



United States
Department
of Agriculture

Forest
Service

Washington Office

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File Code: 6270-1
Route To:

Date: November 30, 1999

Subject: Freedom of Information Act Annual Report Fiscal Year 1999

To: Andrea Fowler, FOIA/PA Officer
Office of Communications

Enclosed is the consolidated Forest Service Freedom of Information Act Annual
Report for the period of October 1, 1998, through September 30, 1999.

VIVIAN R. LOLLIS
Acting Freedom of Information Act/
Privacy Act Officer

Enclosure



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FY 1999 Annual FOIA Report

October 1, 1998 - September 30, 1999

FOREST SERVICE

A. LIST EXEMPTION 3 STATUTES:

1. Brief description of type(s) of information withheld under each statute. *(Please use last page to add this information).*
2. Statement of whether a court has upheld the use of each statute. If so, cite example. *(WO will respond to this item).*

B. NUMBER OF INITIAL REQUESTS: *(include all access requests, whether first party or third party)*

1. Number of requests pending at end of FY 98 _____384_____
2. Number of requests received during FY 99 _____4920_____
3. Number of requests processed during FY 99 _____4737_____
4. Number of requests pending at end of FY 99 _____392_____

C. DISPOSITION OF INITIAL REQUESTS:

1. Number of total grants _____2978_____
2. Number of partial grants _____902_____
3. Number of denials _____533_____

a. Number of times each FOIA exemption used: *(count each exemption once per request)*

- (1) Exemption 1 _____1_____

(2) Exemption 2 _____5_____

(3) Exemption 3 _____26_____

(4) Exemption 4 _____56_____

(5) Exemption 5 _____114_____

(6) Exemption 6 _____210_____

(7) Exemption 7(A) _____32_____

(8) Exemption 7(B) _____1_____

(9) Exemption 7(C) _____68_____

(10) Exemption 7(D) _____1_____

(11) Exemption 7(E) _____2_____

(12) Exemption 7(F) _____-_____

(13) Exemption 8 _____-_____

(14) Exemption 9 _____14_____

4. Other reasons for nondisclosure: (total) _____892_____

a. No records _____441_____

b. Referred elsewhere _____165_____

c. Request withdrawn _____49_____

d. Fee-related reasons _____56_____

e. Records not reasonably described _____41_____

f. Not a proper FOIA request for some reason _____ 27 _____

g. Not an agency record _____ 64 _____

h. Duplicate request _____ 12 _____

i. Other (specify) _____ 37 _____

D. NUMBER OF APPEALS:

1. Number of appeals received during FY 99 _____ 124 _____

2. Number of appeals processed during FY 99 _____ 34 _____

E. DISPOSITION OF APPEALS: (WO will respond to this portion of the report)

1. Number completely upheld _____ 7 _____

2. Number partially reversed _____ 8 _____

3. Number completely reversed _____ 10 _____

a. Number of times each FOIA exemption used: *(count each exemption once per appeal)*

(1) Exemption 1 _____ 0 _____

(2) Exemption 2 _____ 0 _____

(3) Exemption 3 _____ 0 _____

(4) Exemption 4 _____ 2 _____

(5) Exemption 5 _____ 4 _____

(6) Exemption 6 _____ 6 _____

(7) Exemption 7(A) _____ 1 _____

(8) Exemption 7(B) _____ 0 _____

(9) Exemption 7(C) _____ 6 _____

(10) Exemption 7(D) _____ 0 _____

(11) Exemption 7(E) _____ 1 _____

(12) Exemption 7(F) _____ 0 _____

(13) Exemption 8 _____ 0 _____

(14) Exemption 9 _____ 0 _____

4. Other reasons for nondisclosure (total): _____ 17 _____

a. No records _____ 8 _____

b. Referred elsewhere _____ 2 _____

c. Request withdrawn _____ 1 _____

d. Fee-related reasons _____ 0 _____

e. Records not reasonably described _____ 0 _____

f. Not a proper FOIA request for some reason _____ 0 _____

g. Not an agency record _____ 0 _____

h. Duplicate request _____ 0 _____

i. Other (specify) _____ 6 _____

F. MEDIAN PROCESSING TIME FOR REQUESTS: *(Example for calculation of median: Given 7 requests completed during the fiscal year, aged 10, 25, 35, 65, 75, 80, and 400 days from date of perfection to date of completion, the total number of requests completed during the fiscal year would be 7 and the median age of the completed requests would be 65 days.)*

1. Simple requests *(if multiple tracks used)*

a. Number of requests processed _____3302_____

b. Median number of days to process _____12_____

2. Complex requests (*specify for any and all tracks used*)

a. Number of requests processed _____1313_____

b. Median number of days to process _____26_____

3. Requests accorded expedited processing

a. Number of requests processed _____5_____

b. Median number of days to process _____7_____

G. STATUS OF PENDING REQUESTS: (*Agencies using multiple tracks may provide numbers for each track as well as totals.*)

1. Number of requests pending at end of FY 99 _____351_____

2. Median number of days requests were pending at end of FY 99 (*Use the date received to start your count and end on September 30, 1999.*) _____22_____

H. DESCRIBE AGENCY EFFORTS TO:

1. Improve timeliness _____-_____

2. Reduce backlog _____-_____

3. Provide training _____-_____

4. Add new categories of records _____-_____

I. TOTAL COSTS: (*include staff and all resources*)

1. FOIA processing (including appeals) _ 3,330,016_____

2. Litigation-related activities (estimated) _____33,755_____

3. Total costs _____3,363,771_____

4. Statement of additional resources needed *(if applicable please add to bottom of this form)*

J. FEES:

1. Total fees collected for search, review, duplication,
and other direct costs permitted by agency regulations _____35,407_____

2. Percentage of total costs _____3.9_____

K. URL FOR AGENCY FOIA REGULATIONS: *(including Fee Schedule) (WO will respond to this item)*

*http:// www.fs.fed.us/im/foia*_____

L. STAFFING LEVELS:

1. Number of full-time FOIA personnel _____25.7_____

2. Number of personnel with part-time or occasional
FOIA duties *(in work years)* _____114.3_____

3. Total number of personnel *(work-years)* _____140_____

Additional information or comments here:

A. List Exemption 3 Statutes:

The National Defense Authorization Act for Fiscal Year 1997

The Archaeological Resources Protection Act of 1976

The National Historic Preservation Act of 1966

Section 821 of Public Law 104-201, (Section (m), which states that proposals may not be made available to any person. Resume denied based on Section 821 of Public Law 104-201, which amends Section 303 B of the Federal Property and Administrative Services Act of 1949