescue Team
- **MINE TEAM**         Mine Rescue Team
- **UNDWTR TEAM**      Underwater Search and Rescue Team
- **FIXED WING**        Fixed Wing Aircraft
- **HEL**                 Helicopter
- **4x4 TEAM**            Ground Team Equipped with Four-Wheel Drive or All Terrain Vehicles
- **OVHD**                Overhead Personnel

**Structure Fire** incidents will enter the number of unique structure fire aircraft, crews, equipment, and overhead personnel committed by agency and type of resource under the appropriate "SR" (Single Resource) or "ST" (Strike Team) column via the "Committed Resources" screen shown below.

45: Committed Resources															
X   Agency	ENGS		TRK CO	QUINT	MEDIC SQUAD	SQUAD	HVY RES	LIGHT AIR	WTDR	SALVG	HOSE SUPT	HEL	ALS AMBUL	OVHD	Total Personnel
	SR	ST													
<input type="checkbox"/> [Agency]															
<input type="checkbox"/> [Agency]															
<input type="checkbox"/> [Agency]															
<input type="checkbox"/> [Agency]															
<input type="checkbox"/> [Agency]															
<input type="checkbox"/> [Agency]															
<input type="checkbox"/> [Agency]															
<input type="checkbox"/> [Agency]															
<input type="checkbox"/> [Agency]															
<input type="checkbox"/> [Agency]															
<input type="checkbox"/> [Agency]															
Total															

Committed resources listed are as follows:

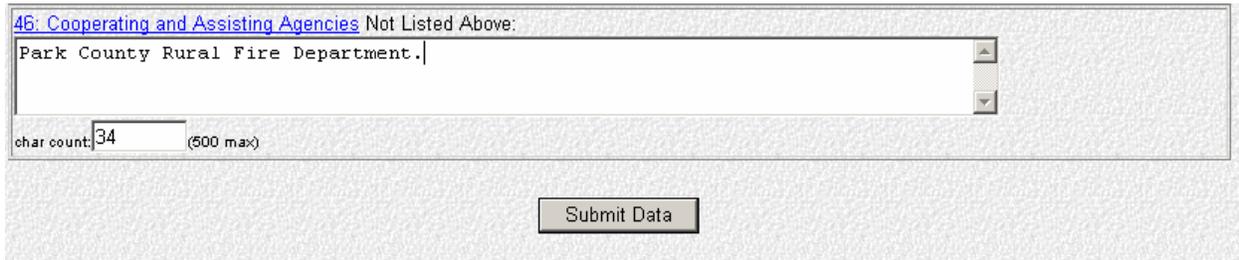
- **ENGS** Engines
- **TRK CO** Aerial Truck Company
- **QUINT** Quint, Combination
- **MEDIC SQUAD** Medic Squad
- **SQUAD** Squad
- **HVY RES** Heavy Rescue Unit
- **LIGHT AIR** Lighting and Breathing Air Support Unit
- **WTDR** Water Tender
- **SALVG** Salvage Unit
- **HOSE SUPT** Large Diameter Supply Line Support Unit
- **ALS AMBUL** Advanced Life Support Transport Ambulance
- **HEL** Helicopter
- **OVHD** Overhead Personnel



### Block 46. Cooperating Agencies

This block is used to identify specific assisting agencies or other cooperating agencies listed in Block 45, as shown in the screen below. Maximum of 500 characters.

- **Note:** Do not repeat individual agencies already listed in the “Committed Resources” section.



46: Cooperating and Assisting Agencies Not Listed Above:

Park County Rural Fire Department.

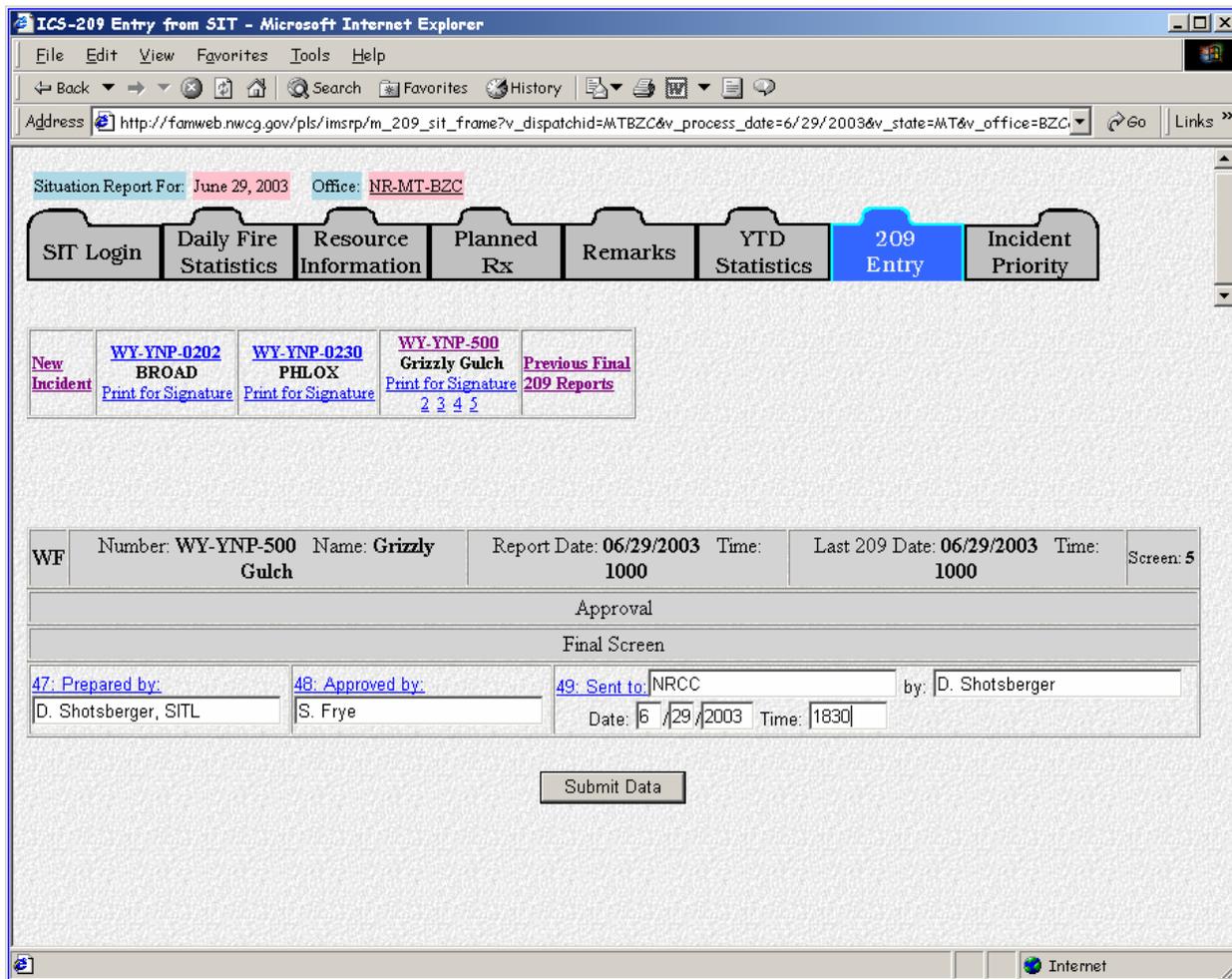
char count: 34 (500 max)

Submit Data

### Submit - Screen #4

Upon completing Blocks 45 and 46 and ensuring all information entered is correct, click the “**Submit Data**” button at the bottom of Screen #4. This will take you to the #5 data entry screen.

### SCREEN #5: Approval Information



#### Block 47. Prepared By

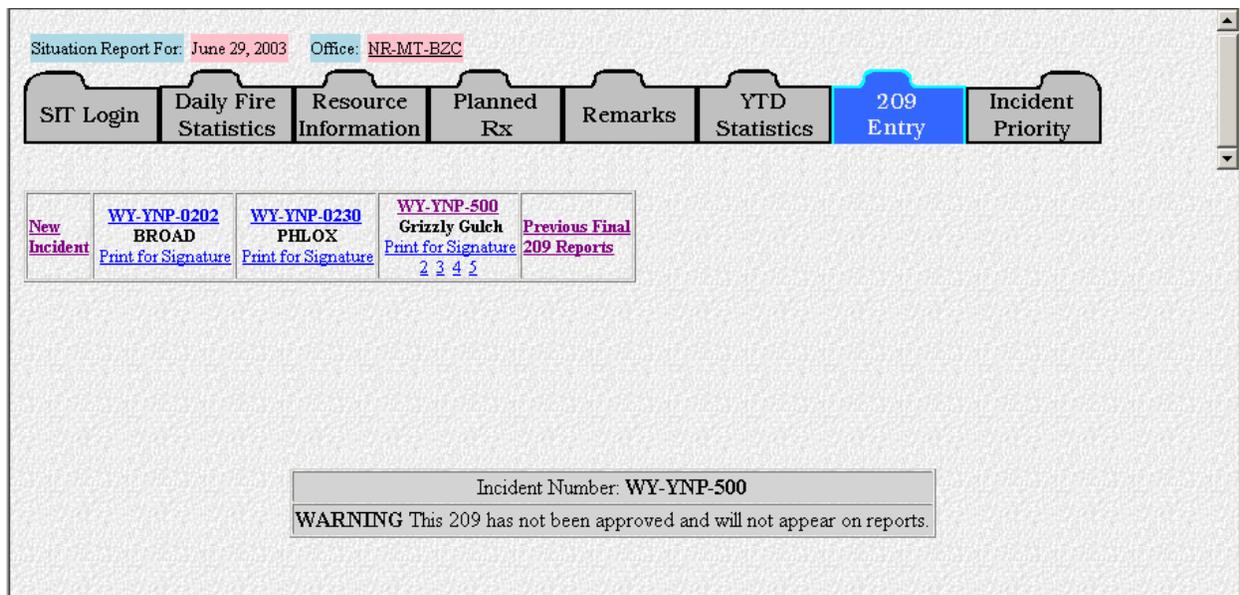
Normally, this will be the Situation Unit Leader or Planning Section Chief at the incident, but it may be a dispatcher in the local dispatch or communications center. This block will be cleared out each day.

#### Block 48. Approved By

Normally, this person will be the Planning Section Chief or Incident Commander of the incident, but it may be the local Dispatch Center Manager, Fire Management Officer, or Agency Manager. This block will be cleared out each day.

- **NOTE TO CALIFORNIA USERS:** This block will only be cleared when the date changes.
- **ATTENTION:** The ICS-209 cannot be viewed from the Reports function of the program until this block is filled in. This allows for a draft of the ICS-209 to be printed for review and approval by the Incident Commander before final submission to the database by using the **“Print For Signature”** link. A warning

message similar to the screen below will appear if you "Submit" Screen #5 without filling in Block 48. See "Processing Official ICS-209s" instructions for additional information (page 71).

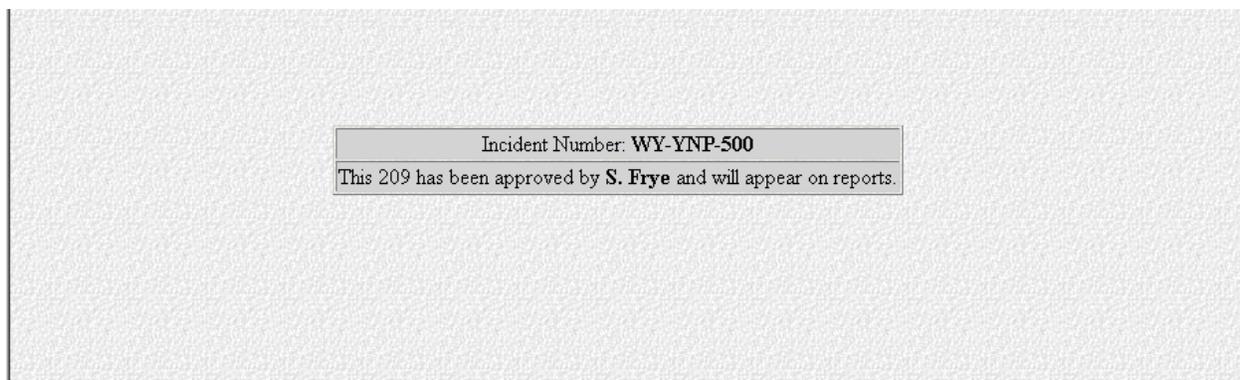


**Block 49. Sent Information**

Enter the appropriate dispatch center or GACC the report is being sent to, along with who is sending it, and the date and time it is being sent. This block will be cleared out each day.

**Submit - Screen #5**

Upon completing Blocks 47 thru 49 and ensuring all information entered is correct, click the "Submit Data" button to save the report to the ICS-209 database. A message will pop up, like the one shown below, notifying you that the Incident Number: WY-YNP-500 has been approved by the Incident Commander (S. Frye) and will appear in the reports database.



Incident information is submitted immediately in computer seconds to the main ICS-209 database. Once the record has been accepted to the database, the ICS-209 can be viewed and printed by clicking the “**Print For Signature**” link located below the Incident name on the incident data entry screen.

The ICS-209 will look similar to the image below:

**Incident Status Summary (ICS-209)**

1: Date <b>06/12/2003</b>	2: Time <b>1305</b>	3: Initial   Update   Final <b>XX    </b>	4: Incident Number <b>WY-YNP-500</b>	5: Incident Name <b>Grizzly Gulch</b>		
6: Incident Kind <b>Wildland Fire</b>	7: Start Date Time <b>06/11/2003 1800</b>	8: Cause <b>Lightning</b>	9: Incident Commander <b>Frye</b>	10: IMT Type <b>1</b>	11: State-Unit <b>WY-YNP</b>	
12: County <b>Park - WY</b>	13: Latitude and Longitude Lat: <b>44° 46' 20"</b> Long: <b>110° 21' 5"</b>	14: Short Location Description (in reference to nearest town): <b>20 miles SE of Mammoth, WY</b>				
Current Situation						
15: Size/Area Involved <b>540 ACRES</b>	16: % Contained or MMA <b>0 Percent</b>	17: Expected Containment Date: Time:	18: Line to Build	19: Costs to Date <b>\$50,000</b>	20: Declared Controlled Date: Time:	
21: Injuries this Reporting Period: <b>0</b>	22: Injuries to Date: <b>0</b>	23: Fatalities <b>0</b>	24: Structure Information			
			Type of Structure	# Threatened	# Damaged	# Destroyed
25: Threat to Human Life/Safety: Evacuation(s) in progress ---- No evacuation(s) imminent -- <b>XX</b> Potential future threat ----- <b>XX</b> No likely threat -----			Residence			
			Commercial Property	<b>94</b>		
			Outbuilding/Other	<b>88</b>		
26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames): 12 hours: <b>Significant cultural structures threatened. Smoke in Cooke City, Red Lodge and Mammoth causing public concern for potential for health impacts.</b> 24 hours: <b>Same as 12 hr. Economic impacts resulting from business losses associated with actual reductions in tourism and the potential for reduced tourism as visitors alter travel plans, cancel reservations and shorten stays.</b> 48 hours: <b>Same as 12 and 24 hours.</b> 72 hours: <b>Same as 12, 24 and 48 hours.</b>						

Additionally, the ICS-209 can be viewed immediately by retrieving the record through the “Reports” function of the program. Reference the “Current ICS-209s” instructions (page 93) in Section V. Reports to find out how to retrieve a completed ICS-209.

- **Note:** The ICS-209 cannot be viewed from the “Reports” function of the program until Block 48 has been completed. See the instructions for Block 48 or the “Processing Official ICS-209s” instructions (page 71) for additional information.

### Processing Official ICS-209s

This section provides general information about how to use the program to process official ICS-209s using this database. Detailed information on data entry in this program is provided in “209 Entry” section (page 29) of this user’s guide.

The web-based program will allow for official ICS-209s to be produced for incident documentation packages.

- **Note:** The database itself is not the official incident record.

To produce official incident ICS-209s for Incident Commander approval:

- Return to the 209 Entry screen.
- Click the desired ICS-209 Incident Number link.
- Edit the ICS-209 for the incident by clicking the incident number link or any of the other 4 data entry screens.
- Complete and submit all of the required screens of data to the database **without** filling in the “Approved By” data (Block 48) on Screen #5. If this box is left completely blank, the ICS-209 **will not** be available for anyone else to view in the program.
- Return to the incident entry screen.
- Request the ICS-209 for the incident by clicking the “Print for Signature” link for the desired incident number.
- When the ICS-209 appears, print a copy. This copy can be submitted to the Incident Commander for review.
- When the printed ICS-209 has been signed, it will serve as the official copy for the incident documentation package.
- Once the Incident Commander has signed the official copy, do not change anything on the data entry screens.

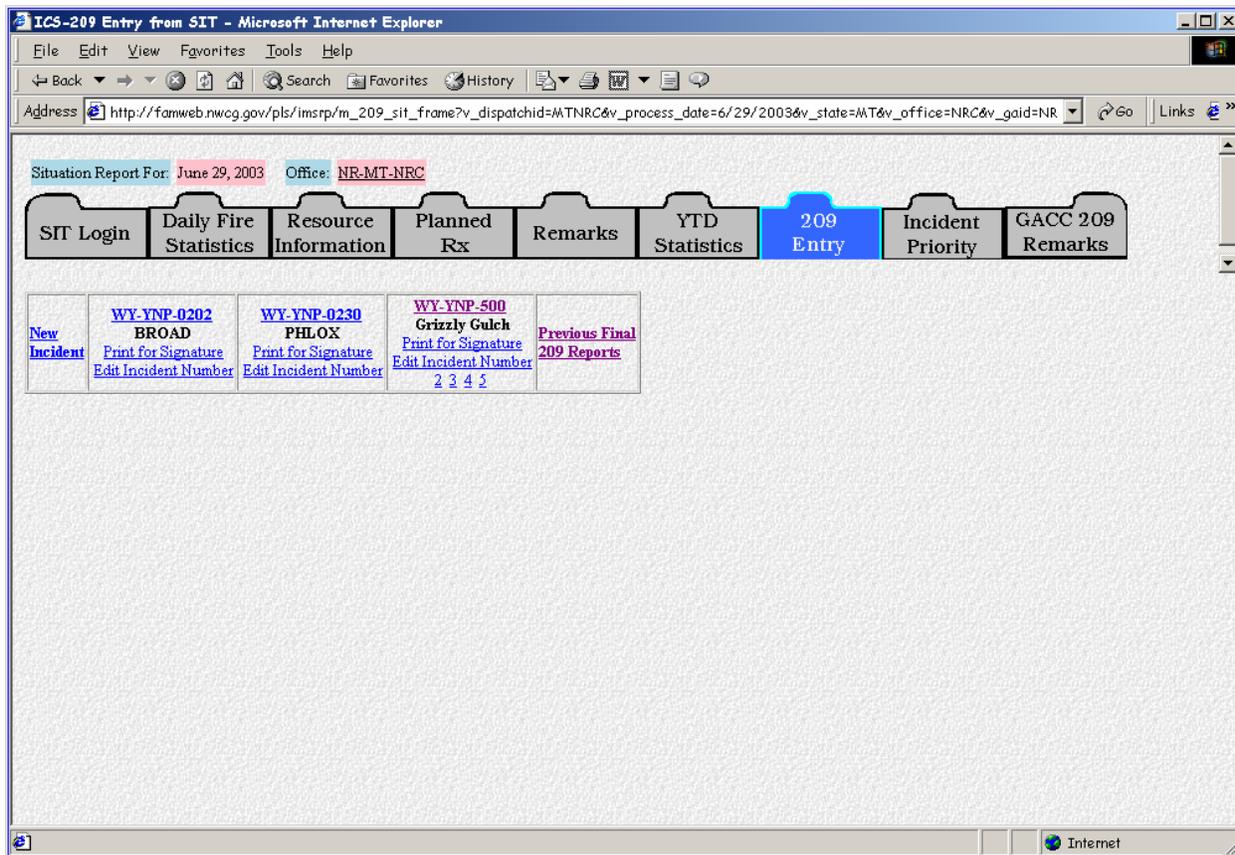
Submission of official Incident Commander approved data to the database:

- Click the “**#5**” data entry link of the desired incident.
- Complete the “**Approved By**” data (Block 48).
- Click the “**Submit**” button. This will submit the approval information in Block 48 to the database. Once this has been done, other users of the program will be able to view the ICS-209.

## EDIT INCIDENT NUMBER

- **Note:** Only users with GACC access can change incident numbers. GACCs should be informed of any incident number changes.

Click the “**Edit Incident Number**” link for the incident needing to be changed. Grizzly Gulch, WY-YNP-500 is the example incident shown below.



### New Unit Identifier

Choose the correct unit identifier from the pull-down menu.

- **Note:** Only the unit identifiers for the Dispatch Office you are using are available in the pull-down menu.

### New Incident Number

Enter the “New Incident Number” in the space provided.

- **Note:** Be sure to enter the incident number in capital letters and hyphens between the state, unit and number.

### Amend ICS-209s

Selecting “**Change only the ICS-209 form for the current date**” will change only the current ICS-209. Selecting “**Change all records for this incident**” will change all existing ICS-209s and any subsequent reports.

- **Note:** If the current ICS-209 is selected to be changed, then the previous ICS-209 that existed before the incident number was changed will automatically be marked as “Final” in Block 3 and will be treated as such in the database.

Click the “**Submit Data**” button once all corrections have been made.

### CREATING A “COMPLEX”

A complex can be created one of three ways.

- **Note:** The GACC should be contacted when any complex is created.

The first way to create a complex is to **change the incident name**, not the incident number (e.g., change “Big Bar” to “Big Bar Complex”). This approach will keep the same incident number and thus the entire incident history will be under the same incident number. Individual or additional fires in the complex and the previous fire name are to be listed in “**Remarks**” (Block 44).

The second way to create a complex is to **edit the incident number**. Choose the “Edit Incident Number” link on the existing incident link (GACC access only) to create a new incident number for the complex. This will keep certain information from the original incident number in the ICS-209 (e.g., latitude and longitude, etc.). However, the incident number will be different than the one on the original incident (See “Edit Incident Number”, page 72). Individual fires in the complex are to be listed in “**Remarks**” (Block 44).

Lastly, you can create a **new incident** with a new incident number and incident name for the new complex. Follow the instructions for “New Incident” explained earlier in this section (page 36). The individual incident numbers and incident names of the fires comprising of the complex as well as the date on which the complex was created should be listed in “**Remarks**” (Block 44). The ICS-209 for each incident that became part of the complex should be marked “Final”. The “**Remarks**” block of each incident should indicate that the particular fire was moved to a complex.

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## INCIDENT PRIORITY

Prioritize the incident in relation to the other incidents within your area of responsibility.

- **Note:** Priorities will be assigned at the local, Geographic Area, and national levels.

### Dispatch Priority

Enter the priority number in the “Dispatch Priority” block provided. The screen below is an example of incident priority categorized at the “local” level.

Situation Report For: August 23, 2002 Office: NR-ID-CDC

Navigation: SIT Login | Daily Fire Statistics | Resource Information | Planned Rx | Remarks | YTD Statistics | 209 Entry | Incident Priority

Incident				Dispatch	Active
Number	Name	Type	Date/Time	Priority	
ID-CDC					
ID-POS-23019	HOPE 44	WF	08/23/2002 0000	<input type="text"/>	No

### Active

Select either “Yes” or “No” from the pull-down menu. The system will automatically default to “Yes”, which will maintain the record in active status and carry the information forward to the next day. Picking “No” will result in the record being made inactive, thus the record will not show up on that days’ SIT report. Inactive incidents can be made active again by entering a current ICS-209 for the incident or selecting “Yes” under the “Active” block on the “Incident Priority” screen.

Click the “**Submit Data**” button.

The screen below illustrates "Incident Priority" data entry at the GACC level. GACCs will prioritize the incidents according to National priority criteria regardless of agency.

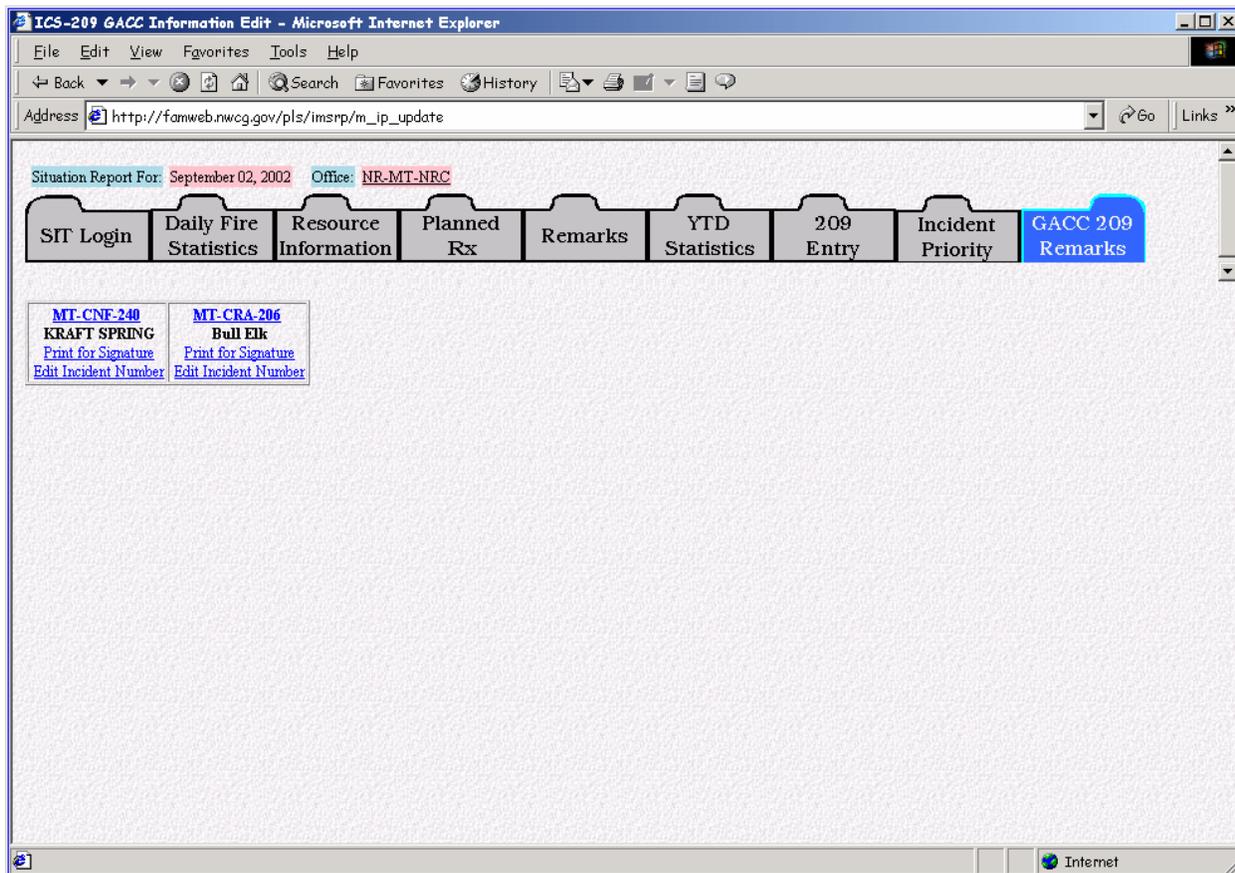
Situation Report For: August 24, 2002 Office: NR-MT-NRC

Incident				Dispatch	GACC	Active
Number	Name	Type	Date/Time	Priority	Priority	
MT-DDC						
MT-BDF-092	Sheep Creek	WF	08/24/2002 1730	<input type="text"/>	2	No
MT-BZC						
WY-YNP-0230	PHLOX	WFU	08/24/2002 1700	<input type="text"/>	<input type="text"/>	No
ID-CDC						
ID-POS-23019	HOPE 44	WF	08/24/2002 0000	<input type="text"/>	<input type="text"/>	No
ID-CNC						
ID-NPF-085	KELLY CREEK	WF	08/24/2002 1800	1	1	No
ID-NPF-099	Little Boulder Creek	WF	08/24/2002 1200	2	<input type="text"/>	No

### GACC 209 REMARKS

The final SIT Program data entry tab titled “**GACC 209 Remarks**” allows GACCs to edit, add or delete information from specific blocks of active ICS-209s.

- **Note:** Changes made will **only** show up on the SIT reports for that reporting period. The changes will **not** change the ICS-209 record in the 209 database.



Click the incident link for which you would like to add remarks (e.g., **MT-CNF-240**, Kraft Spring, shown above).

Once an individual incident has been selected GACCs can make changes, add or delete information to any or all of the following ICS-209 data:

- Observed Fire Behavior
- Significant Events
- Actions Planned
- Remarks

- **Note:** If you delete out the information that has been brought in from the ICS-209 in each of these blocks, make sure you hit your space bar once. This will assure that the info will be gone when you run reports.

The data entry screen will look like the example below.

Click the **“Submit Data”** button when finished.

If there are no “active incidents” in the GACC for that reporting period, a message stating **“No active incidents for this GACC”** will be illustrated on the screen.

## REPORTS

There are a variety of SIT and ICS-209 reports that can be accessed for each level of the dispatch/coordination system.

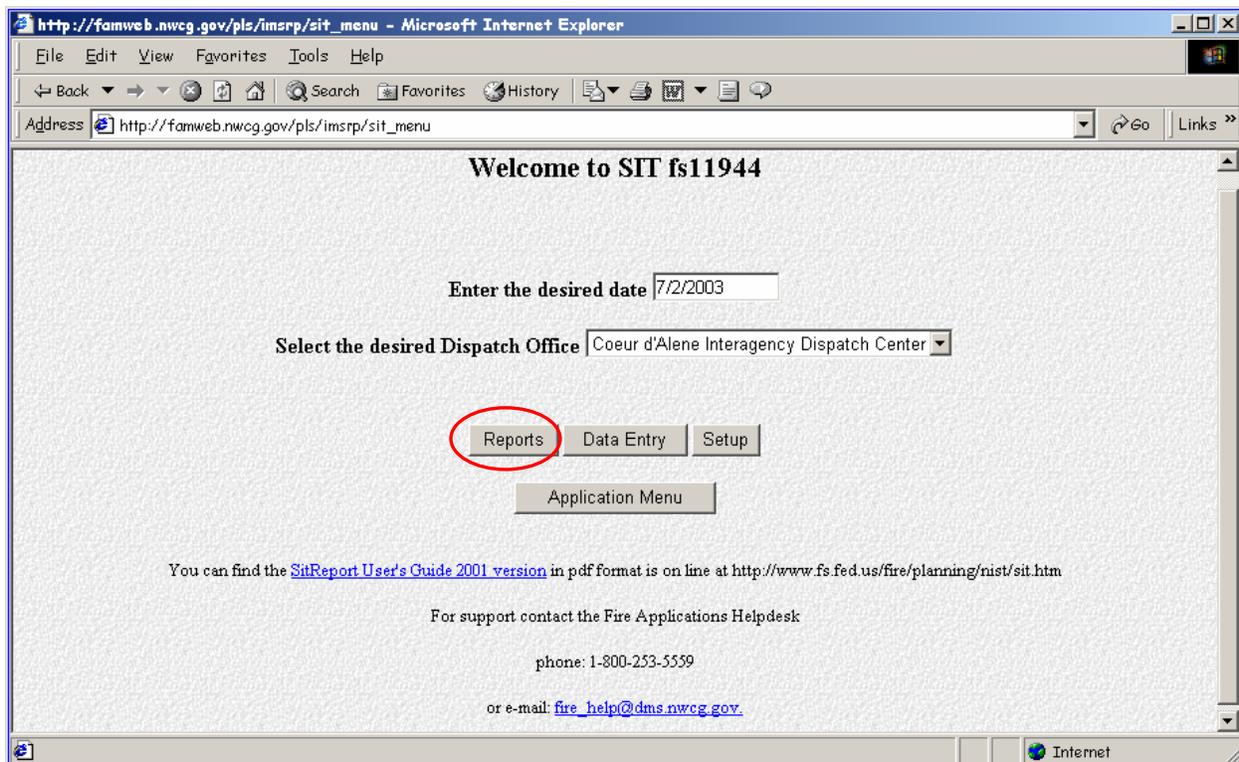
The reports can be saved to local servers or hard drives as **Web Page, HTML only (\*.htm, \*.html)** documents. Additionally, for editing purposes and creating specialty reports, the HTML documents can be pasted into .doc or .rtf documents.

### SIT REPORTS

Reports can be selected for any of the following topics:

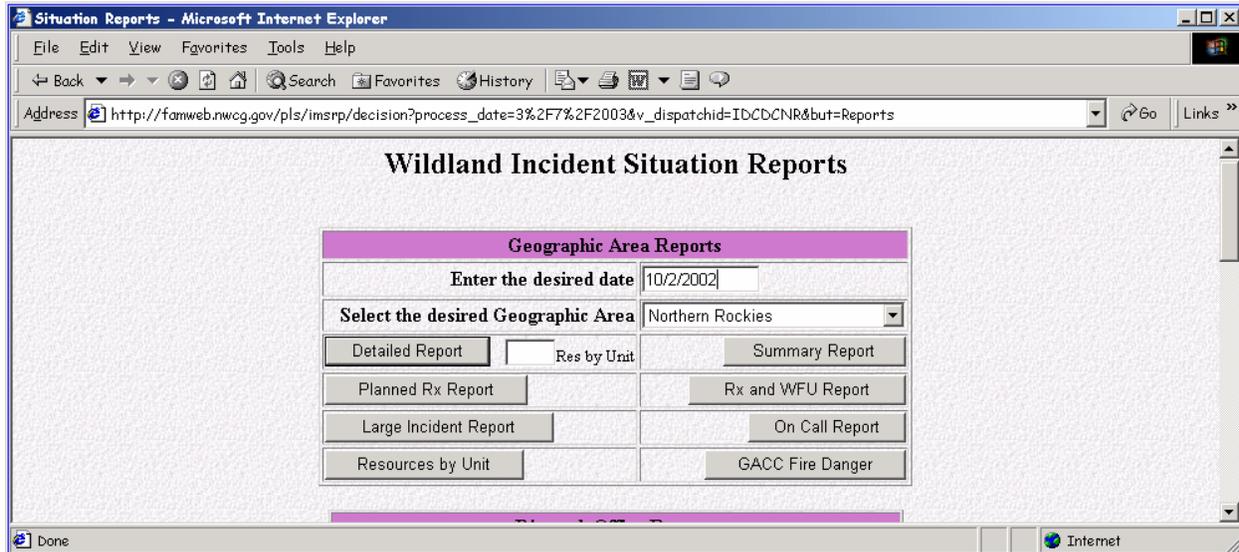
- Geographic Area Reports
- Dispatch Office Reports
- Special Area Reports
- National IMSR
- National Weekly Fire Activity
- National PAO Reports

Reports are accessible from the SIT Welcome screen. Click the **“Reports”** button, as shown below.



This will take you to the “Wildland Incident Situation Reports” menu screen.

## Geographic Area Reports



There are eight **“Geographic Area Reports”** generated by the SIT Program. Before picking any of the specific report buttons, make certain that the date entered in the **“Enter the desired date”** block is correct. Select the preferred GACC from the **“Select the desired Geographic Area”** pull-down menu. Click on the appropriate button to get the desired report.

- **Note:** Near the bottom of each report is a link titled **“Return to the Report List Menu”**. This link will take you back to the **“Wildland Incident Situation Reports”** menu. Clicking the **“Back”** button on your browser will take you to the **“Wildland Incident Situation Reports”** menu as well.
- **Note:** Regardless of the date selected, the current date and time, in Central Time, is published at the very bottom of each report.

### Detailed Report

This report is generated for the Geographic Area as a whole. It includes the following information for all units in each Dispatch Office:

- Fire Danger and Preparedness Levels
- New fires and acres (wildfires, prescribed fires, and wildland fire use)
- Year-to-Date fires and acres (wildfires, prescribed fires, and wildland fire use)
  - **Note:** Wildfire statistics are separated by cause (human vs. lightning).
- Occurrence totals (wildfires, prescribed fires, and wildland fire use) by agency
- Total number of units at each Fire Danger level
- Remarks by reporting office
- Information specific to each large incident (listed in order of priority)

- Summary table of large fire totals - acreage, personnel and resources (CRW1, CRW2, HEL1, HEL2, HEL3, ENGS and OVHD) committed
- Total number of initial attack / extended attack resources available and committed by each Dispatch Office
- Prescribed fire projects planned for near future dates
- Checking the box next to the Detailed Report link will allow the user to break down resource status by unit instead of office

### Summary Report

This report summarizes the Detailed GACC Situation Report. The report includes only those units reporting activity for that reporting period as well as units that have made changes to the previous day's reporting information. Content includes the following:

- Fire Danger and Preparedness Levels
- Total number of units at each Fire Danger level
- New fires and acres (wildfires by cause, prescribed fires, and wildland fire use)
- Year-to-Date fires and acres (wildfires, prescribed fires, and wildland fire use)
  - **Note:** Wildfire statistics are separated by cause (human vs. lightning).
- Occurrence totals (wildfires, prescribed fires, and wildland fire use) by agency
- Remarks by reporting office
- Information specific to each large incident (listed in order of GACC priority)
- Total number of resources committed to large incidents, by resource type (CRW1, CRW2, HEL1, HEL2, HEL3, ENGS and OVHD) and agency
- Total number of initial attack / extended attack resources available and committed (by agency)

### Planned RX Report

This report summarizes information entered for prescribed fire projects planned within the next few days.

### RX and WFU Report

This report summarizes year-to-date prescribed (RX) fire and wildland fire use (WFU) activity, separated by unit and agency.

### Large Incident Report

This report includes the specific incident information and resources committed for each large incident, listed in order of priority within the Geographic Area. It also contains a summary table of large fire totals - acreage, personnel and resources (CRW1, CRW2, HEL1, HEL2, HEL3, ENGS and OVHD) committed.

### On Call Report

This report summarizes the after hours contacts by office.

**Resources by Unit**

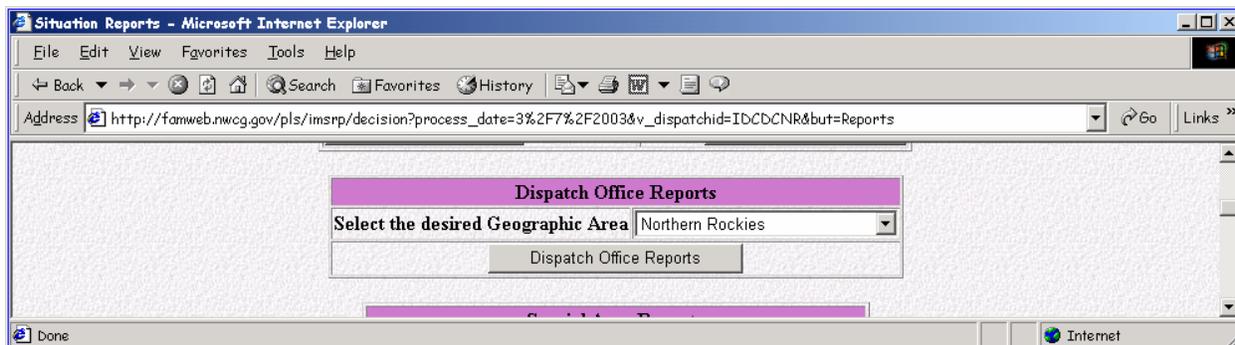
This report summarizes initial / extended attack resources available and committed by resource type and reporting unit. It also contains a summary table showing all resources committed (CRW1, CRW2, HEL1, HEL2, HEL3, ENGS and OVHD) to both large fires and initial / extended attack.

**GACC Fire Danger**

This report lists the individual units as well as total number of units in High, Very High and Extreme Fire Danger within the selected GACC for that date.

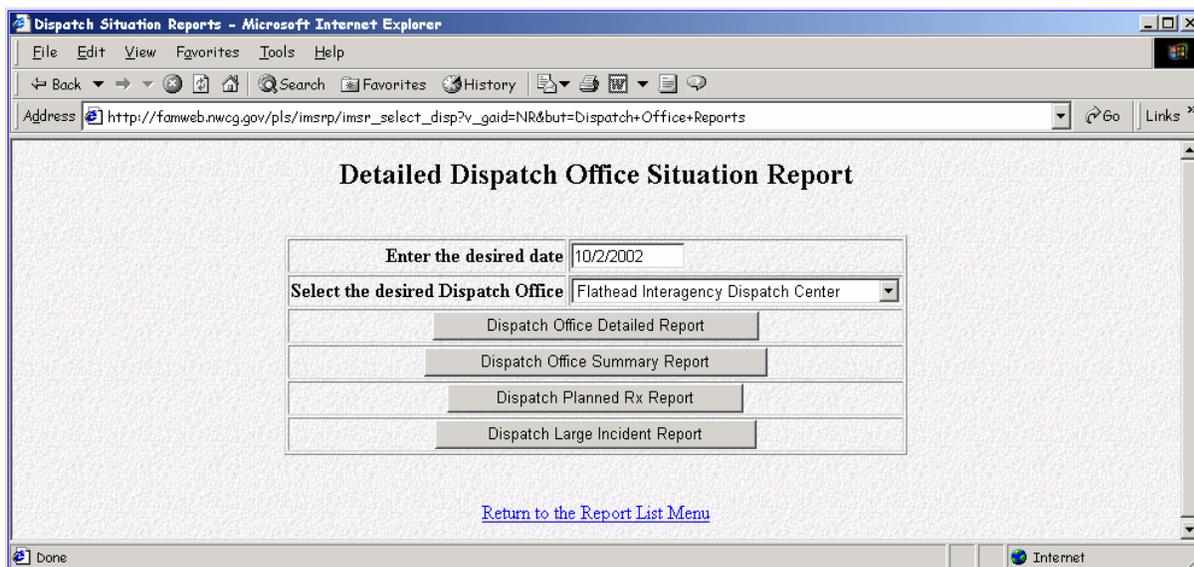
### Dispatch Office Reports

Scroll down the “Wildland Incident Situation Reports” screen to the “Dispatch Office Reports” menu, shown below.



Select the preferred GACC from the “Select the desired Geographic Area” pull-down menu to view reports produced for local Dispatch Offices.

Click the “Dispatch Office Reports” button to go to the “Detailed Dispatch Office Situation Report” menu screen, shown below.



You will see the four different Dispatch Office reports to pick from:

- Dispatch Office Detailed Report
- Dispatch Office Summary Report
- Dispatch Planned Rx Report
- Dispatch Large Incident Report

“Enter the desired date” in the block provided.

From the pull-down menu, “**Select the desired Dispatch Office**”.

- **Note:** Near the bottom of the “**Detailed Dispatch Office Situation Report**” menu is a link titled “**Return to the Report List Menu**”. This link will take you back to the “Wildland Incident Situation Reports” menu. Clicking the “Back” button on your browser will take you to the “Wildland Incident Situation Reports” menu as well.
- **Note:** The link titled “**Return to the Select Dispatch Office Menu**” located near the bottom of each Dispatch Report will return you to the “Detailed Dispatch Office Situation Report” menu.
- **Note:** Regardless of the date selected, the **current** date and time, in Central Time, which the report was executed is posted at the very bottom of each report.

### **Dispatch Office Detailed Report**

This report is generated for the local Dispatch Office within the GACC. It includes the following information for all units:

- Fire Danger and Preparedness Levels
- New fires and acres (wildfires, prescribed fires, and wildland fire use)
- Year-to-Date fires and acres (wildfires, prescribed fires, and wildland fire use)
  - **Note:** Wildfire statistics are separated by cause (human vs. lightning).
- Occurrence totals (wildfires, prescribed fires, and wildland fire use) by unit
- Total number of units at each Fire Danger level
- Remarks by reporting office
- Information specific to each large incident (listed in order of priority)
- Summary table of large fire totals - acreage, personnel and resources (CRW1, CRW2, HEL1, HEL2, HEL3, ENGS and OVHD) committed
- Total number of initial attack / extended attack resources available and committed by unit
- Total number of resources committed to large fire and initial attack / extended attack incidents
- Who is on-call for each unit

### **Dispatch Office Summary Report**

This report summarizes the Detailed Situation Report for Dispatch Offices. The report includes only those units reporting activity for that reporting period as well as units that have made changes to the previous day's reporting information. Content includes:

- Fire Danger and Preparedness Levels
- New fires and acres (wildfires by cause, prescribed fires, and wildland fire use)
- Year-to-Date fires and acres (wildfires, prescribed fires, and wildland fire use)
  - **Note:** Wildfire statistics are separated by cause (human vs. lightning).

- Occurrence totals (wildfires, prescribed fires, and wildland fire use) by agency
- Total number of units at each Fire Danger level
- Remarks by reporting office
- Information specific to each large incident (listed in order of priority)
- Total number of resources committed to large fires, by resource type (CRW1, CRW2, HEL1, HEL2, HEL3, ENGS and OVHD) and agency
- Total number of resources committed and available to initial/extended attack, by resource type (CRW1, CRW2, HEL1, HEL2, HEL3, ENGS and OVHD) and agency
- Total number of large fire and initial attack / extended attack resources committed (by Agency)

**Dispatch Planned Rx Report**

The Dispatch Office Planned Rx Report summarizes information entered for prescribed fire projects planned within the next few days.

**Dispatch Large Incident Report**

This report includes specific incident information and resources committed for each large incident, listed in order of priority within the Dispatch Office. It also contains a summary table of large fire totals - acreage, personnel and resources (CRW1, CRW2, HEL1, HEL2, HEL3, ENGS and OVHD) committed.

## Special Area Reports

Detailed, Summary, Planned Rx, and Large Incident Reports are produced for the Special Areas. The content of each of these reports is similar to the content found in the individual GACC and Dispatch Office reports.

There is eleven Special Areas, they include:

- California
- Great Basin
- Greater Yellowstone Area
- NE Fire Compact
- Northwest Areas A, B, C, D, E, F, and G

Scroll down the “Wildland Incident Situation Report” screen to the “**Special Area Reports**” menu, shown below.

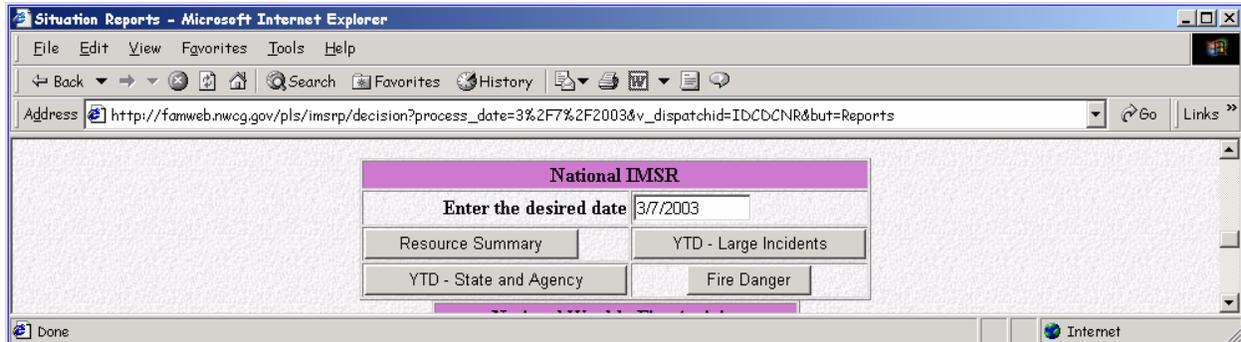
The screenshot shows a web browser window titled "Situation Reports - Microsoft Internet Explorer". The address bar contains the URL: [http://famweb.nwccg.gov/pls/imsrp/decision?process\\_date=3%2F7%2F2003&v\\_dispatchid=IDCDCNR&but=Reports](http://famweb.nwccg.gov/pls/imsrp/decision?process_date=3%2F7%2F2003&v_dispatchid=IDCDCNR&but=Reports). The main content area displays a form titled "Special Area Reports". The form includes a text input field for "Enter the desired date" with the value "3/7/2003", a dropdown menu for "Select the desired Special Area" with "California" selected, and four buttons: "Detailed Report", "Summary Report", "Planned Rx Report", and "Large Incident Report".

Before selecting any of the report buttons, make sure that the date entered in the “**Enter the desired date**” block is correct. Select the preferred area from the “**Select the desired Special Area**” pull-down menu.

- **Note:** Near the bottom of each report is a link titled “**Return to the Report List Menu**”. This link will take you back to the “Wildland Incident Situation Reports” menu. Clicking the “Back” button on your browser will take you to “Wildland Incident Situation Reports” menu as well.
- **Note:** Regardless of the date selected, the **current** date and time of the report being executed, is posted to the bottom of each report in Central Time.

## National IMSR

Scroll to “National IMSR” reports on the “Wildland Incident Situation Reports” screen.



“Enter the desired date” in the block provided, as shown in the above screen.

### Resource Summary

This report summarizes resource information for all of the GACCs. The content includes the following:

- Resource Locations by GACC (e.g., Crews T1, Jumpers, etc.)
- Resource Availability by GACC (e.g., Crews T1, Crews T2, Jumpers, etc)
- Geographic Summary of large fire information, including total acres, total personnel, crews, engines, helicopters, structures lost, and costs-to-date

### YTD Large Incidents

This report contains year-to-date information for all large incidents sorted by GACC. The content includes the following information for each incident:

- Incident Name, number, and type
- Start and ending dates
- Cause and size
- Suppression costs
- Structures destroyed
- Latitude and longitude
- Sum of acres burned, suppression costs, and structures destroyed

### YTD State and Agency

Content includes:

- National YTD fires and acres burned by state and agency

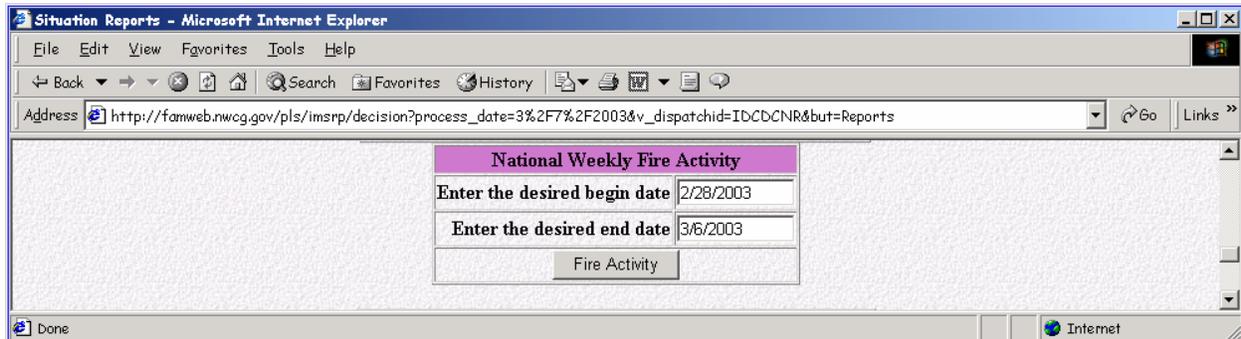
### Fire Danger

This report lists units in Very High or Extreme Fire Danger by GACC. Additionally, the report gives a sum of the number of units in Very High or Extreme Fire Danger.

### National Weekly Fire Activity

This report provides the number of human, lightning, prescribed, and wildfire for resource benefits fires as well as acres for the time frame selected. The report provides the totals by GACC and agency.

Scroll down the “Wildland Incident Situation Reports” screen to the “**National Weekly Fire Activity**” menu, shown below.



The screenshot shows a web browser window titled "Situation Reports - Microsoft Internet Explorer". The address bar contains the URL: [http://famweb.nwcg.gov/pls/imsrp/decision?process\\_date=3%2F7%2F2003&v\\_dispatchid=IDCDCNR&but=Reports](http://famweb.nwcg.gov/pls/imsrp/decision?process_date=3%2F7%2F2003&v_dispatchid=IDCDCNR&but=Reports). The main content area displays a form titled "National Weekly Fire Activity". The form includes two input fields: "Enter the desired begin date" with the value "2/28/2003" and "Enter the desired end date" with the value "3/6/2003". Below these fields is a button labeled "Fire Activity". The browser's status bar at the bottom shows "Done" and "Internet".

“Enter the desired begin date” and “Enter the desired end date” in the blocks provided.

Click the “Fire Activity” button.

## National PAO Reports

Scroll down the “Wildland Incident Situation Reports” screen to the “**National PAO Reports**” menu, shown below.

- **Note:** The “**SIT Login**” button located at the bottom of this screen will take you to the SIT Welcome screen.
- **Note:** The “**209 Reports**” button located at the bottom of this screen directs you to the ICS-209 Reports screen.

“**Enter the desired date**” in the block provided.

### Fires by State

This report provides incident name, acres, personnel, structures and percent contained of all the incidents for the date selected.

### YTD – State

The content of this report includes the year-to-date total number of fires (Wildland, Rx, and WFU) and acres for each state.

### Fire List by State

This report gives a list of all the active fires for the date selected. Check the box(s) next to incident(s) you want to view on the report. Click the “**Submit Data**” button to retrieve the report. The content of this report is much the same as the “Fires by State” report.

- **Note:** Clicking the “**Reset Data**” button can reset Incidents selected.

### YTD – Large Incidents by State

This report contains year-to-date information for all large incidents sorted by State. The content includes the following information for each incident:

- Incident Name, number, and type

- Start and ending dates
- Cause and size
- Suppression costs
- Structures destroyed
- Latitude and longitude
- Sum of acres burned, suppression costs, and structures destroyed

### **Structures Fatalities by State**

Sorted by State, this report provides year-to-date totals of structures lost and fatalities. Content includes:

- Incident Name, number, type and size
- Structures destroyed (Primary, Commercial, Outbuilding)
- Fatalities
- Latitude and longitude
- National total of acres burned, structures lost, and fatalities

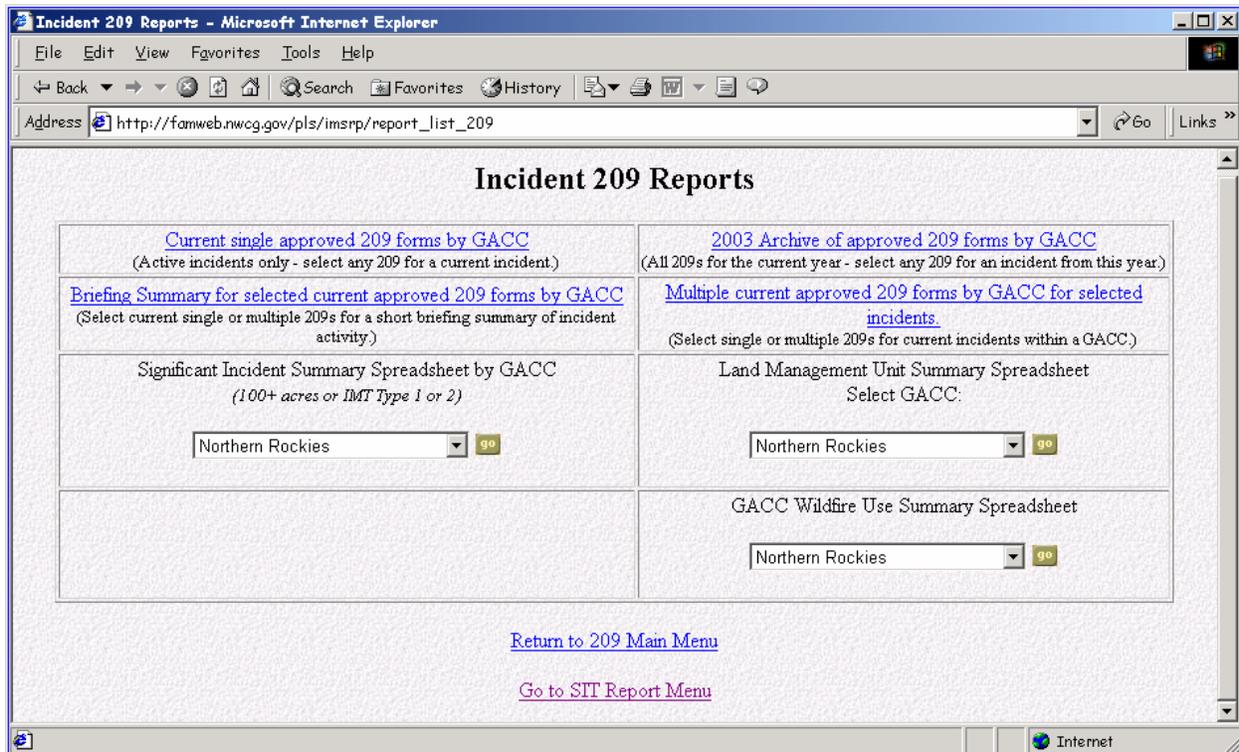
## 209 REPORTS

Access current calendar year ICS-209s via the “**209 Reports**” button located at the bottom of the “Wildland Incident Situation Reports” menu screen, shown below.

- **Note:** All of the ICS-209s are **Read-Only** access.
- **Note:** Although the information on the form generated via the 209 Program is the same as the NWCG ICS-209 form, ICS-209s printed from the database will not look exactly like the NWCG ICS-209 form.

Click the “**209 Reports**” button.

This will take you to the “**Incident 209 Reports**” screen, shown below.

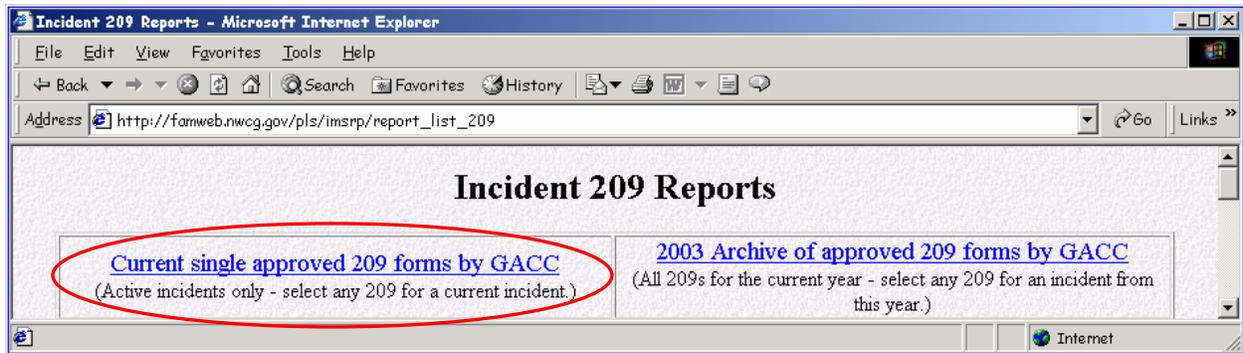


Currently there are seven different reports generated. They include:

- Current approved 209s forms, available nationwide
  - Archived 209 forms for current year
  - Summary reports for selected current approved 209 forms
  - Multiple current 209 forms for printing purposes
  - Significant Incident Summary by GACC
  - Land Management Unit Summary
  - GACC Wildfire Use Summary
- **Note:** The “**Return to 209 Main Menu**” link at the bottom of the page takes you back to the 209 Program Welcome Screen. **Please refer to the 209 Program User’s Guide for additional 209 Program site navigation.**
- **Note:** The “**Go to SIT Report Menu**” link at the bottom of the page returns you to the “Wildland Incident Situation Reports” menu screen in the SIT Program.

**Current ICS-209s**

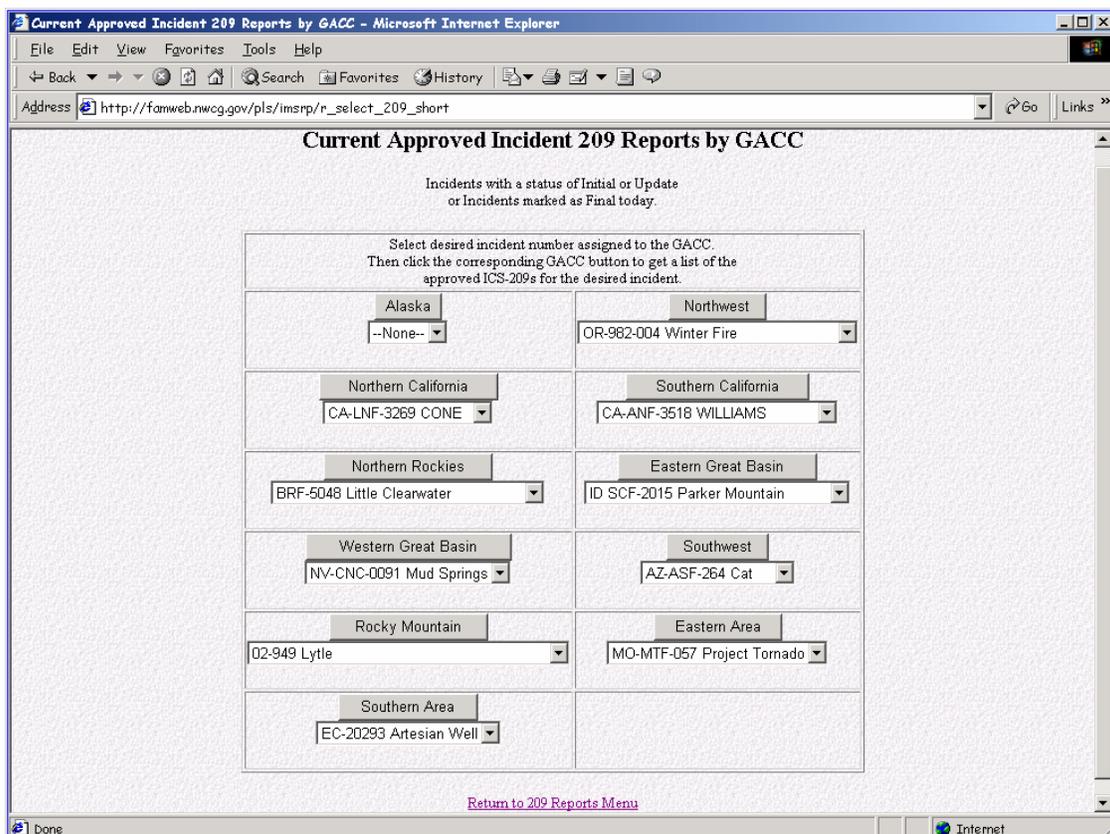
Click the “Current single approved 209 forms by GACC” link to select ICS-209s for active incidents.



This link will take you to the “Current Approved Incident 209 Reports by GACC” screen.

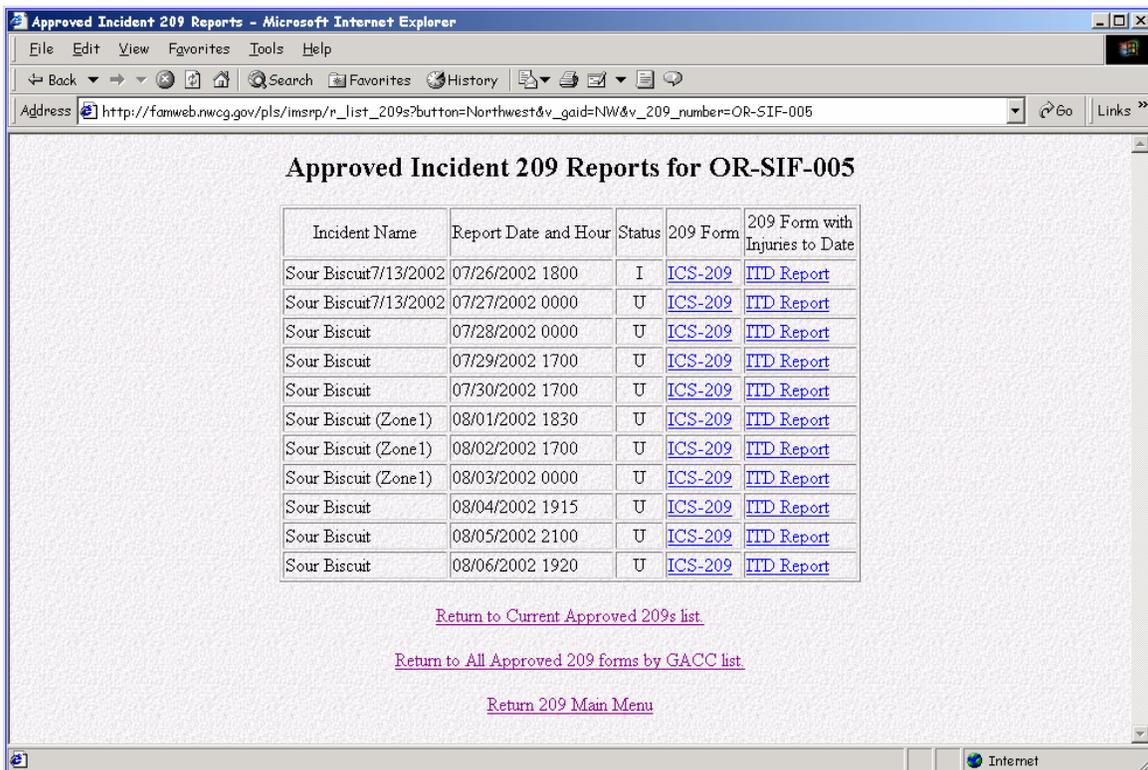
This screen looks like the screen shown below.

- **Note:** The “Return to 209 Reports Menu” link at the bottom will return you to the “Incident 209 Reports” menu screen. Simply clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen too.



Select the desired incident number assigned to the GACC. Then click the corresponding GACC button to get a list of the approved ICS-209s for the desired incident.

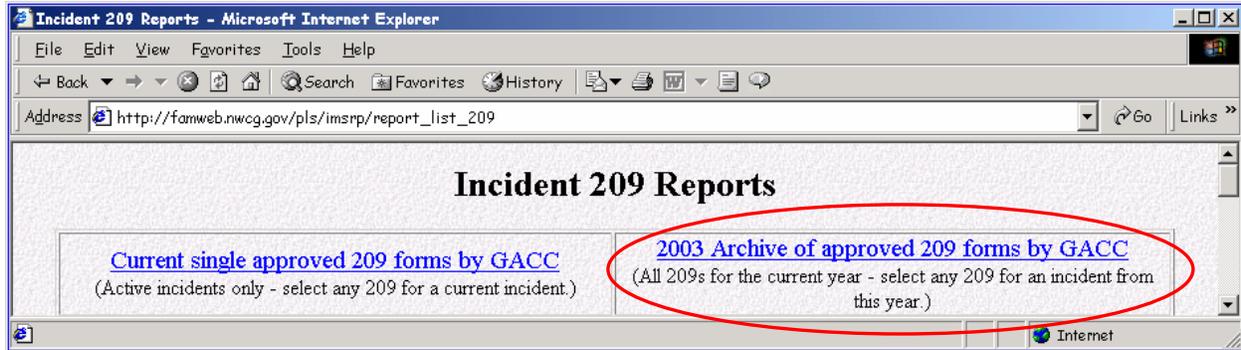
- **Note:** **Block 48** must be filled out, and the form must have been submitted for the ICS-209 to show up in this list.
- **Note:** Any incident marked **“Final”** on the date selected will **not** appear in this menu. **“Final”** reports can be retrieved thru the **“Approved Incident 209 Reports by GACC”** link. See the **“Archived ICS-209s”** instructions on page 95 to retrieve incidents marked **“Final”**.
- **Example:** The screen capture below illustrates what the individual current approved ICS-209 report menu screen will look like. The incident, **Sour Biscuit, OR-SIF-005**, was selected from the Northwest pull-down menu, followed by clicking the **“Northwest”** button. You can select any of the reports submitted by clicking the **“ICS-209”** link next to the desired date and report status (e.g., **“I”** -Initial, **“U”** - Update).



- **Note:** The **“ITD Report”** link allows you to pull ICS-209s with injuries calculated to date.
- **Note:** The **“Return to Current Approved 209s list”** link will return you to the **“Current single approved 209 forms by GACC”** menu screen. Clicking the **“Back”** button on your browser will take you back to that menu screen as well.

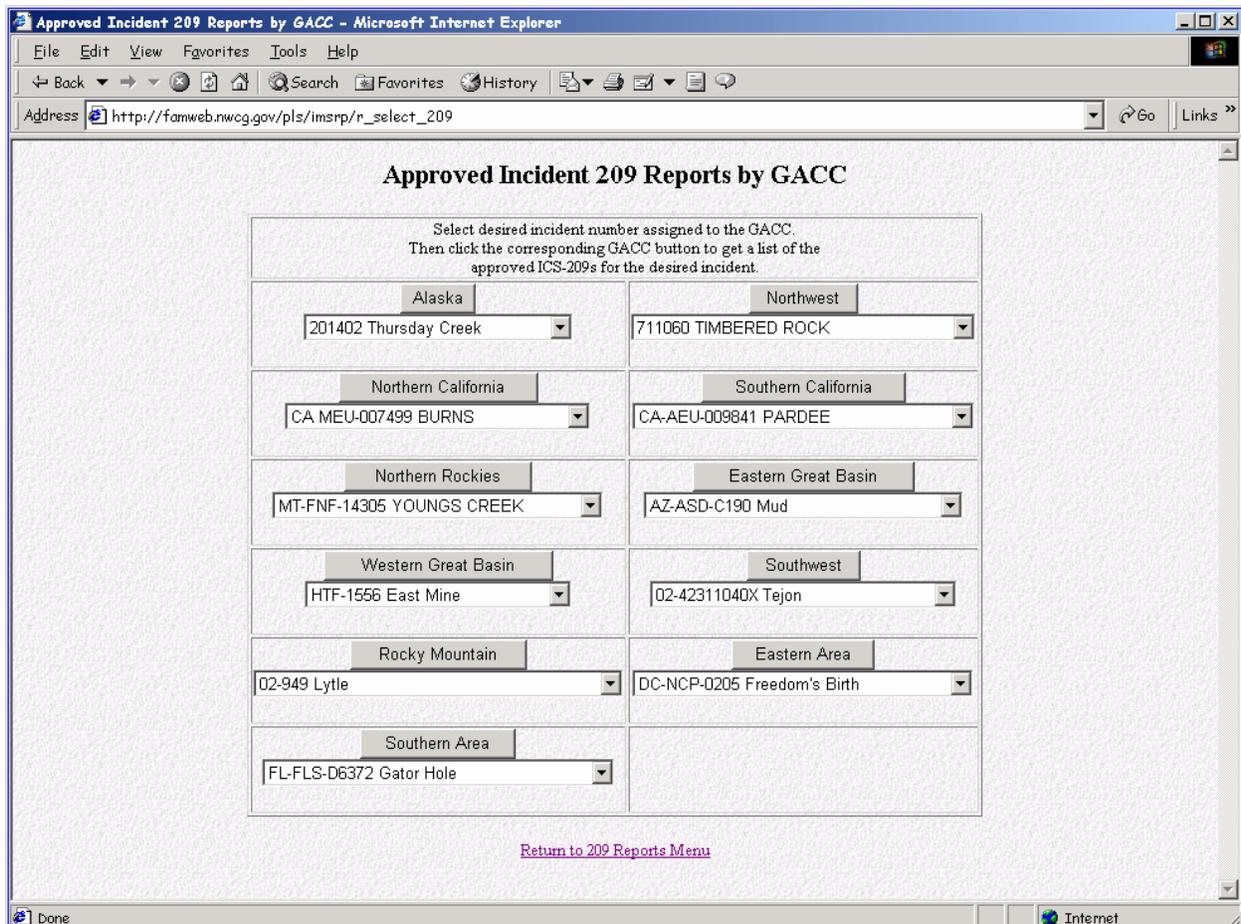
**Archived ICS-209s**

Click the **“2003 Archive of approved 209 forms by GACC”** link to select any ICS-209s that have been archived or marked “Final”.



This link will take you to the **“Approved Incident 209 Reports by GACC”** screen, shown below.

- **Note:** The **“Return to 209 Reports Menu”** link at the bottom will return you to the “Incident 209 Reports” menu screen. Simply clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen too.



Select the desired incident number assigned to the GACC. Then click the corresponding GACC button to get a list of the approved ICS-209s for the desired incident.

- **Example:** The incident **Lost Cabin, NV-HTF-024** was selected within the Western Great Basin pull-down menu. Click the **“Western Great Basin”** button to retrieve the reports for that incident. The image below illustrates what the individual archived ICS-209 menu screen will look like. You can select any of the reports submitted by clicking the **“ICS-209”** link next to the desired date and report status (e.g., “I” -Initial, “U” – Update, “F” - Final).

**Approved Incident 209 Reports for NV-HTF-024**

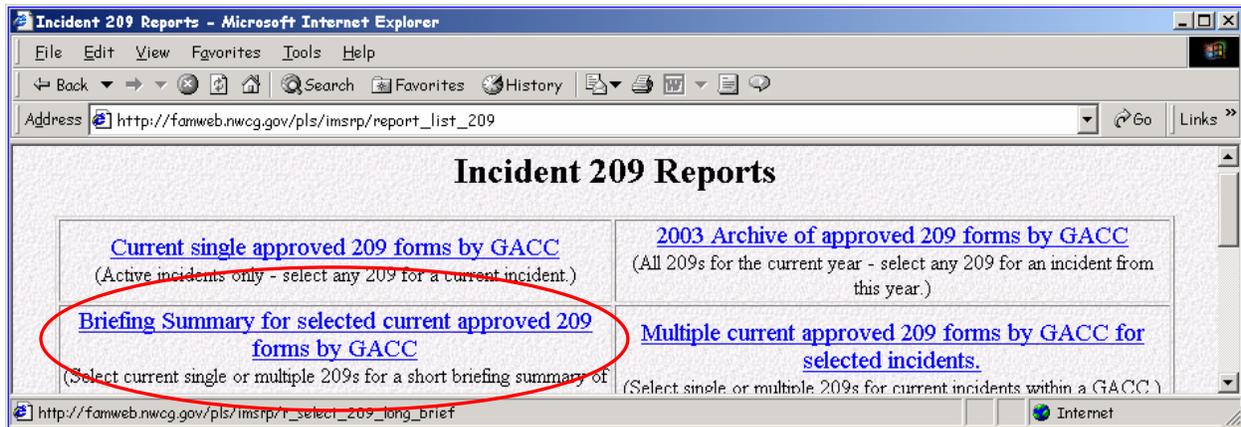
Incident Name	Report Date and Hour	Status	209 Form	209 Form with Injuries to Date
LOST CABIN	07/14/2002 1744	I	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/15/2002 1830	U	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/16/2002 1800	U	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/17/2002 1300	U	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/17/2002 1830	U	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/18/2002 1745	U	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/19/2002 1745	U	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/20/2002 1810	U	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/23/2002 0000	U	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/24/2002 1730	U	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/25/2002 1700	U	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/26/2002 1730	U	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>
LOST CABIN	07/27/2002 1900	F	<a href="#">ICS-209</a>	<a href="#">ITD Report</a>

[Return to Current Approved 209s list.](#)  
[Return to All Approved 209 forms by GACC list.](#)  
[Return 209 Main Menu](#)

- **Note:** The **“ITD Report”** link allows you to pull the ICS-209 with injuries calculated to date.
- **Note:** The **“Return to Current Approved 209s list”** link will return you to the **“Current single approved 209 forms by GACC”** menu screen.

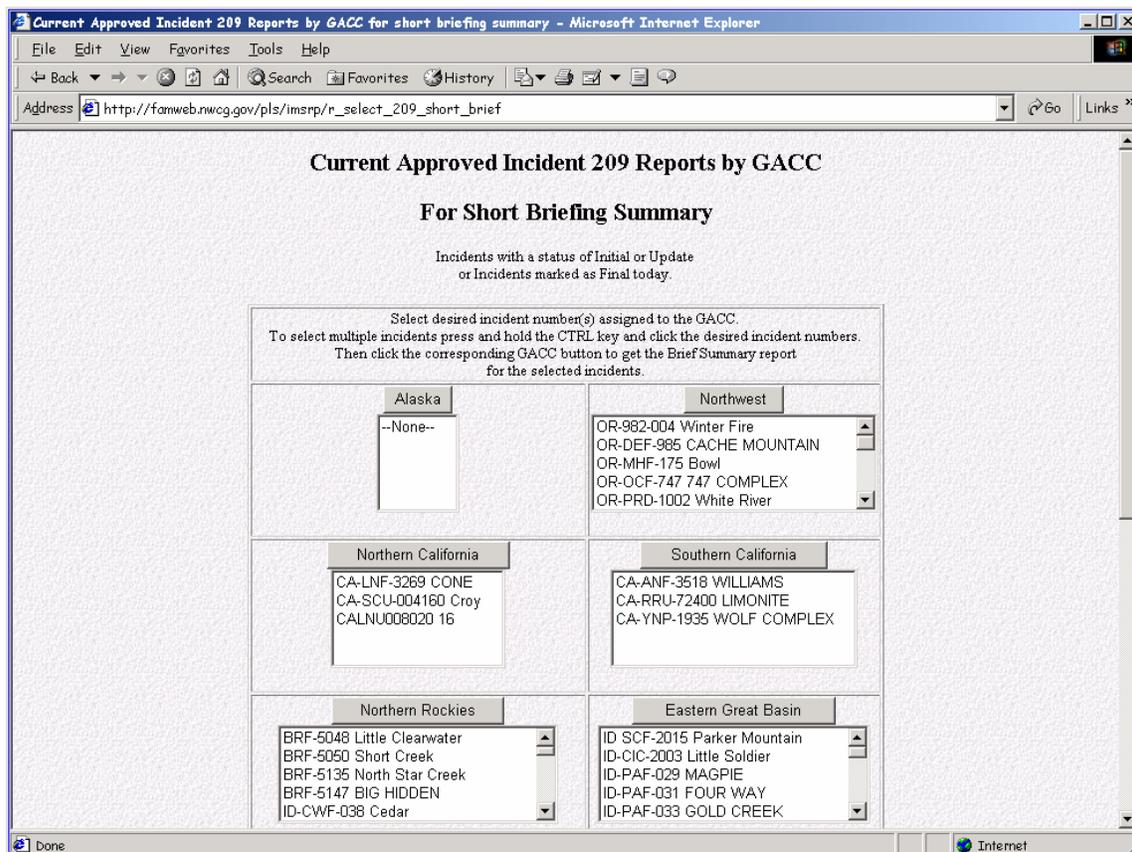
### Summary Reports

Click the **“Briefing Summary for selected current approved 209 forms by GACC”** link to select any short summary ICS-209 reports.



This link will take you to the **“Current Approved Incident 209 Reports by GACC For Short Briefing Summary”** screen, shown below.

- **Note:** The **“Return to 209 Reports Menu”** link at the bottom will return you to the **“Incident 209 Reports”** menu screen. Clicking the **“Back”** button on your browser will return you to the **“Incident 209 Reports”** menu screen as well.

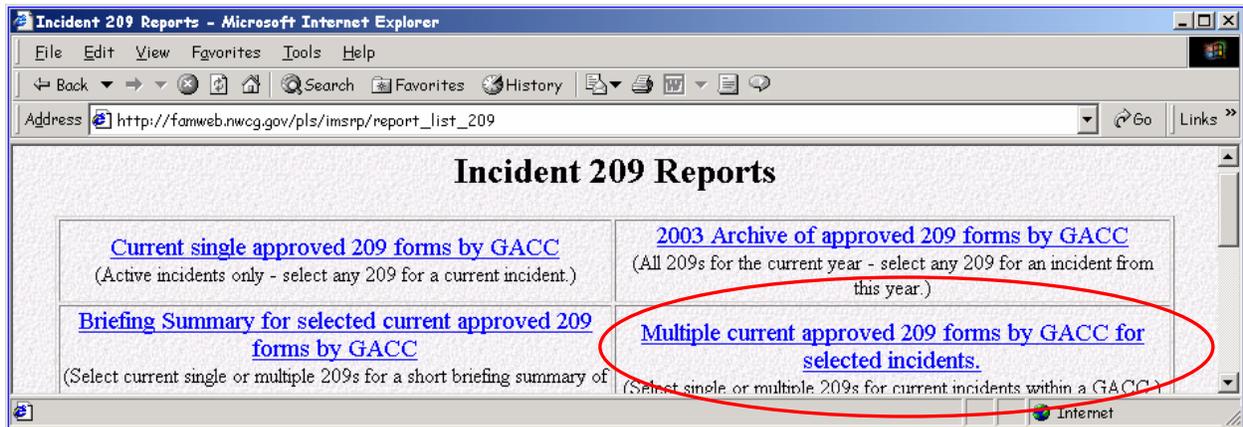


Select the desired incident number assigned to the GACC. Then click the corresponding GACC button to get the Brief Summary report for the selected incident. To select multiple incidents press and hold the CTRL key and click the desired incident numbers, then click the GACC button.

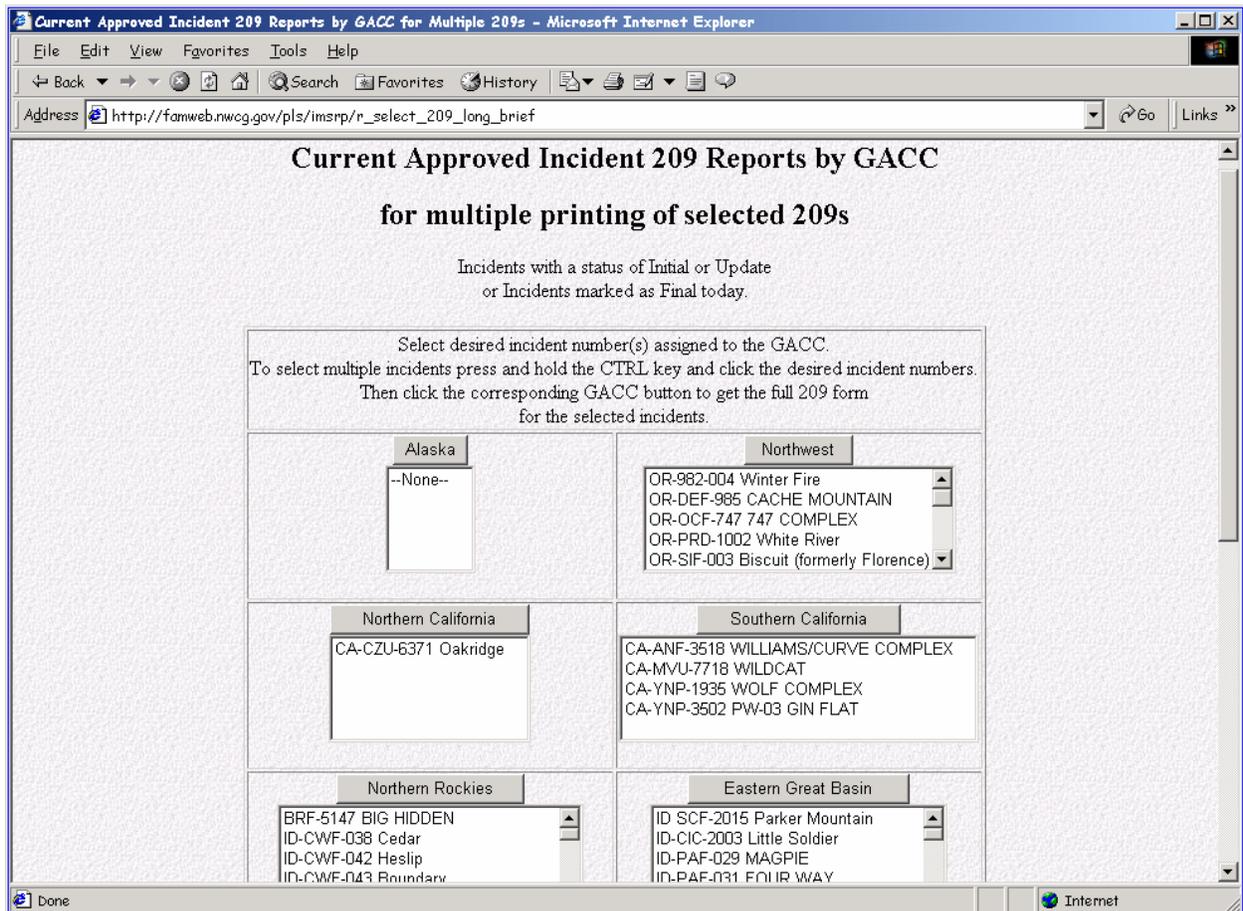
The short briefings include the incident name, number, size, percent contained, threat potential, structure information, fuels/materials, committed resources, etc., from the ICS-209.

**Multiple Current 209s for Printing**

Click the “**Multiple current approved 209 forms by GACC for selected incidents**” link to select single or multiple 209s for current incidents within a GACC.



This link will take you to the “**Current Approved Incident 209 Reports by GACC for multiple printing of selected 209s**” screen, shown below.

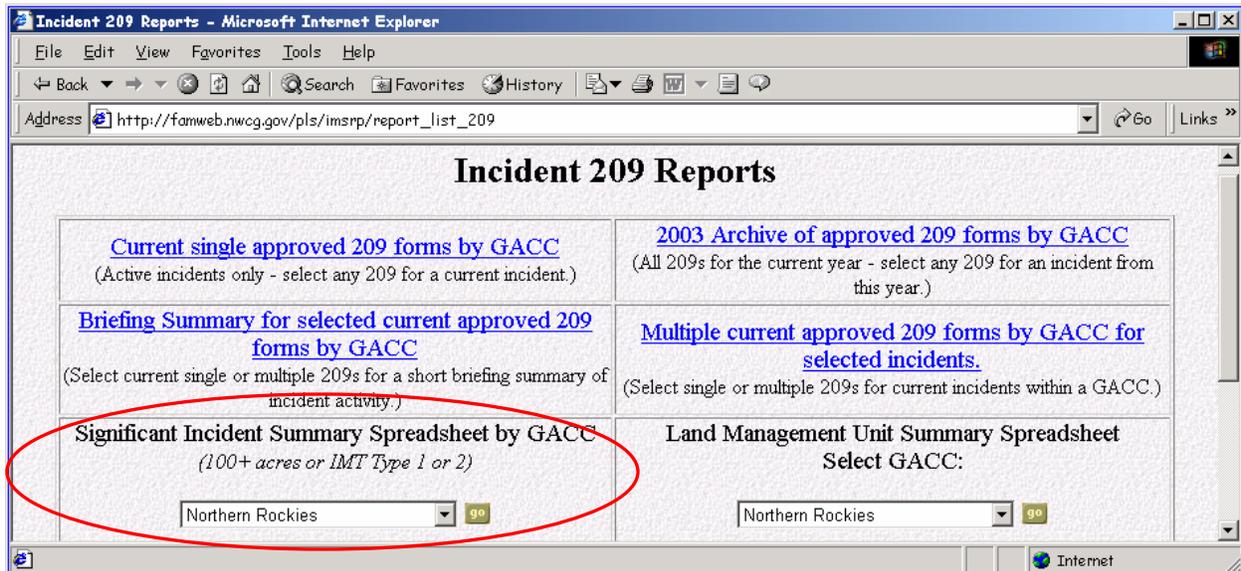


- **Note:** The “**Return to 209 Reports Menu**” link at the bottom will return you to the “Incident 209 Reports” menu screen. Clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen as well.

Select the desired incident number assigned to the GACC. Then click the corresponding GACC button to bring up the ICS-209 to be printed. To select multiple incidents press and hold the CTRL key and click the desired incident numbers. Then click the corresponding GACC button to read ICS-209s for the selected incidents.

### Significant Incident Summary

To view current incidents of 100+ acres or incidents with Type 1 or 2 IMTs assigned to a specific GACC, select the desired GACC from the pull-down menu under the **“Significant Incident Summary Spreadsheet by GACC”** heading on the “Incident 209 Reports” screen, shown below.



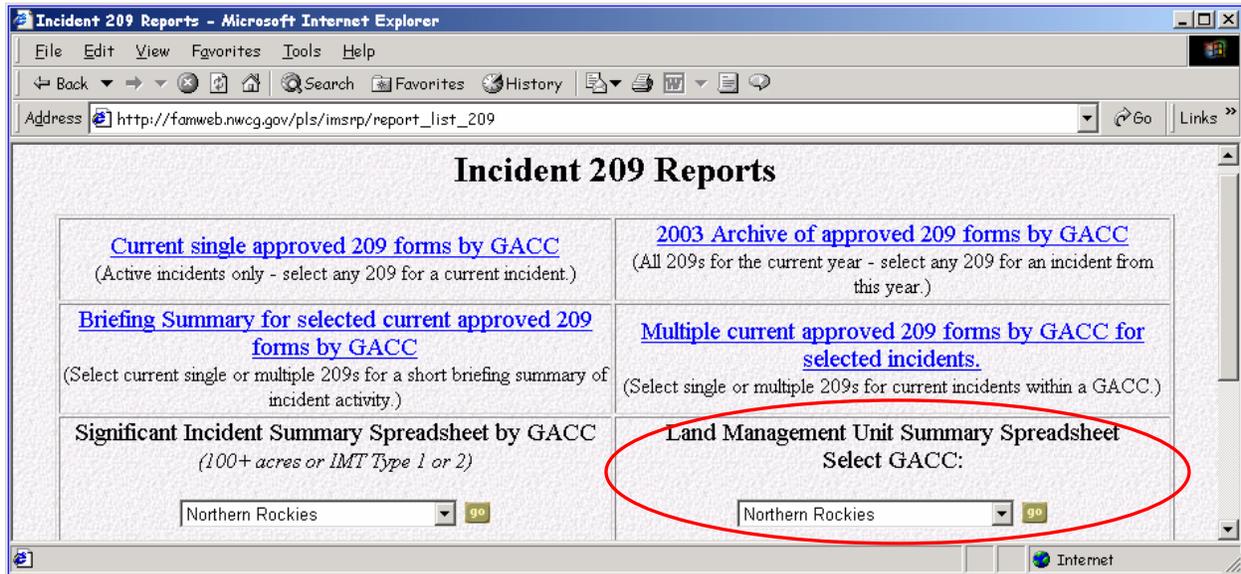
Then click the **“Go”** button.

This spreadsheet provides a summary of the following information:

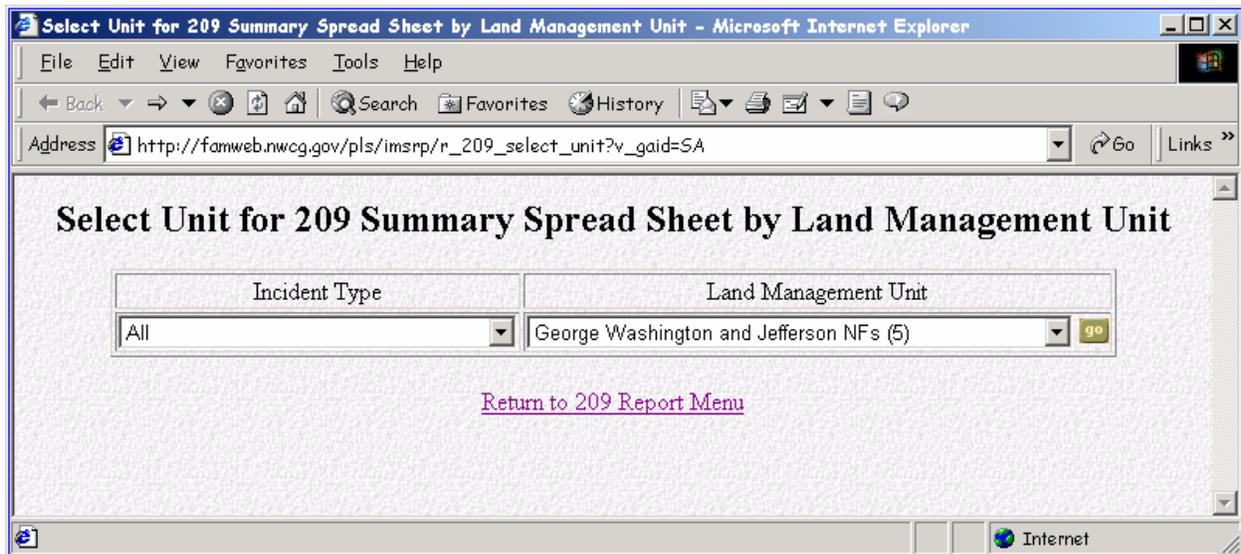
- State and Unit of incident
- Incident Name, Number and Type
- Start Date
- IC name and Team Type
- Latitude and Longitude
- Incident size
- Costs to date
- Date controlled
- Structures destroyed

**Land Management Unit Summary**

Select the desired GACC from the pull-down menu under the heading “**Land Management Unit Summary Spreadsheet**” on the “Incident 209 Reports” screen, shown below.



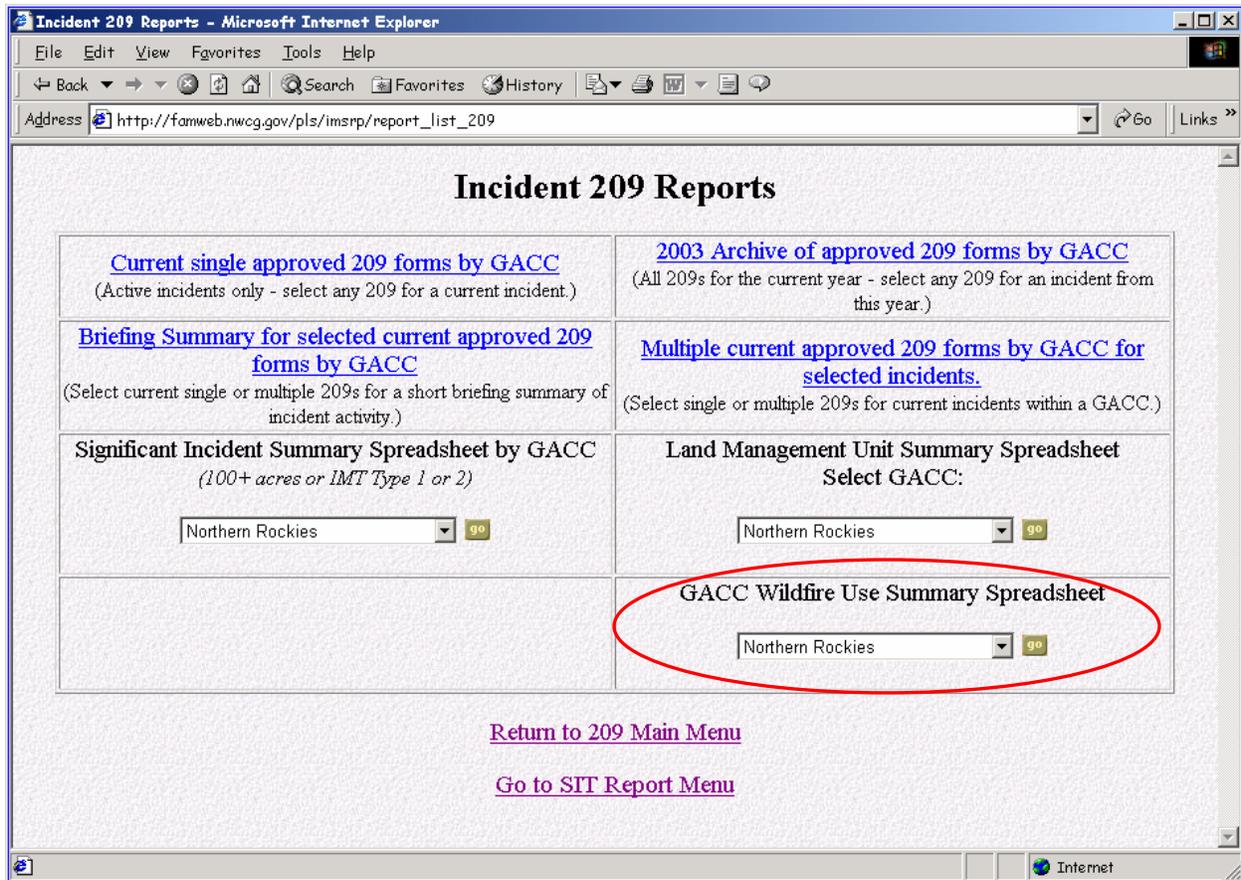
Then click the “Go” button. A menu screen like the one shown below will appear:



From the pull-down menus, select the “**Incident Type**” and “**Land Management Unit**”. A spreadsheet will be produced summarizing incident information for **all** incidents for the unit selected.

### GACC WFU Summary

Select the desired GACC from the pull-down menu under the heading “**GACC Wildfire Use Summary Spreadsheet**” on the “Incident 209 Reports” screen, shown below.



Then click the “Go” button.

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## SITE MANAGEMENT

User access for the SIT Program is managed via the “Table Maintenance” menu screen accessed via the SIT Welcome screen. Access is set up in levels, with different permissions set at each one.

### National Level Access

NICC Intelligence and the Help Desk have access to all the screens within the “Table Maintenance” Screen. Responsibility for management of the Geographic Areas, Agencies and lookup tables (values for pull-down lists) rests with NICC Intelligence. Requests for additions such as resource type(s) specific to a Geographic Area will be placed to NICC Intelligence.

### Geographic Area Level Access

GACC Intelligence Coordinators/Officers have management responsibility for the initial setup of units, Dispatch Offices and access/permissions for the offices within their areas. Additions, updates and deletions of reporting units and users may be done by either the GACC or the local Dispatch Office, according to the Geographic Area's preference. These functions are accomplished by using the links from the “Table Maintenance” screens.

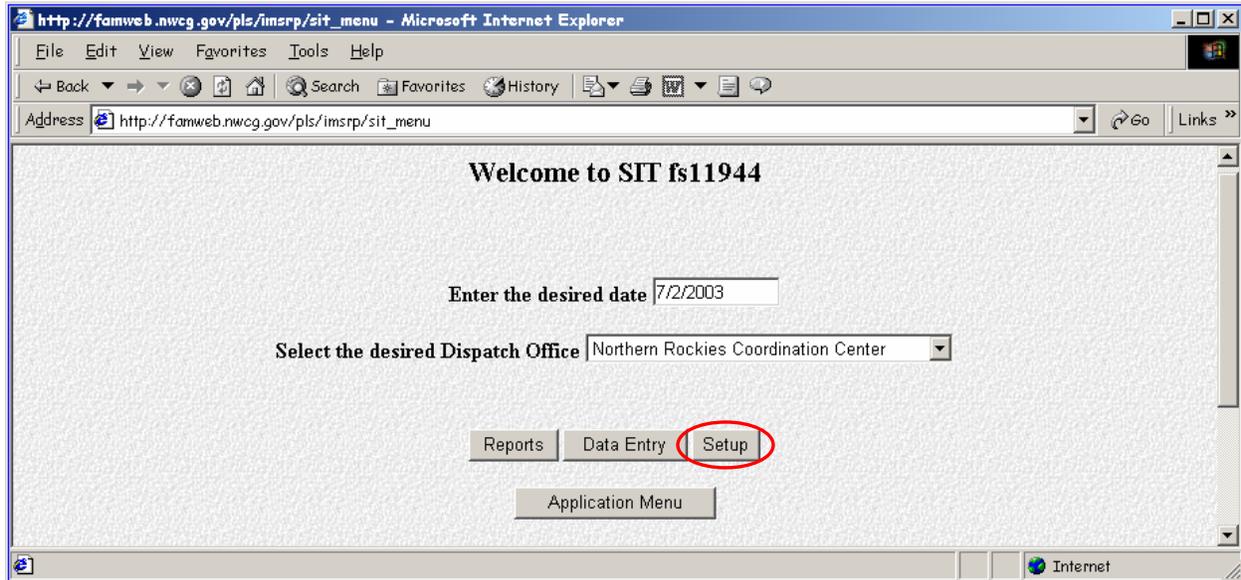
### Local Dispatch Office Level Access

One person in each Dispatch Office will have responsibility for the management of KCLIDs/user access within the office. This person may also use the “Unit Add” and “Unit Update/Delete” screens to add and keep unit information current. They will also use the “Security Add” and “Security Update/Delete” screens to set user access to the KCLIDs for their office.

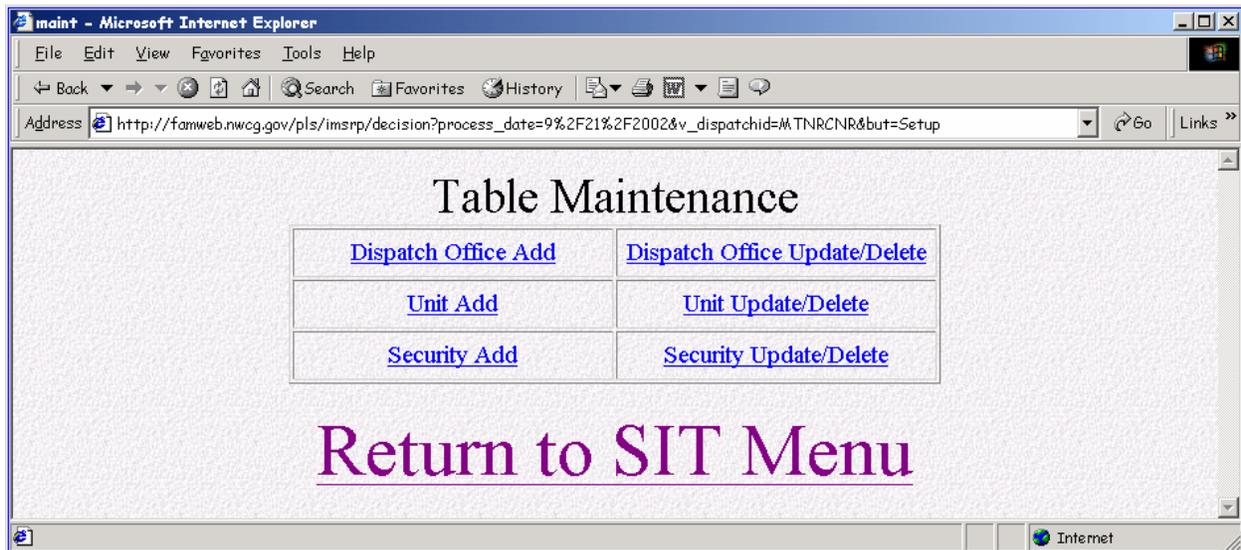
- **Note:** Local level access to the system will be limited to adding, updating and deleting units, entering data and generating reports. You will not be able to edit anyone else's data, unless they have granted you access/authority to stand in for them (in the event of network problems, etc.).

**If you are a manager**, you will have a “**Setup**” button at the SIT Welcome screen.

Click the “Setup” button located on the SIT Welcome screen, shown below.



This will take you to the “Table Maintenance” menu screen, shown below.

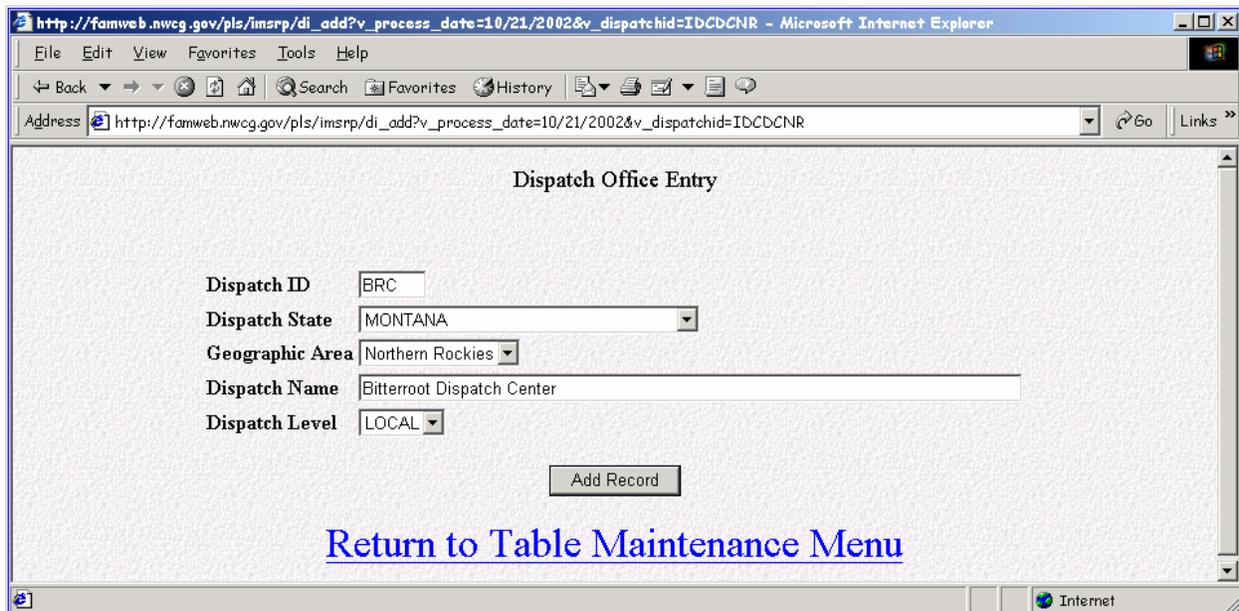


- **Note:** The “Return to SIT Menu” link at the bottom of the screen will return you to the SIT Welcome screen.
- **Note:** When you are done adding, updating, or deleting records within any of the screens under “Table Maintenance” (e.g., Dispatch Office Add, Unit Add, Security Add, etc.) it is important that you use the “Return to Table Maintenance Menu” link located on the bottom of each screen to return to the prior menu. **Do not use the “Back” button on your browser.**

## Dispatch Office Add

To add new Dispatch Offices within the Area, click the “**Dispatch Office Add**” link located on the “Table Maintenance” menu screen. This will take you to the “Dispatch Office Entry” screen shown below.

- **Note:** The “**Return to Table Maintenance Menu**” link at the bottom will return you to the “Table Maintenance” menu screen.



The screenshot shows a web browser window titled "Microsoft Internet Explorer" with the address bar containing "http://famweb.nwccg.gov/pls/imsrp/di\_add?v\_process\_date=10/21/2002&v\_dispatchid=IDCDBCNR". The main content area is titled "Dispatch Office Entry" and contains the following form fields:

- Dispatch ID: Text input field containing "BRC".
- Dispatch State: Pull-down menu showing "MONTANA".
- Geographic Area: Pull-down menu showing "Northern Rockies".
- Dispatch Name: Text input field containing "Bitterroot Dispatch Center".
- Dispatch Level: Pull-down menu showing "LOCAL".

Below the form fields is an "Add Record" button. At the bottom of the page is a blue hyperlink labeled "Return to Table Maintenance Menu".

### Dispatch ID

Enter the unit identifier for the office (e.g., BRC).

### Dispatch State

From the pull down menu, choose the state for that dispatch office.

### Geographic Area

Choose your Geographic Area from the pull down list.

### Dispatch Name

Enter the name of the Dispatch Office (e.g., Bitterroot Dispatch Center).

### Dispatch Level

Choose “Local” from the pull down list.

- **Note:** Only GACCs and NICC have “GACC” level access.

Click the “**Add Record**” button.

Repeat this process until you have added all your Dispatch Offices.

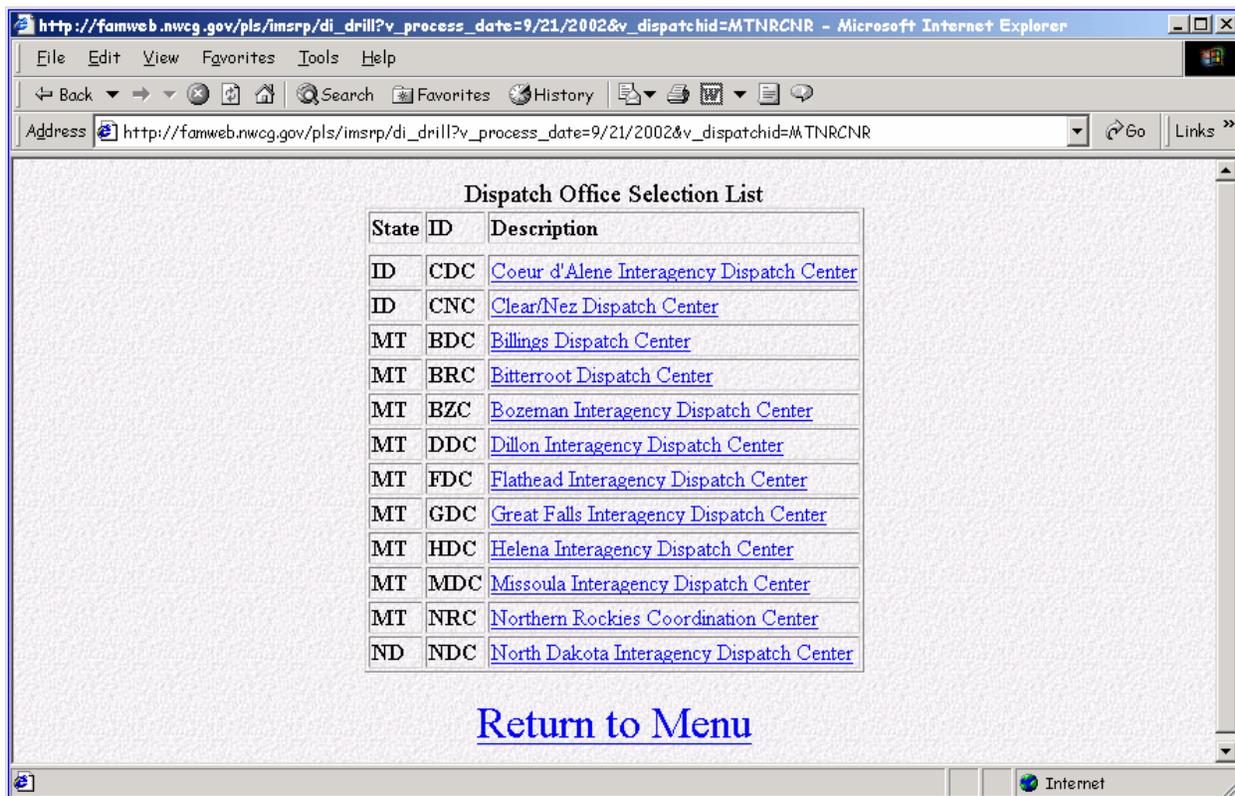
### Dispatch Office Update/Delete

Use the following steps to update or delete offices that are already set up in the program.

Click the “Dispatch Office Update/Delete” link located on the “Table Maintenance” menu screen.

This will take you to the “Dispatch Office Selection List” menu screen, shown below.

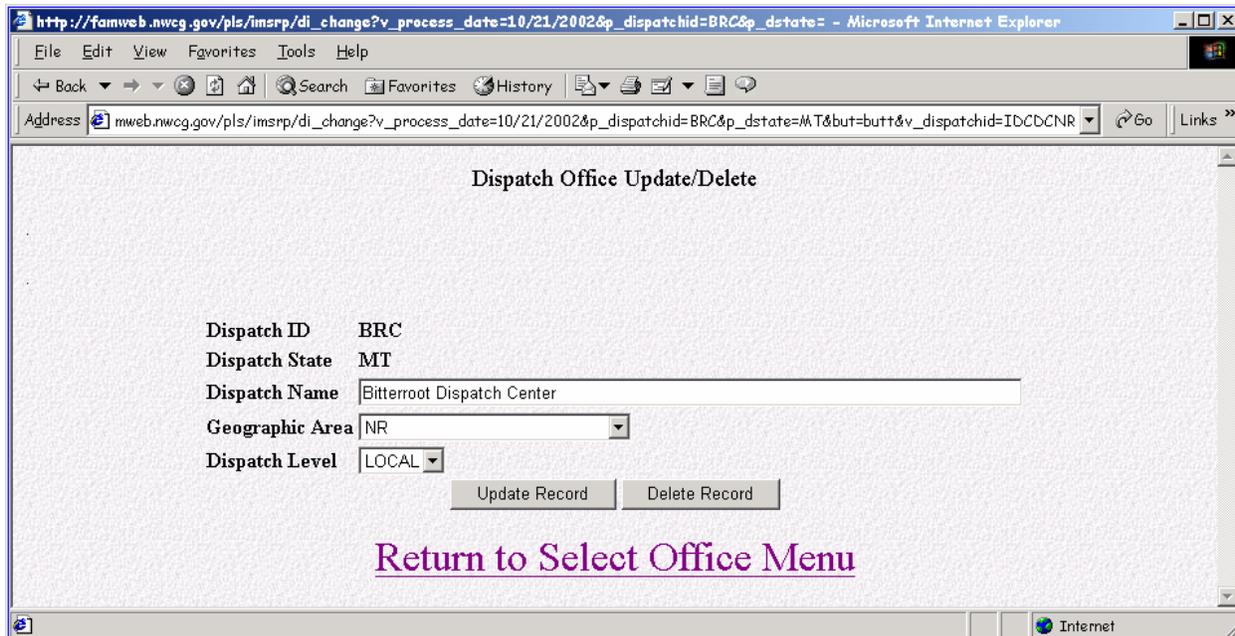
- **Note:** The “Return to Menu” link will return you to the “Table Maintenance” menu screen.



From the list of Dispatch Offices, **click the name of the Dispatch Office you want to update or delete.**

This will take you to the “Dispatch Office Update/Delete” screen, shown below.

- **Note:** The “Return to Select Office Menu” link at the bottom of the screen will return you to the “Dispatch Office Selection List” menu screen.



To update the record, make the necessary changes then click the “Update Record” button.

To delete the record, click the “Delete Record” button.

## Unit Add

In order to report activity or resources for a unit, the unit must first be set up in the program. Use the following steps to build the list of units within each Dispatch Office.

Click the “**Unit Add**” button located on the “Table Maintenance” menu screen.

This will take you to the “Unit Entry” screen, shown below.

- **Note:** The “**Return to Table Maintenance Menu**” link at the bottom will return you to the “Table Maintenance” menu screen.

The screenshot shows a web browser window titled "Unit Entry". The address bar shows the URL: [http://famweb.nwcg.gov/pls/imsrp/un\\_add?v\\_process\\_date=10/21/2002&v\\_dispatchid=IDCDBCNR](http://famweb.nwcg.gov/pls/imsrp/un_add?v_process_date=10/21/2002&v_dispatchid=IDCDBCNR). The form contains the following fields:

- Dispatch ID: ID - Clear/Nez Dispatch Center (dropdown menu)
- Unit ID: CMS (text input)
- Unit State: MONTANA (dropdown menu)
- Unit Name: Craig Mountain Area Office (text input)
- Agency: State Government Agencies (dropdown menu)
- Daily Stats? (Yes/No): Yes (dropdown menu)

Below the form is an "Add Record" button and a link that says "Return to Table Maintenance Menu".

### Dispatch ID

From the pull down list, choose the name of the Dispatch Office to which this unit or resource belongs.

### Unit ID

Enter the unit identifier (e.g., CWF, CWD, NPT, or NPP).

- **Note:** The unit IDs are listed in the Unit Identifiers booklet (PMS 931). **Do not make them up.**

### Unit State

From the pull down list, choose the state for the unit.

**Unit Name**

Enter the full name of the unit. Acronyms can be used for “National Forest”, “National Park”, “Field/District Office”, etc. Proper acronyms would be: DO or FO (BLM), NF, NP, etc.

- **Examples are:** San Bernardino NF, Elko FO, Joshua Tree NP, and Kern NWR.

**Agency**

Choose the unit's agency from the pull down list.

**Daily Stats**

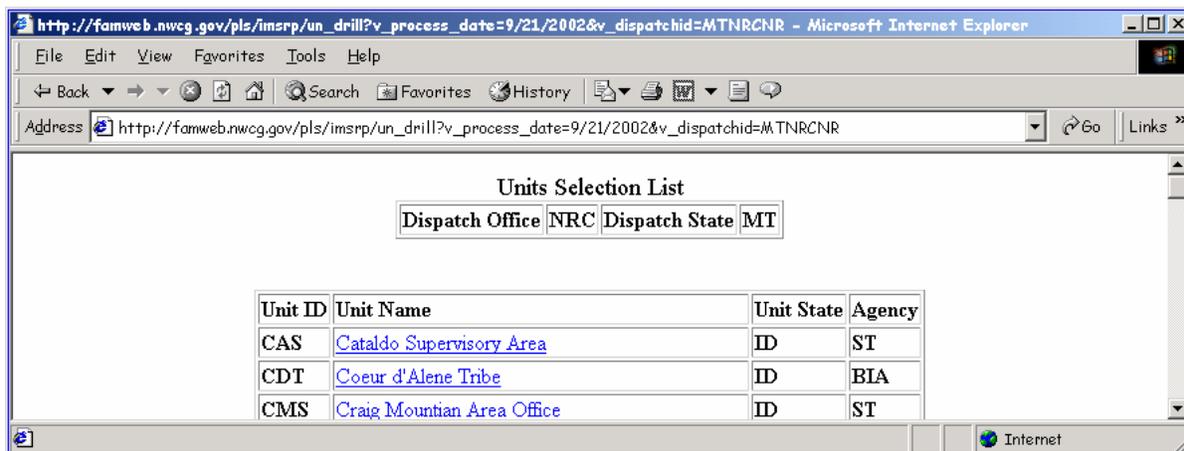
Choose “yes” or “no” to indicate whether or not you want to enter daily statistics for the unit.

Click the “**Add Record**” button.

### Unit Update/Delete

Click the “Unit Update/Delete” link on the “Table Maintenance” menu screen to update or delete units that are already set up in the program.

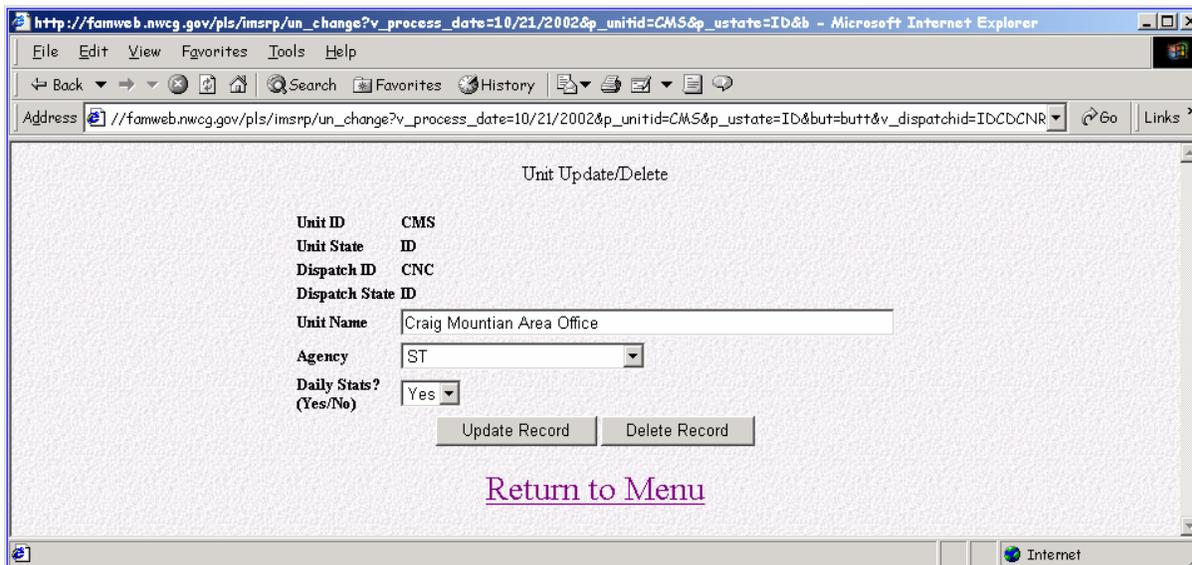
This will take you to the “Units Selection List” menu screen, shown below.



From the list of Units, click on the name of the Unit you want to update or delete.

This will take you to the “Unit Update/Delete” screen, shown below.

- **Note:** The “Return to Menu” link will return you to the “Table Maintenance” menu screen.



To update the record, make the necessary changes then click the “Update Record” button.

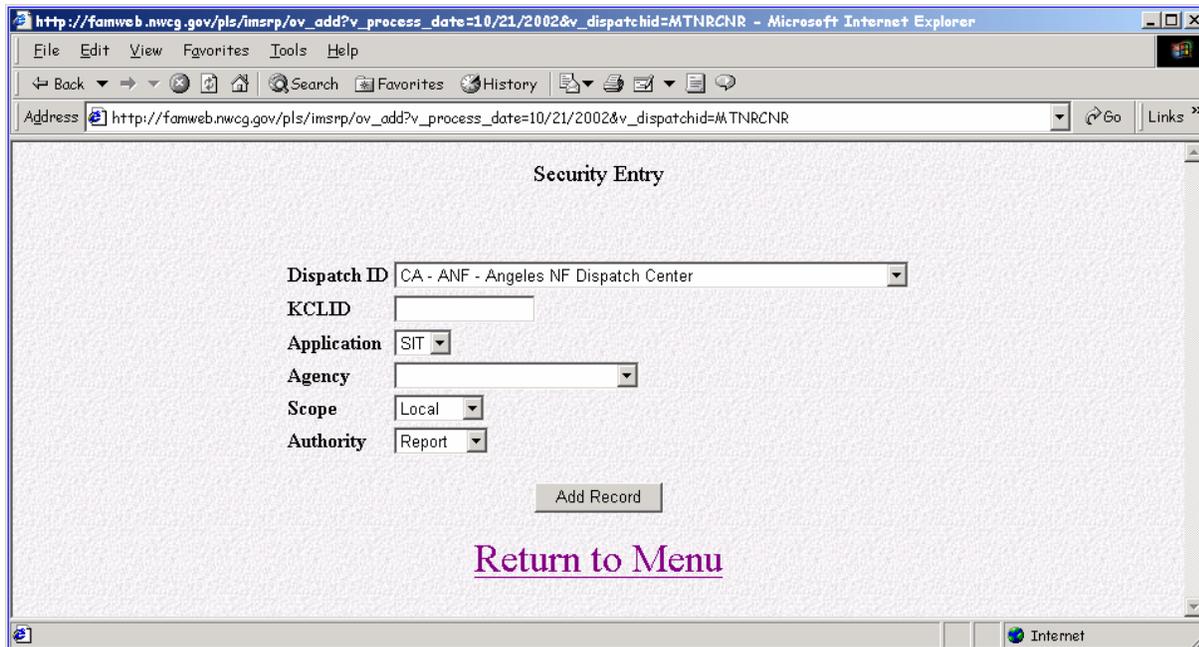
To delete the record, click the “Delete Record” button.

## Security Add

Click on the **“Security Add”** link located on the **“Table Maintenance”** menu screen to give Dispatch Offices and other users access (KCLIDs).

The **“Security Entry”** screen is shown below.

- **Note:** The **“Return to Menu”** link at the bottom of the screen will return you to the **“Table Maintenance”** menu screen.



The screenshot shows a web browser window titled "Microsoft Internet Explorer" with the address bar containing the URL: `http://famweb.nwcg.gov/pls/imsrp/ov_add?v_process_date=10/21/2002&v_dispatchid=MTNRCNR`. The main content area is titled "Security Entry" and contains the following form fields:

- Dispatch ID:** A pull-down menu with the selected value "CA - ANF - Angeles NF Dispatch Center".
- KCLID:** A text input field.
- Application:** A pull-down menu with the selected value "SIT".
- Agency:** A pull-down menu.
- Scope:** A pull-down menu with the selected value "Local".
- Authority:** A pull-down menu with the selected value "Report".

Below the form fields is an "Add Record" button. At the bottom center of the page is a purple link labeled "Return to Menu".

### Dispatch ID

Choose the dispatch office from the pull down list.

### KCLID

Enter the KCLID for that office (e.g., fs9999).

### Application

Choose which application, **“SIT”** or **“209”**, you want to add that Dispatch Office/user.

### Agency

Choose the agency from the pull down list.

### Scope

Choose **“Local”** from the pull down list for your Dispatch Offices. Choose **“GACC”** if you're adding access to your GACC.

## Authority

Use the pull down list to choose the level of access you want the KCLID to have.

- **“Report”** authority only allows the user (KCLID) to run reports.
  - **“Entry”** authority gives the user data entry access.
  - **“Manager”** authority allows that KCLID to add and update/delete levels of security/access, as well as dispatch offices and units.
- **Note:** You must give Manager authority to at least one KCLID for each Dispatch Office.

Click the **“Add Record”** button.

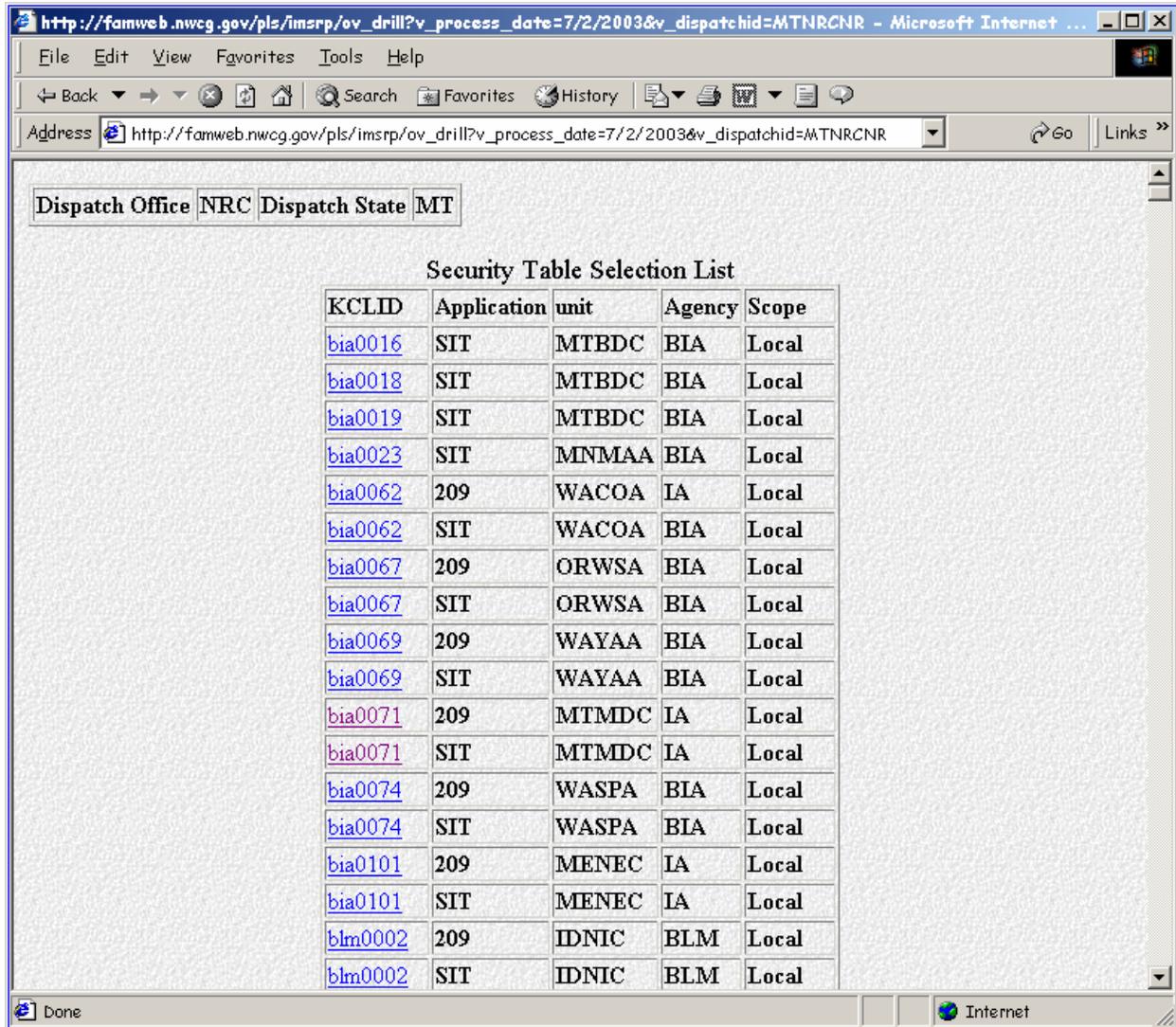
- **Note:** GACC Intelligence Coordinators/Officers manage user access for their area via the “Security Add” and “Security Update/Delete” screens. This allows them to set the level of access/authority for each office or unit. Each GACC has setup all of the Dispatch Offices within its area and identified a security manager at each dispatch center. The security managers at the Dispatch Offices can add, update or delete access for their users as needed.

### Security Update/Delete

Click the “**Security Update/Delete**” link located on the “Table Maintenance” menu screen to change or delete a user’s access (KCLID).

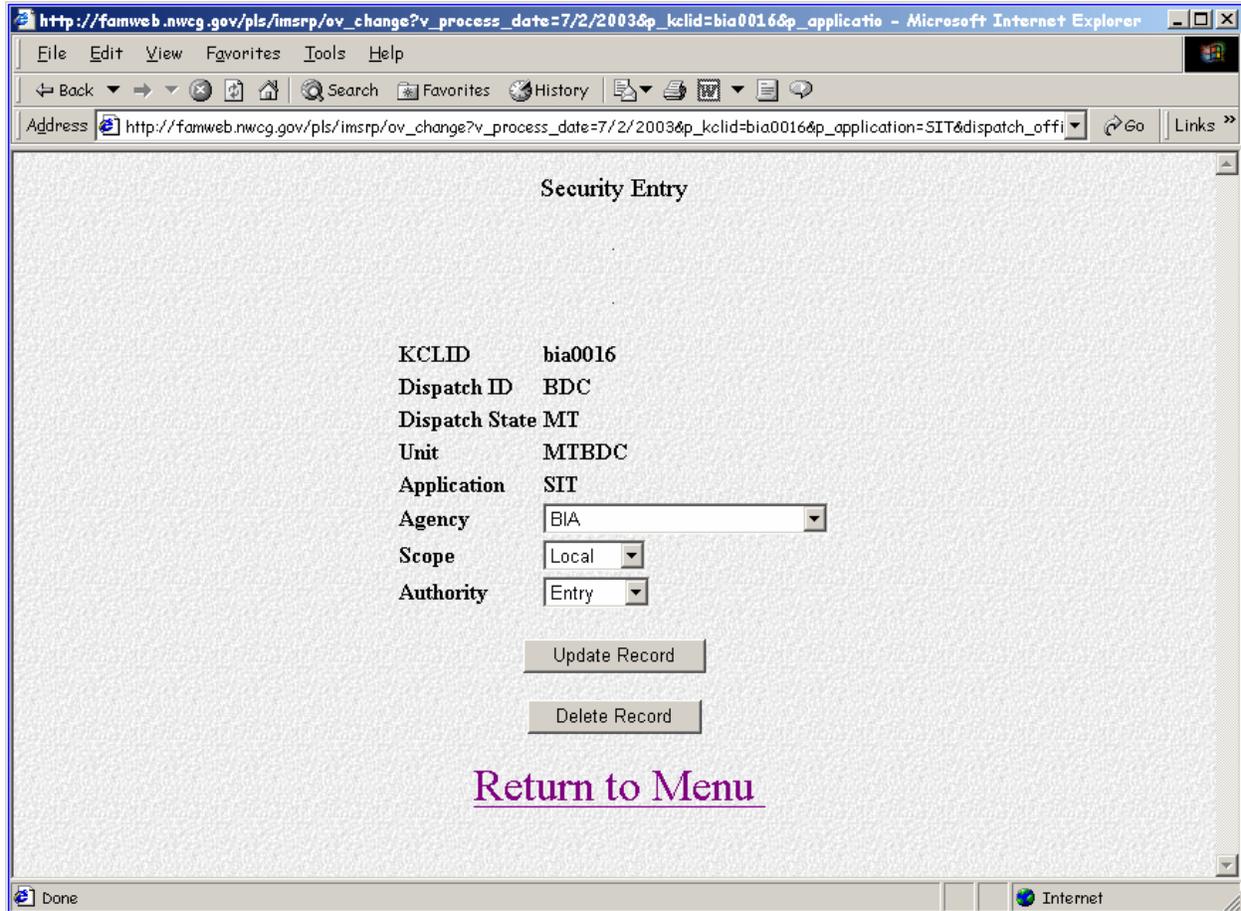
This link will take you to the “Security Table Selection List” screen, shown below.

- **Note:** The “**Return to Menu**” link at the bottom of the screen will return you to the “Table Maintenance” menu screen.



From the “Security Table Selection List” screen, click the **KCLID** name you want to update or delete.

- **Example:** bia0016 shown below, was the KCLID selected.



To update the record, make the necessary changes then click the “Update Record” button.

To delete the record, click the “Delete Record” button.

## APPENDIX

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**OFFICIAL ICS-209 FORM**

**Incident Status Summary (ICS-209)**

1: Date	2: Time	3: Initial 	Update 	Final 	4: Incident Number	5: Incident Name
6: Incident Kind	7: Start Date / Time	8: Cause	9: Incident Commander	10: IMT Type	11: State-Unit	
12: County	13: Latitude and Longitude Lat: Long:	14: Short Location Description (in reference to nearest town):				

**Current Situation**

15: Size/Area Involved	16: % Contained or MMA	17: Expected Containment Date: Time:	18: Line to Build (# chains)	19: Costs to Date	20: Declared Controlled Date: Time:	
21: Injuries this Reporting Period:	22: Injuries to Date:	23: Fatalities	24: Structure Information			
			Type of Structure	# Threatened	# Damaged	# Destroyed
25: Threat to Human Life/Safety: Evacuation(s) in progress _____ No evacuation(s) imminent _____ Potential future threat _____ No likely threat _____			Residence			
			Commercial Property			
			Outbuilding/Other			

26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames):

12 hours:

24 hours:

48 hours:

72 hours:

27: Critical Resource Needs (kind & amount, in priority order):

- 1.
- 2.
- 3.

28: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan.

29: Resources threatened (kind(s) and value/significance):

30: Current Weather Conditions Wind Speed:     mph   Temperature: Wind Direction:         Relative Humidity:	31: Resource benefits/objectives (for prescribed/wildland fire use only):
--	---

32: Fuels/Materials Involved:  
 Enter the predominant fuel from the Thirteen Fuel Models for Fire Behavior in the adjacent box to the right. |           |  
 List additional fuels and/or materials involved in the block below.

33: Today's observed fire behavior (leave blank for non-fire events):

34: Significant events today (closures, evacuations, significant progress made, etc.):

**Outlook**

35: Estimated Control Date and Time:	36: Projected Final Size:	37: Estimated Final Cost:	38: Tomorrow's Forecasted Weather Wind Speed:     mph   Temperature: Wind Direction:         Relative Humidity:
--------------------------------------	---------------------------	---------------------------	---

39: Actions planned for next operational period:

40: Projected incident movement/spread during next operational period:

41: For fire incidents, describe resistance to control in terms of:

1. Growth Potential -
2. Difficulty of Terrain -

42: How likely is it that containment/control targets will be met, given the current resources and suppression/control strategy?

43: Projected demobilization start date:

44: Remarks:



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## Incident Status Summary (ICS-209) General Instructions

(Version 04/01/03)

The Incident Status Summary should be completed according to the geographic area's mobilization guide. Accurate and timely completion of the Incident Status Summary is necessary to determine appropriate resource allocation during multiple incident occurrences. The information included on the form often determines the priority of a given incident, and thus its share of the resources available. In order to ensure that the information is as complete as possible, please follow the guidelines below when completing or reviewing the specific items on the form prior to transmittal. For examples and additional information, refer to the ICS-209 Program User's Guide.

Block Heading	Instructions
1. Date	Enter the date of this report in mm/dd/yyyy format, (e.g., 01/14/2003)
2. Time	Enter the time of this report in military time (e.g., 1700).
3. Initial/Update/Final	There is only ONE initial and ONE final report. Any other report is an update. The <b>final report</b> is the one on which the incident is <b>declared controlled, joins a complex, or on which significant numbers of resources are no longer assigned.</b>
4. Incident Number	Enter the unique incident number that has been assigned by the jurisdictional agency. This should start with the 2-letter state identifier, followed by the unit identifier of the unit where the incident is occurring, and the fire or incident number. This is usually the incident project order number in block 3 of the Resource Order (e.g., <b>AZ-ASD-006, ID-BOF-P44681, UT-MLF1-035, CO-CRD-R236</b> ).
5. Incident Name	Enter the incident name, such as "Point," "Devil's Complex," "Sour Biscuit Complex – Zone 2," "Metrolink Incident," or "END – South Coast". Once the incident name has been assigned, it should not be changed if at all possible. However, if a name change does occur, make a note of it in the <b>Remarks section (block 44)</b> of the report for operational period when the name change occurs. If the report is for a complex, put the name of the complex in this block and list the individual fires and acreages in the <b>Remarks section (block 44)</b> . When two or more separate incidents are combined into a complex, a <b>final 209 report</b> should be completed for each of the initial incidents except the one under which the complex will remain, noting the move to the complex on each separate final report. The 209 used to continue the complex should list the new incidents included within it in the <b>Remarks section (block 44)</b> .
6. Incident Kind	Enter the incident or event kind (e.g., wildfire, earthquake, etc.). Refer to <b>Attachment #1</b> for a list of incident and event kinds to enter in this block.
7. Start Date/Time	Enter the date in mm/dd/yyyy format, e.g., 01/03/2003 and military time (e.g., 0700) at which the incident began.
8. Cause	For <b>wildland fire incidents</b> , enter the general cause (e.g., human, lightning, or under investigation). For <b>other incident kinds</b> , enter non-applicable (N/A), or write in a cause.
9. Incident Commander	Enter both the first and last name of the Incident Commander. If the incident is under Unified Command, list all IC's by last name. (e.g., <b>Heil, Conrad</b> )
10. IMT Type	Enter the Type of Incident Management Team assigned (1, 2, 3 or FUMT for Fire Use Management Team), if applicable.
11. State-Unit	Enter the 2-letter identifier for the state, followed by the unit identifier of the agency unit or municipality that has <b>administrative jurisdiction</b> over the land on which the incident is located, such as a city, county, state, BLM District, National Park, National Forest, etc. (e.g., <b>MT-LNF, NV-NAFQ</b> ).
12. County	Enter the county in which the incident originated. If other counties are involved, enter them in the <b>Remarks section (block 44)</b> .
13. Latitude and Longitude	Enter the latitude and longitude in degrees, minutes and seconds where the incident originated (e.g., 33 degrees, 45 minutes, 01 seconds)
14. Short Location Description	Give a general location (compass direction and number of miles) in reference to the nearest town or landmark. A legal location may also be included, such as Township, Range, Section, and Base Meridian.

15. Size/Area Involved	For <b>wildland fire incidents</b> , enter the acreage. If the incident has more than one jurisdiction, show the total acreage here and break out the different jurisdictions' acreages in the <b>Remarks section (block 44)</b> . For <b>other incidents</b> , enter the appropriate descriptive size (square miles, hectares, square kilometers). Size breakdowns for other incident kinds can also be listed in the <b>Remarks section (block 44)</b> .
16. % Contained or MMA	For <b>wildfire incidents</b> , enter the percent (e.g., 50) of the incident that is contained. For <b>wildland fire use fire</b> and/or <b>prescribed fire</b> incidents, enter the Maximum Manageable Area (MMA) as an acreage value. For <b>non-fire</b> incidents, leave blank unless appropriate.
17. Expected Containment	For fire incidents, enter the date and military time in mm/dd/yyyy and military time format, e.g., Date: 02/17/2003 Time: 1500 at which full containment is expected.
18. Line to Build	For <b>wildland fire incidents</b> , enter the number of chains, miles, or feet of line still to be completed. For <b>other incident kinds</b> , such as hazardous materials or flood incidents, other measurements, such as square miles, may be appropriate.
19. Costs to Date	Enter the total incident costs to date (e.g., <b>250000</b> ).
20. Declared Controlled	Enter the date and military time in mm/dd/yyyy and military time format, e.g., Date: 02/17/2003 Time: 1500 at which the incident was declared controlled. Once this block has been filled, the report is considered to be "final". <b>Remember to check the "Final" box in block 3.</b>
21. Injuries this Reporting Period	Report only <b>serious injuries for this reporting period</b> . Serious injuries are those in which the person injured is unable to continue to perform in their incident assignment. Explain or describe the nature of these injuries in the <b>Remarks section (block 44)</b> .
22. Injuries to Date	Report the total number of serious injuries for the duration of the incident.
23. Fatalities	Enter the total number of fatalities for the duration of the incident.
24. Structure Information	<b>Number Threatened:</b> Enter the number of structures threatened by type <b>during this reporting period</b> . <b>Number Damaged:</b> Enter the number of structures damaged by type <b>for the duration of the incident</b> . <b>Number Destroyed:</b> Enter number of structures destroyed by type <b>for the duration of the incident</b> . If necessary, detail additional structure information, such as structure type breakdowns, in the <b>Remarks section (block 44)</b> . Describe potential structure threats in the <b>Projected incident movement section (block 39)</b> .
25. Threat to Human Life/Safety	Check all boxes that are relevant for this reporting period.
26. Communities/Critical Infrastructure Threatened	Describe communities/critical infrastructure threatened in terms of 12-, 24-, 48-, and 72-hour time frames. For example, a ranch house, barns and other outbuildings, located in Division C have the probability of being burned over in about 12 hours, a community of 300 homes and businesses northeast of the fire could be impacted by the fire-front in 48 hours, and the fire will directly threaten a water storage area in 72 hours. An example of a non-wildfire incident would be when flood waters are rising and a mobile home park will be inundated in 48 hours.
27. Critical Resource Needs	List the specific types and numbers of critical resources needed, in order of priority. For example, 1) 10 strike teams of Type III Engines, 2) 3 strike teams of Type I Crews, 3) 4 Fireline EMT's. Be specific as to the need.
28. Major Problems and Concerns	Describe safety concerns and control problems such as heavy fuels, steep terrain, difficult access, adverse weather conditions, and erratic or extreme fire behavior. Include social/political/economic concerns or impacts, and relate critical resource needs to planned actions in the Incident Action Plan.
29. Resources Threatened	Summarize significant threats to valuable resources. Such resources could include timber, wildlife, habitat, watershed, agricultural areas, endangered species, or infrastructure.
30. Current Weather Conditions	For <b>fire incidents</b> , enter the current readings for wind speed, wind direction, temperature, and relative humidity. For <b>non-fire incidents</b> , complete only if relevant. For <b>any incidents</b> in which additional weather conditions are a factor, use the <b>Remarks section (block 44)</b> to describe specifics.
31. Resource Benefits/Objectives	For <b>wildland fire use</b> and <b>prescribed fire</b> incidents, describe the resource objective and benefit derived. This block can be left blank for most other incidents.

32. Fuels/Materials Involved	For <b>wildland fire incidents</b> , enter the appropriate primary fuel involved in the <b>predominant fuel type</b> section of this block from the thirteen Fire Behavior Fuel Models (listed on <b>Attachment #2</b> ). Additional fuel information can be entered into the text block for any incident or event kind. For example, a structure fire may involve common combustible building materials. A hazardous materials incident might involve 120 gallons of diesel fuel. Additional information pertinent to fuels/materials involved can be entered in the text block as well, including additional detail on the types of fuels involved. Fire example, while the primary fuel for a wildfire may be light logging slash, a number of other fuel types may be involved, including grass and chaparral.
33. Today's Observed Fire Behavior	For <b>wildland fire incidents</b> , describe the fire behavior observed for this reporting period in general terms. Leave this block blank for other kinds of incidents.
34. Significant Events Today	Describe significant events that occurred during the period being reported, including road closures, evacuations, progress made, accomplishments, etc.
35. Estimated Control Date and Time	For <b>fire incidents</b> , give the date and time in mm/dd/yyyy and military time format, e.g., Date: 06/14/2003 Time: 1800 at which control is expected. For <b>non-fire incidents</b> , enter the date and time at which significant incident support will be discontinued.
36. Projected Final Size	Enter an estimate of the total area likely to be involved or affected over the course of the incident. Use acres, hectares, square miles, etc., as appropriate.
37. Estimated Final Cost	Enter an estimate of the total costs for the incident once all finance costs have been processed (e.g., <b>250000</b> ).
38. Tomorrow's Forecasted Weather	For <b>fire incidents</b> , enter the forecast wind speed, wind direction, temperature, and relative humidity for the next reporting period. For any incident in which further detail is appropriate, highlight significant forecasted weather events such as dry lightning, frontal passages, inversions, and gusty/erratic winds in the <b>Remarks section (block 44)</b> .
39. Actions planned...	Provide a short summary of actions planned for the next operational period.
40. Projected incident...	Provide an estimate of the direction in which the incident is expected to spread, migrate, or expand during the next operational period, when it is appropriate to do so. Include an estimate of the acreage or area that will likely be affected.
41. For fire incidents...	For fire incidents, describe the fire's resistance to control in terms of growth potential and difficulty of terrain. Choose from <b>low, medium, high or extreme</b> .
42. How likely is it...	Give a short assessment of the likelihood of meeting the containment/control targets, given the <b>current</b> resources and strategy. If containment is unlikely, explain why and/or adjust the containment/control targets accordingly in <b>blocks 17 and 33</b> .
43. Projected demobilization...	Enter the date and time at which significant demobilization is expected to begin in mm/dd/yyyy and military time format, e.g., Date: 06/14/2003 Time: 1800. Specific demobilization information can be included in the <b>Remarks section (block 44)</b> if desired.
44. Remarks	Use this block to expand on information that has been entered in previous blocks, or to include other pertinent information that <b>has not been previously addressed</b> . Please include incident Web Site address and Information Officer phone number(s) if available, or other relevant information for fire managers or mobilization efforts.

<p>45. Committed Resources</p>	<p>This section is intended to track federal, state, local, military, and other general ownership of resources. Enter the number of resources committed by type and by agency or layer of government under the appropriate column for Single Resource (SR) or Strike Team (ST). <b>Refer to Attachment #3 for choices of agency/government layer.</b> State departments of forestry, natural resources, etc., that have direct suppression /mitigation responsibility should be entered under <b>ST</b>. Multiple county resources should be grouped under "County," (<b>CNTY</b>) and city, district, rural or volunteer assisting agencies should be grouped under "Local Government Resources" (<b>LGR</b>). Resources that came from state emergency management offices should be listed under OES. Any resources that do not fit into the specific agency/layer of government categories should be listed under "Other" (OT). Be sure to total the number of personnel by agency/layer of government and carry that over to the "Total Personnel" column at the right of the block. There are specific resource lists for hazardous materials, structure fire, multi-casualty, earthquake, search and rescue, and urban search and rescue incidents found on <b>Attachments #6 through #11</b>. Choose the appropriate "Resources Committed" sheet for the kind of incident, and complete it as described above. Each of these non-wildfire incident resource sheets contains a resource accountability block and a legend describing applicable mnemonics and their definitions. <b>Attachments #4 and #5</b> are "Resources Committed" sheets for use by California and the Southern/Eastern Areas to account for specific supplemental resources utilized within those Geographic Areas.</p>
<p>46. Cooperating and Assisting Agencies Not Listed Above</p>	<p>This section is for cooperating and assisting agencies, and generally includes entities such as the Red Cross, Salvation Army, local law enforcement, etc. Those agencies or organizations that were grouped in block 45 (e.g., under "County", "Local Government Resource," "Department of Homeland Security," etc.) can be listed separately here by name and/or unit identifier. <b>Do not repeat the same agencies/layer of government entries already listed in the Committed Resources section (block 45).</b></p>
<p>47. Prepared By...</p>	<p>On a large incident, this would normally be the Situation Unit Leader or Planning Section Chief at the incident. On other incidents, it could be a dispatcher in the local communications center, or another staff person or manager.</p>
<p>48. Approved By...</p>	<p>On a large incident, this would normally be the Planning Section Chief or Incident Commander at the incident. On other incidents, it could be the local Dispatch Center Manager, Fire Management Officer, or Agency Administrator.</p>
<p>49. Sent to...</p>	<p>Enter the appropriate dispatch center, Geographic Area Coordination Center, Emergency Operations Center, etc.</p>

**Attachment #1, Incident Status Summary (ICS-209) General Instructions** (Version 04/01/03)**Block 6. Incident Kind**

- Wildfire
- Wildland Fire Used for Resource Benefit
- Prescribed Fire
- Burned Area Emergency Rehabilitation
- Earthquake
- Flood
- Hazardous Materials
- Hurricane
- Law Enforcement
- Mass Casualty
- Oil Spill
- Other
- Search and Rescue
- Structure Fire
- Tornado
- Urban Search and Rescue

**Attachment #2, Incident Status Summary (ICS-209) General Instructions** (Version 04/01/03)**Block 32. Fuels/Material Involved**

The Primary Fire Behavior Fuel Models include:

<b>Fuel Model</b>	<b>Typical Fuel Complex</b>
Grass and Grass Dominated	
1	Short Grass (1 Foot)
2	Timber (Grass and Understory)
3	Tall Grass (2.5 Feet)
Chaparral and Shrub Fields	
4	Chaparral (6 Feet)
5	Brush (2 Feet)
6	Dormant Brush, Hardwood Slash
7	Southern Rough
Timber Litter	
8	Closed Timber Litter
9	Hardwood Litter
10	Timber (Litter and Understory)
Slash	
11	Light Logging Slash
12	Medium Logging Slash
13	Heavy Logging Slash

**Attachment #3, Incident Status Summary (ICS-209) General Instructions** (Version 04/01/03)**Block 45. Agency List**

<b>Abbreviation</b>	<b>Agency</b>
APHI	Animal and Plant Health Inspection Service
BIA	Bureau of Indian Affairs
BLM	Bureau of Land Management
CNTY	County
DHS	U.S. Department of Homeland Security
DDQ	U.S. Department of Defense
FWS	U.S. Fish and Wildlife Service
IA	Interagency Resources
INTL	International Resources
LGR	Local Government Resources
NPS	National Park Service
OES	Office of Emergency Services
OTHR	Other
PRI	Private
ST	State
USFS	U.S. Forest Service
WXW	National Weather Service

















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• **Example:** Wildland Fire

**Incident Status Summary (ICS-209)**

1: Date <b>06/22/2003</b>	2: Time <b>1800</b>	3: Initial   Update   Final <b>XX</b>	4: Incident Number <b>AZ-CNF-090</b>	5: Incident Name <b>ASPEN</b>		
6: Incident Kind <b>Wildland Fire</b>	7: Start Date Time <b>06/17/2003 0000</b>	8: Cause <b>Under Investigation</b>	9: Incident Commander <b>Larry Humphrey</b>	10: IMT Type <b>1</b>	11: State-Unit <b>AZ-CNF</b>	
12: County <b>PIMA</b>	13: Latitude and Longitude Lat: <b>32° 25' 2"</b> Long: <b>110° 46' 48"</b>	14: Short Location Description (in reference to nearest town): <b>MOUNT LEMMON</b>				
Current Situation						
15: Size/Area Involved <b>11,400 ACRES</b>	16: % Contained or MMA <b>5 Percent</b>	17: Expected Containment Date: Time:	18: Line to Build	19: Costs to Date <b>\$2,486,187</b>	20: Declared Controlled Date: Time:	
21: Injuries this Reporting Period: <b>0</b>	22: Injuries to Date: <b>0</b>	23: Fatalities	24: Structure Information			
			Type of Structure	# Threatened	# Damaged	# Destroyed
25: Threat to Human Life/Safety: Evacuation(s) in progress ---- <b>XX</b> No evacuation(s) imminent -- Potential future threat ----- No likely threat -----			Residence	<b>6</b>		
			Commercial Property			
			Outbuilding/Other	<b>33</b>		
26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames): 12 hours: <b>The fire has slopped over the containment line between Sabino and Spencer Canyons. This event threatens to Spencer Campground, Bear Wallow Campground, and Upper Soldier Camp.</b> 24 hours: <b>If the slopover is not picked up, drainage branches are aligned so that an observatory, several radio towers, a multi million dollar facility at Mt. Bigelow, and the Palisade Ranger Station are threatened. Depending on the fires rate of movement to in the northern branch of the fire, two ranches and a YMCA camp are threatened.</b> 48 hours: <b>Depending on the fires rate of movement to the north, two ranches and a YMCA camp are threatened.</b> 72 hours:						
27: Critical Resource Needs (kind & amount, in priority order): 1. <b>Maintain sufficient air tankers, helicopters, and type 1 crews.</b> 2. 3.						
28: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan. <b>The fire is located in rugged terrain, with very limited access and few realistic containment options. Most of this country is only suitable for type 1 crews. Because of fuels and topography, natural safety zones are not present. The fire has crossed the ridge over Mt. Lemmon and Radio Ridge, significantly complicating the tactical and logistical problems. A red flag alert is issued for tomorrow.</b>						
29: Resources threatened (kind(s) and value/significance): <b>Owl habitat, botanical area.</b>						
30: Current Weather Conditions Wind Speed: <b>10-20</b> mph    Temperature: <b>69-85</b> Wind Direction: <b>SW</b> Relative Humidity: <b>13</b>			31: Resource benefits/objectives (for prescribed/wildland fire use only):			
32: Fuels/Materials Involved: <b>mixed conifer, PP, madrean evergreen woodland, encinal oak</b>						

33: Today's observed fire behavior (leave blank for non-fire events):  
**The fire is active with uphill fire runs, group torching and short range spotting.**

34: Significant events today (closures, evacuations, significant progress made, etc.):  
**The fire has spotted over the containment line between Sabino and Spencer Canyons. The line on this ridge is critical to hold, as other options are scant. Crews and air tankers and heavy helicopters are working to contain the slop over. The northern branch of the fire continues to move towards inhabited areas. A precautionary evacuation of a YMCA camp was initiated. Two ranch properties were alerted of the fire progress. Damage assessments by a team of agencies is underway.**

**Outlook**

35: Estimated Control Date and Time:	36: Projected Final Size:	37: Estimated Final Cost:	38: Tomorrow's Forecasted Weather Wind Speed: <b>15-35</b> mph    Temperature: <b>73-88</b> Wind Direction: <b>SW</b> Relative Humidity: <b>11</b>
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39: Actions planned for next operational period:  
**A plan is being developed for the northern branch. This option will be very indirect, but is the best realistic opportunity for line construction. It is likely that burning will begin along the Control Rd. from the Bullock fire to the NW. Resources will continue aggressive efforts to secure the slop over, hold line, and burn along the ridge at the SE heel of the fire.**

40: Projected incident movement/spread during next operational period:  
**The fire will continue to spread north and along the western flank. The fire is also very active to the west of the observatory at Mt. Lemmon.**

41: For fire incidents, describe resistance to control in terms of:

- 1. Growth Potential - **Extreme**
- 2. Difficulty of Terrain - **Extreme**

42: How likely is it that containment/control targets will be met, given the current resources and suppression/control strategy?

43: Projected demobilization start date:

44: Remarks:  
**Threatened structure numbers reflect those threatened by the slop over near Spencer Canyon.**

**45: Committed Resources**

Agency	CRW1		CRW2		HEL1	HEL2	HEL3	ENGS		DOZR		WTDR	OVHD	Camp Crews	Total Personnel
	SR	ST	SR	ST	SR	SR	SR	SR	ST	SR	SR	SR			
WXW													1		1
USFS	14				3	3	2	2				1	136		402
ST	1		4					21				17	63		258
OTHR															
BLM	2							1					21		66
FWS													3		3
NPS													4		4
BIA	3		3										6	4	143
PRI								1				10	22		36
<b>Total</b>	<b>20</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>256</b>	<b>4</b>	<b>913</b>

46: Cooperating and Assisting Agencies Not Listed Above:  
**Office of Emergency Management, Pima County Sheriffs, Arizona State Police, Pima County, FEMA, Arizona State.**

**Approval Information**

47: Prepared by: <b>J. Hink</b>	48: Approved by: <b>Larry Humphrey</b>	49: Sent to:FAMWEB by: <b>SWCC (je)</b> Date: <b>06/22/2003</b> Time: <b>2100</b>
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- **Example:** Wildland Fire caused by Volcano

**Incident Status Summary (ICS-209)**

1: Date <b>06/12/2003</b>	2: Time <b>0700</b>	3: Initial   Update   Final <b>XX</b>	4: Incident Number <b>HI-HVP-0361</b>	5: Incident Name <b>LUHI</b>	
6: Incident Kind <b>Wildland Fire</b>	7: Start Date Time <b>05/12/2003 0730</b>	8: Cause <b>N/A</b>	9: Incident Commander <b>Jack Minassian</b>	10: IMT Type <b>3</b>	11: State-Unit <b>HI-HVP</b>
12: County <b>Hawaii</b>	13: Latitude and Longitude Lat: <b>19° 45' 1"</b> Long: <b>155° 15' 1"</b>	14: Short Location Description (in reference to nearest town): <b>Hawaii Volcanoes NP</b>			

**Current Situation**

15: Size/Area Involved <b>4,930 ACRES</b>	16: % Contained or MMA <b>90 Percent</b>	17: Expected Containment Date: <b>06/11/2003</b> Time: <b>1800</b>	18: Line to Build <b>0 Miles</b>	19: Costs to Date <b>\$180,000</b>	20: Declared Controlled Date: Time:
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21: Injuries this Reporting Period: <b>0</b>	22: Injuries to Date: <b>0</b>	23: Fatalities <b>0</b>	24: Structure Information			
			Type of Structure	# Threatened	# Damaged	# Destroyed
25: Threat to Human Life/Safety: Evacuation(s) in progress ---- No evacuation(s) imminent -- <b>XX</b> Potential future threat ----- No likely threat ----- <b>XX</b>			Residence			
			Commercial Property			
			Outbuilding/Other			

26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames):  
 12 hours: **None**  
 24 hours:  
 48 hours:  
 72 hours:

27: Critical Resource Needs (kind & amount, in priority order):  
 1. **None**  
 2.  
 3.

28: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan.  
**For 2 days we have been unable to insert firefighters onto the fireline due to high winds, rain and VOG.**

29: Resources threatened (kind(s) and value/significance):  
**East Rift Rainforest**

30: Current Weather Conditions Wind Speed: <b>25</b> mph    Temperature: <b>78</b> Wind Direction: <b>NE</b> Relative Humidity: <b>85</b>	31: Resource benefits/objectives (for prescribed/wildland fire use only):
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32: Fuels/Materials Involved:  
**Fire is burning in an Ohia Rainforest. Ground fuels consist of swordfern and uluhe ferns.**

33: Today's observed fire behavior (leave blank for non-fire events):  
**We are now experiencing some good rain. This will dampen the upper most layer of litter. However, experience has shown that it only needs a few hours of sunshine and wind to dry out. The snags and heavy fuels will continue to smolder.**

34: Significant events today (closures, evacuations, significant progress made, etc.):  
**Napau Trail, Kalapana Trail and Mauna Ulu Parking Lot remain closed.**

**Outlook**

35: Estimated Control Date and Time: <b>06/14/2003 1800</b>	36: Projected Final Size: <b>4930 acres</b>	37: Estimated Final Cost: <b>\$500,000</b>	38: Tomorrow's Forecasted Weather Wind Speed: <b>15 mph</b> Temperature: <b>80</b> Wind Direction: <b>NE</b> Relative Humidity: <b>70</b>
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39: Actions planned for next operational period:  
**Fire personnel are standing by. We plan to recon. the fire by air and will then determine if it is safe for firefighters to work the fire.**

40: Projected incident movement/spread during next operational period:  
**There is no expected increase in fire size for the next operational period.**

41: For fire incidents, describe resistance to control in terms of:

- 1. Growth Potential - **Low**
- 2. Difficulty of Terrain - **High**

42: How likely is it that containment/control targets will be met, given the current resources and suppression/control strategy?  
**Suppression strategy are dependent on Vog and weather. High winds will prevent us from falling snags. Weather will determine which Divisions we can man.**

43: Projected demobilization start date: **06/15/2003 0700**

44: Remarks:  
**The Vog and weather are now the influencing factors on the amount of progress we can make. We are taking it on a daily basis, and evaluating fire fighter safety.**

**45: Committed Resources (Supplemental Committed Resources follow the first block)**

Agency	CRW1		CRW2		HEL1	HEL2	HEL3	ENGS		DOZR		WTDR	OVHD	Camp Crews	Total Personnel
	SR	ST	SR	ST	SR	SR	SR	SR	ST	SR	SR	SR			
NPS			1				1					2	10		38
USFS	1		1										4		37
<b>Total</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>14</b>	<b>0</b>	<b>75</b>

Total personnel by agency are listed in the first section of committed resources.

Agency	HELTK	FIXW	TRKCO	RESMD	LGTAIR
	SR	SR	SR	SR	
NPS					
USFS					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

46: Cooperating and Assisting Agencies Not Listed Above:

**Approval Information**

47: Prepared by: <b>Jack Minassian</b>	48: Approved by: <b>Jack Minassian</b>	49: Sent to: <b>Mendocino NF</b> by: <b>Jack Minassian</b> Date: <b>06/12/2003</b> Time: <b>0650</b>
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• **Example:** Wildland Fire Used for Resource Benefit

**Incident Status Summary (ICS-209)**

1: Date <b>06/24/2003</b>	2: Time <b>1630</b>	3: Initial   Update   Final <b>XX</b>	4: Incident Number <b>AZ-GCP-029</b>	5: Incident Name <b>POWELL</b>		
6: Incident Kind <b>Wildland Fire Used for Resource Benefit</b>		7: Start Date Time <b>06/15/2003 1500</b>	8: Cause <b>Lightning</b>	9: Incident Commander <b>Cook</b>	10: IMT Type <b>FUMT</b>	11: State-Unit <b>AZ-GCP</b>
12: County <b>COCONINO</b>	13: Latitude and Longitude Lat: <b>36° 20' 42"</b> Long: <b>112° 21' 15"</b>		14: Short Location Description (in reference to nearest town): <b>23 miles northwest of Grand Canyon Village</b>			
<b>Current Situation</b>						
15: Size/Area Involved <b>750 ACRES</b>	16: % Contained or MMA <b>88892 MMA</b>	17: Expected Containment Date: Time:	18: Line to Build <b>0 Chains</b>	19: Costs to Date <b>\$169,450</b>	20: Declared Controlled Date: Time:	
21: Injuries this Reporting Period: <b>0</b>	22: Injuries to Date: <b>0</b>	23: Fatalities <b>0</b>	24: Structure Information			
			Type of Structure	# Threatened	# Damaged	# Destroyed
25: Threat to Human Life/Safety: Evacuation(s) in progress ---- No evacuation(s) imminent -- Potential future threat ----- No likely threat ----- <b>XX</b>			Residence			
			Commercial Property			
			Outbuilding/Other	<b>1</b>		
26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames): 12 hours: 24 hours: 48 hours: 72 hours:						
27: Critical Resource Needs (kind & amount, in priority order): 1. <b>none</b> 2. 3.						
28: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan. <b>none</b>						
29: Resources threatened (kind(s) and value/significance): <b>One historic cabin is being protected from potential fire spread.</b>						
30: Current Weather Conditions Wind Speed: <b>5-10 g15 mph</b> Temperature: <b>75</b> Wind Direction: <b>SW-W</b> Relative Humidity: <b>16%</b>			31: Resource benefits/objectives (for prescribed/wildland fire use only): <b>Insure firefighter and public safety. Minimize management impacts to proposed wilderness. Confine fire to MMA. Maintain and restore the natural range of variability in ecological communities. Manage cost commensurate with objectives. Protect cultural resources and wildlife activity areas. Establish and maintain proactive fire information activities.</b>			
32: Fuels/Materials Involved: <b>Primarily long-needle western pine (ponderosa) with needle-litter and perennial grass ground fuels, NFDRS U, NFFL FM 9. Also some Gambel Oak and Manzanita on steeper slopes.</b>						

33: Today's observed fire behavior (leave blank for non-fire events):  
**Fire is continuing to back to the south on the top of Powell Plateau. In isolated locations, rolling material is igniting brush on the steep slopes with short uphill runs.**

34: Significant events today (closures, evacuations, significant progress made, etc.):  
**A tentative MMA boundary has been identified. Grand Canyon National Park and Kaibab National Forest have completed agency review of the draft Stage III Wildland Fire Implementation Plan (WFIP).**

**Outlook**

35: Estimated Control Date and Time:	36: Projected Final Size:	37: Estimated Final Cost:	38: Tomorrow's Forecasted Weather Wind Speed: <b>5-10</b> mph    Temperature: <b>65-75</b> Wind Direction: <b>N</b> Relative Humidity: <b>9-12%</b>
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39: Actions planned for next operational period:  
**Obtain agency approval of the Stage III WFIP and implement Stage III WFIP. Protect Muav Saddle Cabin. Continue cultural resource mitigation actions. Collect live fuel moisture samples for oak and manzanita. Recon and map fire. Continue monitoring weather, fire behavior and smoke parameters.**

40: Projected incident movement/spread during next operational period:  
**Fire spread to the south is expected to increase with forecasted northerly winds. In isolated locations, burning material will continue to roll off the top of Powell Plateau. This will result in short uphill runs in brush.**

41: For fire incidents, describe resistance to control in terms of:

1. Growth Potential - **Medium**
2. Difficulty of Terrain - **High**

42: How likely is it that containment/control targets will be met, given the current resources and suppression/control strategy?  
**Very likely.**

43: Projected demobilization start date:

44: Remarks:

**45: Committed Resources**

Agency	CRW1		CRW2		HEL1	HEL2	HEL3	ENGS		DOZR		WTDR	OVHD	Camp Crews	Total Personnel
	SR	ST	SR	ST	SR	SR	SR	SR	ST	SR	ST	SR	SR		
NPS													22		22
USFS													9		9
BLM													2		2
ST													1		1
BIA													1		1
PRI													1		1
<b>Total</b>	<b>0</b>	<b>36</b>	<b>0</b>	<b>36</b>											

46: Cooperating and Assisting Agencies Not Listed Above:  
**Williams Interagency Zone Dispatch, Arizona Department of Environmental Quality, U.S. Fish & Wildlife Service**

**Approval Information**

47: Prepared by: <b>Al King PSC2</b>	48: Approved by: <b>Sid Beckman ICT2 (T)</b>	49: Sent to: <b>AZ-GCZ</b> by: <b>Al King PSC2</b> Date: <b>06/24/2003</b> Time: <b>1730</b>
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• **Example:** Wildland Fire Used for Resource Benefit - Complex

**Incident Status Summary (ICS-209)**

1: Date <b>06/21/2003</b>	2: Time <b>1615</b>	3: Initial   Update   Final <b>XX</b>	4: Incident Number <b>NM-GNF-000023</b>	5: Incident Name <b>Dry Lake Complex</b>		
6: Incident Kind <b>Wildland Fire Used for Resource Benefit</b>		7: Start Date Time <b>05/30/2003 1900</b>	8: Cause <b>Lightning</b>	9: Incident Commander <b>Tom Goheen</b>	10: IMT Type <b>FUMT</b>	11: State-Unit <b>NM-GNF</b>
12: County <b>Grant, Catron</b>	13: Latitude and Longitude Lat: <b>33° 6' 36"</b> Long: <b>108° 24' 26"</b>		14: Short Location Description (in reference to nearest town): <b>27 miles northwest of Silver City</b>			
<b>Current Situation</b>						
15: Size/Area Involved <b>21,515 ACRES</b>	16: % Contained or MMA <b>216000 MMA</b>	17: Expected Containment Date: Time:	18: Line to Build	19: Costs to Date <b>\$489,300</b>	20: Declared Controlled Date: Time:	
21: Injuries this Reporting Period: <b>0</b>	22: Injuries to Date: <b>1</b>	23: Fatalities <b>0</b>	24: Structure Information			
			Type of Structure	# Threatened	# Damaged	# Destroyed
25: Threat to Human Life/Safety: Evacuation(s) in progress ---- No evacuation(s) imminent -- Potential future threat ----- No likely threat -----			Residence			
			Commercial Property			
			Outbuilding/Other			
26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames): 12 hours: 24 hours: 48 hours: 72 hours:						
27: Critical Resource Needs (kind & amount, in priority order): 1. 2. 3.						
28: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan. <b>The Dry Lake Fire is approaching Management Action Point #3, a MAP established as a buffer around critical fishery habitat. The Fire is still meeting multiple resource objectives, but is burning in a steep inaccessible area. Type II helicopter support is necessary to limit fire spread to acceptable locations.</b>						
29: Resources threatened (kind(s) and value/significance): <b>Seven threatened and endangered species' habitat exist within the MMA including the following species: Gila Trout, Gila Chub, Mexican Spotted Owl, Mexican Wolf, Chiricahua Leopard Frog, Spikedace and Loach Minnow.</b>						
30: Current Weather Conditions Wind Speed: <b>4-5 G6</b> mph    Temperature: <b>72</b> Wind Direction: <b>SW</b> Relative Humidity: <b>12</b>			31: Resource benefits/objectives (for prescribed/wildland fire use only): <b>To return wildland fire to its natural role. To reduce to an acceptable level the risks of wildfire within the Wilderness.</b>			
32: Fuels/Materials Involved: <b>6 Dormant Brush, Hardwood Slash pinyon/juniper, ponderosa pine and grass. Decadent stands of mixed conifer with heavy fuel loadings.</b>						

33: Today's observed fire behavior (leave blank for non-fire events):  
**The west flank of the Dry Lake Fire displayed increased activity with fire backing into Sycamore Canyon. One to two foot flame lengths were observed. Fire behavior on the Moonshine was limited to smoldering and creeping. Interior islands of unburned fuels continue to burn actively.**

34: Significant events today (closures, evacuations, significant progress made, etc.):  
**Crews successfully completed hot spotting of 60 chains of line on the north perimeter of the Moonshine Fire. Threat of the fire crossing the MMA has reduced significantly. FUMT continues to share resources with Forest to support IA activity and is reassessing the contingency plans as the result of predicted short term weather that includes higher temperatures and lower relative humidities.**

**Outlook**

35: Estimated Control Date and Time:	36: Projected Final Size:	37: Estimated Final Cost:	38: Tomorrow's Forecasted Weather Wind Speed: <b>8-12 G 20</b> mph    Temperature: <b>73-81</b> Wind Direction: <b>W/SW</b> Relative Humidity: <b>9-15</b>
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39: Actions planned for next operational period:  
**Continue patrolling the north perimeter of the Moonshine Fire. On Dry Lake Fire continue utilizing helicopter buckets to curtail fire spread into Sycamore Canyon (MAP#3).**

40: Projected incident movement/spread during next operational period:  
**Projected fire spread on the Dry Lake Fire is south and west towards MAP #3. No fire spread is projected on the Moonshine Fire however, interior islands of unburned fuels will continue to burn.**

41: For fire incidents, describe resistance to control in terms of:

1. Growth Potential - **Medium**
2. Difficulty of Terrain - **Extreme**

42: How likely is it that containment/control targets will be met, given the current resources and suppression/control strategy?

43: Projected demobilization start date:

44: Remarks:  
**FUMT continues to assist the Forest in assessing new starts for potential wildland fire use. The Team has placed an order for one Fire Use Module for the Moonshine Fire. Predicted short term weather could result in the fire approaching the MAP #3 on the Dry Lake Fire. Resources currently assigned to the Complex are critical for continued success. The Dry Lake Complex consists of the Dry Lake Fire 16,385 acres; the Moonshine Fire 5,130 acres; and, the Sycamore Fire (spot).**

**45: Committed Resources**

Agency	CRW1		CRW2		HEL1	HEL2	HEL3	ENGS		DOZR		WTDR	OVHD	Camp Crews	Total Personnel
	SR	ST	SR	ST	SR	SR	SR	SR	ST	SR	SR	SR	SR		
USFS	1												7		27
BLM													1		1
PRI						1									10
ST													1		1
OTHR													1		1
NPS													3		3
BIA	1														20
<b>Total</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>0</b>	<b>63</b>

46: Cooperating and Assisting Agencies Not Listed Above:  
**Nevada State, USGS**

**Approval Information**

47: Prepared by: <b>Emily Irwin</b>	48: Approved by: <b>Tom Goheen</b>	49: Sent to:SWCC by: <b>Emily Irwin</b> Date: <b>06/21/2003</b> Time: <b>1800</b>
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• **Example:** Prescribed Fire

**Incident Status Summary (ICS-209)**

1: Date <b>06/02/2003</b>	2: Time <b>1530</b>	3: Initial   Update   Final <b>XX    </b>	4: Incident Number <b>CA-AEU-008205</b>	5: Incident Name <b>Consumnes VMP</b>		
6: Incident Kind <b>Prescribed Fire</b>	7: Start Date Time <b>06/09/2003 0000</b>	8: Cause	9: Incident Commander <b>Tremmelling / TBA</b>	10: IMT Type	11: State-Unit <b>CA-AEU</b>	
12: County <b>Sacramento</b>	13: Latitude and Longitude Lat: <b>38° 40' 19"</b> Long: <b>121° 5' 13"</b>	14: Short Location Description (in reference to nearest town): <b>West of Ione</b>				
<b>Current Situation</b>						
15: Size/Area Involved <b>460 ACRES</b>	16: % Contained or MMA	17: Expected Containment Date: Time:	18: Line to Build	19: Costs to Date	20: Declared Controlled Date: Time:	
21: Injuries this Reporting Period: <b>0</b>	22: Injuries to Date: <b>0</b>	23: Fatalities	24: Structure Information			
			Type of Structure	# Threatened	# Damaged	# Destroyed
25: Threat to Human Life/Safety: Evacuation(s) in progress ---- No evacuation(s) imminent -- Potential future threat ----- No likely threat -----			Residence			
			Commercial Property			
			Outbuilding/Other			
26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames): 12 hours: 24 hours: 48 hours: 72 hours:						
27: Critical Resource Needs (kind & amount, in priority order): 1. 2. 3.						
28: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan.						
29: Resources threatened (kind(s) and value/significance):						
30: Current Weather Conditions Wind Speed: mph Temperature: Wind Direction: Relative Humidity:			31: Resource benefits/objectives (for prescribed/wildland fire use only):			
32: Fuels/Materials Involved:						
33: Today's observed fire behavior (leave blank for non-fire events):						
34: Significant events today (closures, evacuations, significant progress made, etc.):						
<b>Outlook</b>						
35: Estimated Control Date and Time:	36: Projected Final Size:	37: Estimated Final Cost:	38: Tomorrow's Forecasted Weather Wind Speed: mph Temperature: Wind Direction: Relative Humidity:			
39: Actions planned for next operational period:						

40: Projected incident movement/spread during next operational period:

41: For fire incidents, describe resistance to control in terms of:  
 1. Growth Potential -  
 2. Difficulty of Terrain -

42: How likely is it that containment/control targets will be met, given the current resources and suppression/control strategy?

43: Projected demobilization start date:

44: Remarks:  
**Estimated start date is 6/09/2003. Project will require 5 days of burning to complete. Project can only be conducted on permissive burn days by air quality. Project must be completed by 6/30/2003. Approx 100 acres per day will be treated. Legal Section 1 & 12 T6N, R8E 6 & 7 T6N, R9E**

**45: Committed Resources (Supplemental Committed Resources follow the first block)**

Agency	CRW1		CRW2		HEL1	HEL2	HEL3	ENGS		DOZR		WTDR	OVHD	Camp Crews	Total Personnel
	SR	ST	SR	ST	SR	SR	SR	SR	ST	SR	SR	SR			
ST	1							4		1			3		31
USFS								2				1			7
PRI			1					2							18
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>56</b>

Total personnel by agency are listed in the first section of committed resources.

Agency	HELTK	FIXW	TRKCO	RESMD	LGTAIR
	SR	SR	SR	SR	
ST					
USFS					
PRI					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

46: Cooperating and Assisting Agencies Not Listed Above:  
**Nature Conservatory.**

**Approval Information**

47: Prepared by: <b>James Horton</b>	48: Approved by: <b>Chris Waters</b>	49: Sent to:CSR South Ops by: <b>James Horton</b> Date: <b>06/02/2003</b> Time: <b>1620</b>
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• **Example:** Hazardous Materials

**Incident Status Summary (ICS-209)**

1: Date <b>04/16/2003</b>	2: Time <b>1025</b>	3: Initial   Update   Final     <b>XX</b>	4: Incident Number <b>CA-COR-0002569</b>	5: Incident Name <b>Cota Incident</b>		
6: Incident Kind <b>Hazardous Materials</b>	7: Start Date Time <b>04/15/2003 1117</b>	8: Cause <b>Human</b>	9: Incident Commander <b>JOHN MEDINA</b>	10: IMT Type	11: State-Unit <b>CA-COR</b>	
12: County <b>RIVERSIDE</b>	13: Latitude and Longitude Lat: <b>33° 53' 19"</b> Long: <b>117° 34' 26"</b>	14: Short Location Description (in reference to nearest town): <b>CITY OF CORONA TRAINING YARD</b>				
Current Situation						
15: Size/Area Involved	16: % Contained or MMA	17: Expected Containment Date: Time:	18: Line to Build	19: Costs to Date	20: Declared Controlled Date: Time:	
21: Injuries this Reporting Period: <b>5</b>	22: Injuries to Date: <b>0</b>	23: Fatalities <b>1</b>	24: Structure Information			
			Type of Structure	# Threatened	# Damaged	# Destroyed
25: Threat to Human Life/Safety: Evacuation(s) in progress ---- <b>XX</b> No evacuation(s) imminent -- Potential future threat ----- No likely threat -----			Residence			
			Commercial Property	<b>50</b>		
			Outbuilding/Other			
26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames): 12 hours: 24 hours: 48 hours: 72 hours:						
27: Critical Resource Needs (kind & amount, in priority order): 1. 2. 3.						
28: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan.						
29: Resources threatened (kind(s) and value/significance):						
30: Current Weather Conditions Wind Speed: <b>5</b> mph Temperature: <b>62</b> Wind Direction: <b>S/E</b> Relative Humidity: <b>45</b>			31: Resource benefits/objectives (for prescribed/wildland fire use only):			
32: Fuels/Materials Involved:						
33: Today's observed fire behavior (leave blank for non-fire events):						
34: Significant events today (closures, evacuations, significant progress made, etc.): <b>DRILL, DRILL, DRILL. CPD RESPOND TO A SEARCH WARRANT, LOCATED WEAPONS, EXPLOSIVES, AND 1 DOA AT SCENE. CFD responded 1 eng/1 hazmat/1 Batt Chief-after initial investigation I/C established as Cota I/C-addtl resouces requested: county bomb squad, county hazmat, county &amp; state health, State RAP team, Civil Support, FBI. status update 1350 hrs: 4 police offices exposed - treated/transported Riverside Community Hospital-w/minor injuries, 1 civilian appears DOA-yet to be confirmed, incident appears stabilized in building--possible explosives/chemicals in building, Police have initiated evacuation 2500 feet from site, HazMat preparing for robot entry to survey situation and from there a plan will be established.</b>						

**Outlook**

35: Estimated Control Date and Time:	36: Projected Final Size:	37: Estimated Final Cost:	38: Tomorrow's Forecasted Weather Wind Speed: mph    Temperature: Wind Direction:    Relative Humidity:
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39: Actions planned for next operational period:

40: Projected incident movement/spread during next operational period:

41: For fire incidents, describe resistance to control in terms of:

1. Growth Potential -

2. Difficulty of Terrain -

42: How likely is it that containment/control targets will be met, given the current resources and suppression/control strategy?

43: Projected demobilization start date:

44: Remarks:

**45: Committed Resources (Hazardous Materials Incident)**

Agency	ENGS		TRK CO	HM UNIT	RES MED	LIGHT AIR	DECON UNIT	OVHD	Total Personnel
	SR	ST	SR	SR	SR	SR	SR	SR	
CNTY								<b>1</b>	<b>2</b>
PRI					<b>6</b>				<b>12</b>
LGR								<b>5</b>	<b>5</b>
DDQ				<b>8</b>					<b>8</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>27</b>

46: Cooperating and Assisting Agencies Not Listed Above:  
**CORONA PD 10 UNITS, RIVERSIDE CO SO-5 UNIT, CHP-5 UNITS. FBI, TIP,**

**Approval Information**

47: Prepared by: <b>L. Nielson</b>	48: Approved by: <b>L. Nielson</b>	49: Sent to: <b>South Ops</b> by: Date: <b>04/16/2003</b> Time: <b>1050</b>
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• **Example:** Hurricane

**Incident Status Summary (ICS-209)**

1: Date <b>01/08/2003</b>	2: Time <b>0000</b>	3: Initial   Update   Final     <b>XX</b>	4: Incident Number <b>GA-FEMA-209</b>	5: Incident Name <b>ST OF LA-URBAN FORESTERS</b>	
6: Incident Kind <b>Hurricane</b>	7: Start Date   Time <b>10/27/2002 0000</b>	8: Cause <b>N/A</b>	9: Incident Commander	10: IMT Type	11: State-Unit <b>LA-LAS</b>
12: County <b>E Baton Rouge Parish</b>		13: Latitude and Longitude Lat: <b>30° 27' 21"</b> Long: <b>91° 6' 47"</b>		14: Short Location Description (in reference to nearest town): <b>FEMA-Disaster Field Office in Baton Rouge, LA</b>	

**Current Situation**

15: Size/Area Involved	16: % Contained or MMA	17: Expected Containment Date: Time:	18: Line to Build	19: Costs to Date <b>\$71,467</b>	20: Declared Controlled Date: Time:
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21: Injuries this Reporting Period: <b>0</b>	22: Injuries to Date: <b>0</b>	23: Fatalities <b>0</b>	24: Structure Information			
			Type of Structure	# Threatened	# Damaged	# Destroyed

25: Threat to Human Life/Safety: Evacuation(s) in progress ---- No evacuation(s) imminent -- Potential future threat ----- No likely threat -----	Residence			
	Commercial Property			
	Outbuilding/Other			

26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames):  
 12 hours:  
 24 hours:  
 48 hours:  
 72 hours:

27: Critical Resource Needs (kind & amount, in priority order):  
 1.  
 2.  
 3.

28: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan.

29: Resources threatened (kind(s) and value/significance):

30: Current Weather Conditions Wind Speed: mph    Temperature: Wind Direction:    Relative Humidity:	31: Resource benefits/objectives (for prescribed/wildland fire use only):
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32: Fuels/Materials Involved:

33: Today's observed fire behavior (leave blank for non-fire events):

34: Significant events today (closures, evacuations, significant progress made, etc.):  
**All UF team members worked in the city of Lafayette and Lafayette Parish.**

**Outlook**

35: Estimated Control Date and Time:	36: Projected Final Size:	37: Estimated Final Cost:	38: Tomorrow's Forecasted Weather Wind Speed: mph    Temperature: Wind Direction:    Relative Humidity:
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39: Actions planned for next operational period:

40: Projected incident movement/spread during next operational period:

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41: For fire incidents, describe resistance to control in terms of:

1. Growth Potential -

2. Difficulty of Terrain -

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42: How likely is it that containment/control targets will be met, given the current resources and suppression/control strategy?

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43: Projected demobilization start date:

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44: Remarks:

**45: Committed Resources (Supplemental Committed Resources follow the first block)**

Agency	CRW1		CRW2		HEL1	HEL2	HEL3	ENGS		DOZR		WTDR	OVHD	Camp Crews	Total Personnel
	SR	ST	SR	ST	SR	SR	SR	SR	ST	SR	SR	SR			
USFS													1		
ST													4		
<b>Total</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>											

Total personnel by agency are listed in the first section of committed resources.

Agency	C215	C415	BMDR	TPL1	TPL2	TPL3	TPL4	VANS
	SR							
USFS								
ST								
<b>Total</b>	<b>0</b>							

46: Cooperating and Assisting Agencies Not Listed Above:

**(1) UF from MS-MSS (Mississippi Forestry Commission) (1) UF from AR-ARS (Arkansas Forestry Commission) (2) UF from FL-FLS (Florida Division of Forestry) (1) UF/Team Leader from FL-FLS (Florida Division of Forestry)**

**Approval Information**

47: Prepared by:	48: Approved by: <b>SACC</b>	49: Sent to: _____ by: Date: <b>01/08/2003</b> Time: <b>0000</b>
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• **Example:** Mass Casualty

**Incident Status Summary (ICS-209)**

1: Date <b>01/06/2003</b>	2: Time <b>1558</b>	3: Initial   Update   Final <b>XX    </b>	4: Incident Number <b>CA-BRK-0301014</b>	5: Incident Name <b>Metrolink Incident</b>		
6: Incident Kind <b>Mass Casualty</b>	7: Start Date Time <b>01/06/2003 0930</b>	8: Cause <b>Human</b>	9: Incident Commander <b>Tracy Pansini</b>	10: IMT Type <b>1</b>	11: State-Unit <b>CA-BRK</b>	
12: County <b>Los Angeles</b>	13: Latitude and Longitude Lat: <b>34° 12' 0"</b> Long: <b>118° 21' 0"</b>	14: Short Location Description (in reference to nearest town): <b>2 mi. N/NW of Burbank</b>				
Current Situation						
15: Size/Area Involved	16: % Contained or MMA	17: Expected Containment Date: Time:	18: Line to Build	19: Costs to Date	20: Declared Controlled Date: Time:	
21: Injuries this Reporting Period: <b>25</b>	22: Injuries to Date: <b>0</b>	23: Fatalities <b>1</b>	24: Structure Information			
			Type of Structure	# Threatened	# Damaged	# Destroyed
25: Threat to Human Life/Safety: Evacuation(s) in progress ---- No evacuation(s) imminent -- Potential future threat ----- No likely threat -----			Residence			
			Commercial Property			
			Outbuilding/Other			
26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames): 12 hours: 24 hours: 48 hours: 72 hours:						
27: Critical Resource Needs (kind & amount, in priority order): 1. 2. 3.						
28: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan.						
29: Resources threatened (kind(s) and value/significance):						
30: Current Weather Conditions Wind Speed: <b>30</b> mph    Temperature: <b>50</b> Wind Direction: <b>N/E</b> Relative Humidity: <b>30</b>			31: Resource benefits/objectives (for prescribed/wildland fire use only):			
32: Fuels/Materials Involved:						
33: Today's observed fire behavior (leave blank for non-fire events):						
34: Significant events today (closures, evacuations, significant progress made, etc.):						
Outlook						
35: Estimated Control Date and Time:	36: Projected Final Size:	37: Estimated Final Cost:	38: Tomorrow's Forecasted Weather Wind Speed: <b>40</b> mph    Temperature: <b>50</b> Wind Direction: <b>N/E</b> Relative Humidity: <b>30</b>			
39: Actions planned for next operational period:						
40: Projected incident movement/spread during next operational period:						

41: For fire incidents, describe resistance to control in terms of:

1. Growth Potential -

2. Difficulty of Terrain -

42: How likely is it that containment/control targets will be met, given the current resources and suppression/control strategy?

43: Projected demobilization start date:

44: Remarks:

**This incident was a multi-casualty incident involving a 2-ton stake bed truck that TC'd into a Metrolink Train carrying 60 passengers inclusive of two Metrolink personnel. 25 injuries were reported (3 immediate / 8 minor/major / 13 minor) and 1 fatality. A USAR response was dispatched up to a 3rd alarm level of equipment, and then some. 12 Engines / 5 Trucks / 4 Local Rescue Ambulances / 10 LA City Rescue Ambulances / 10 AMR Ambulances / 5 WestMed Ambulances / 5 Schaeffer Ambulances / 3 Battalion Chiefs / 2 USAR Rigs / 2 HazMat Rigs / CAL-TRANS / CHP / BPD / LASD / METROLINK / NTSB / STATE-OES.**

**45: Committed Resources (Multi-Casualty)**

Agency	ENGS		TRK CO	QUINT	MEDIC SQUAD	SQUAD	HVY RES	LIGHT AIR	HELI	ALS AMBUL	OVHD	Total Personnel
	SR	ST										
Total	0	0	0	0	0	0	0	0	0	0	0	0

46: Cooperating and Assisting Agencies Not Listed Above:

**Approval Information**

47: Prepared by: <b>FCSS Don Wise</b>	48: Approved by: <b>FCSS Don Wise</b>	49: Sent to: <b>Burbank Fire</b> by: <b>FCSS Don Wise</b> Date: <b>01/06/2003</b> Time: <b>1741</b>
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- Example:** Other

**Incident Status Summary (ICS-209)**

1: Date <b>02/15/2003</b>	2: Time <b>0000</b>	3: Initial   Update   Final <b>XX</b>			4: Incident Number <b>TX-TXS-03513</b>		5: Incident Name <b>COLUMBIA DISASTER</b>	
6: Incident Kind <b>Other</b>		7: Start Date Time <b>02/01/2003 0900</b>		8: Cause <b>N/A</b>	9: Incident Commander <b>MARK STANFORD</b>		10: IMT Type	11: State-Unit <b>TX-TXS</b>
12: County <b>39 counties</b>	13: Latitude and Longitude Lat: <b>0° 0' 0"</b> Long: <b>0° 0' 0"</b>		14: Short Location Description (in reference to nearest town): <b>HEMPHILL, PALESTINE and NACOGDOCHES, TX</b>					
<b>Current Situation</b>								
15: Size/Area Involved <b>33,902 SQ MILES</b>		16: % Contained or MMA	17: Expected Containment Date: Time:		18: Line to Build		19: Costs to Date	20: Declared Controlled Date: Time:
21: Injuries this Reporting Period: <b>0</b>		22: Injuries to Date: <b>0</b>	23: Fatalities <b>0</b>	24: Structure Information				
				Type of Structure	# Threatened	# Damaged	# Destroyed	
25: Threat to Human Life/Safety: Evacuation(s) in progress ---- No evacuation(s) imminent -- Potential future threat ----- No likely threat -----				Residence				
				Commercial Property				
				Outbuilding/Other				
26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames): 12 hours: 24 hours: 48 hours: 72 hours:								
27: Critical Resource Needs (kind & amount, in priority order): 1. 2. 3.								
28: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan. <b>Effective search requires additional overhead to keep crew members properly aligned and spaced.</b>								
29: Resources threatened (kind(s) and value/significance):								
30: Current Weather Conditions Wind Speed: mph    Temperature: Wind Direction:    Relative Humidity:					31: Resource benefits/objectives (for prescribed/wildland fire use only):			
32: Fuels/Materials Involved:								
33: Today's observed fire behavior (leave blank for non-fire events):								
34: Significant events today (closures, evacuations, significant progress made, etc.):								
<b>Outlook</b>								
35: Estimated Control Date and Time:		36: Projected Final Size:		37: Estimated Final Cost:		38: Tomorrow's Forecasted Weather Wind Speed: mph    Temperature: Wind Direction:    Relative Humidity:		

39: Actions planned for next operational period:  
**Perform shuttle material recovery and transportation; continue retrieval efforts in identified areas with known shuttle material; establish Incident Management Team in Hemphill; establish Incident Management Team in Hemphill.**

40: Projected incident movement/spread during next operational period:  
**Operations have shifted to Phase II**

41: For fire incidents, describe resistance to control in terms of:

- 1. Growth Potential -
- 2. Difficulty of Terrain -

42: How likely is it that containment/control targets will be met, given the current resources and suppression/control strategy?

43: Projected demobilization start date:

44: Remarks:

**A FEMA Interagency EOC at Lufkin is serving in the capacity of a MAC Group directing operations. Texas Forest Service is providing operations, planning and logistical support to the EOC. Field operations are located in Palestine, Nacogdoches and Hemphill with TFS managing local collection sites in these communities for receipt and cataloging of shuttle material. A Type II Interagency IMT (Ruggiero) is managing crews doing intensive search operations in Sabine County and on the Sabine National Forest. A Type II IMT (Custer) is in place in Nacogdoches. Two Type I IMT's have also been ordered along with an additional ninety crews.**

**45: Committed Resources (Supplemental Committed Resources follow the first block)**

Agency	CRW1		CRW2		HEL1	HEL2	HEL3	ENGS		DOZR		WTDR	OVHD	Camp Crews	Total Personnel
	SR	ST	SR	ST	SR	SR	SR	SR	ST	SR	SR	SR			
USFS	3		8				1						83		328
FWS													9		9
NPS													1		1
OTHR													668		668
BLM	1														18
BIA			1										1		21
PRI													10		10
ST					5	1							51		51
Total	4	0	9	0	5	1	1	0	0	0	0	0	823	0	1,106

Total personnel by agency are listed in the first section of committed resources.

Agency	C215	C415	BMDR	TPL1	TPL2	TPL3	TPL4	VANS
	SR							
USFS								
FWS								
NPS								
OTHR								
BLM								
BIA								
PRI								
ST								
Total	0	0	0	0	0	0	0	0

46: Cooperating and Assisting Agencies Not Listed Above:

**A TOTAL OF 28 OTHER AGENCIES, INCLUDING FBI, NASA, TxDPS, ATF, EPA, TxDOT, RED CROSS, TX ARNG, DEPT. OF DEFENSE, US COAST GUARD, FEMA, DMORT, SALVATION ARMY, NTSB, TEEX, Tx DEPT. HEALTH, TPWD, STEPHEN F. AUSTIN STATE UNIVERSITY.**

**Approval Information**

47: Prepared by:  
**Les Rogers**

48: Approved by:  
**Cynthia Foster**

49: Sent to:SACC by: **gh**  
 Date: **02/15/2003** Time: **2030**

• **Example:** Tornado

**Incident Status Summary (ICS-209)**

1: Date <b>06/06/2003</b>	2: Time <b>0945</b>	3: Initial   Update   Final <b>XX</b>	4: Incident Number <b>MO-MTF-057</b>	5: Incident Name <b>Project Tornado</b>		
6: Incident Kind <b>Tornado</b>	7: Start Date Time <b>04/24/2002 0000</b>	8: Cause <b>N/A</b>	9: Incident Commander <b>Galen Johnson</b>	10: IMT Type <b>3</b>	11: State-Unit <b>MO-MTF</b>	
12: County <b>Boll.,Mad.,But.,Cart</b>	13: Latitude and Longitude Lat: <b>37° 0' 0"</b> Long: <b>90° 30' 0"</b>	14: Short Location Description (in reference to nearest town): <b>Fredericktown and Poplar Bluff Ranger Districts</b>				
Current Situation						
15: Size/Area Involved <b>6,200 ACRES</b>	16: % Contained or MMA	17: Expected Containment Date: Time:	18: Line to Build	19: Costs to Date <b>\$1,500,000</b>	20: Declared Controlled Date: Time:	
21: Injuries this Reporting Period: <b>0</b>	22: Injuries to Date: <b>0</b>	23: Fatalities	24: Structure Information			
			Type of Structure	# Threatened	# Damaged	# Destroyed
25: Threat to Human Life/Safety: Evacuation(s) in progress ---- No evacuation(s) imminent -- Potential future threat ----- <b>XX</b> No likely threat -----			Residence	<b>750</b>		
			Commercial Property			
			Outbuilding/Other			
26: Communities/Critical Infrastructure Threatened (in 12, 24, 48 and 72 hour time frames): 12 hours: 24 hours: 48 hours: 72 hours:						
27: Critical Resource Needs (kind & amount, in priority order): 1. 2. 3.						
28: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.) Relate critical resources needs identified above to the Incident Action Plan. <b>Unseasonably cool weather and above normal rainfalls have slowed removal of heavy fuels via timber sale.</b>						
29: Resources threatened (kind(s) and value/significance):						
30: Current Weather Conditions Wind Speed: <b>5 mph</b> Temperature: <b>66</b> Wind Direction: <b>SE</b> Relative Humidity: <b>88</b>			31: Resource benefits/objectives (for prescribed/wildland fire use only):			
32: Fuels/Materials Involved: <b>Fuels of up to 100 tons per acre of downed hardwood and pine timber</b>						
33: Today's observed fire behavior (leave blank for non-fire events):						
34: Significant events today (closures, evacuations, significant progress made, etc.): <b>Fire danger is low to moderate due to seasonal green up, regular rainfall, and unseasonably cool temperatures. To date ten timber sales for removal of heavy fuels have been completed, five are greater than 75% complete, three are greater than 50% complete, two are 30% complete. One large sale was defaulted by the contractor. It has been split into two sales, re-offered, and awarded. Activity will recommence soon.</b>						

**Outlook**

35: Estimated Control Date and Time:	36: Projected Final Size:	37: Estimated Final Cost:	38: Tomorrow's Forecasted Weather Wind Speed: <b>10</b> mph    Temperature: <b>82</b> Wind Direction: <b>W</b> Relative Humidity: <b>82</b>
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39: Actions planned for next operational period:  
**Continue to administer on going sales.**

40: Projected incident movement/spread during next operational period:

41: For fire incidents, describe resistance to control in terms of:

1. Growth Potential -

2. Difficulty of Terrain -

42: How likely is it that containment/control targets will be met, given the current resources and suppression/control strategy?

43: Projected demobilization start date:

44: Remarks:  
**ICS 209 for Project Tornado will continue to be updated sporadically as conditions change.**

**45: Committed Resources (Supplemental Committed Resources follow the first block)**

Agency	CRW1		CRW2		HEL1	HEL2	HEL3	ENGS		DOZR		WTDR	OVHD	Camp Crews	Total Personnel
	SR	ST	SR	ST	SR	SR	SR	SR	ST	SR	ST	SR	SR		
USFS														6	6
<b>Total</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>6</b>											

Total personnel by agency are listed in the first section of committed resources.

Agency	C215	C415	BMDR	TPL1	TPL2	TPL3	TPL4	VANS
	SR							
USFS								
<b>Total</b>	<b>0</b>							

46: Cooperating and Assisting Agencies Not Listed Above:

**Approval Information**

47: Prepared by: <b>Marg Olson</b>	48: Approved by: <b>Galen Johnson</b>	49: Sent to: EACC by: <b>Marg Olson</b> Date: <b>06/06/2003</b> Time: <b>1000</b>
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